

A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders (Via ZOOM)
Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk
Germaine Morgan, Receptionist

Absent:

Councillor Eugene Nippard

1. Call to Order:

- Meeting was called to order at 7:35PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-01

Crawford/Young

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Finance & Administration Report presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on December 15th, 2021 at 2:00PM. in attendance were Chairperson, Deputy Mayor Justin Hearn, Councillor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during November.

2022-02

Hearn/Roebbotham

Resolved that the Town of Fogo Island adopt the cheque register from November 1st – 30th, 2021 in the amount of \$642,063.83.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports:

- i) Breakdown of Receipts
- ii) Quick Statistics Summary
- iii) Detailed Income Statement
- iv) Bank Reconciliation

2022-03

Hearn/Crawford

Resolved that the Town of Fogo Island adopt the Financial Statements from November 1st – 30th, 2021 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

III. Request for Business Tax Exemption – Business Closure

- a) Business owner is requesting that the business tax charged for 2021 be written off as the business don't exist. No GST number and haven't incurred any income in 2021.
- b) Equipment is for personal use only.

2022-04

Hearn/Young

Resolved that the Town of Fogo Island approve that the business tax charged to Account #DECKE004 be written off as the business is no longer in operation.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IV. Approval of Tax Recovery Plan and Tax Receivable Summary for 2020

- a) Town is required to submit to Department of Municipal and Provincial Affairs a Tax Recovery Plan and Tax Receivable Summary for the previous year in order to receive its yearly Municipal Operating Grant (MOG) and its Provincial Gas Tax Revenue.

2022-05

Hearn/Roebbotham

Resolved that the Town of Fogo Island approve the Tax Recovery Plan and Tax Receivable Summary for 2020 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

V. Public Procurement Audit

- a) CAO have received notice that the Town will be audited by Public Procurement and will involve a review of purchasing practices and Accounts Payable from October 2020 to October 2021.
- b) As part of the Audit Process, CAO has been speaking with Public Procurement by telephone and a questionnaire will have to be completed in early January.
- c) The purpose of the Audit is not to penalize municipalities, but more of a training process as when the Public Procurement Act was introduced in 2018 no training was provided on how it should be utilized in the purchasing process.

VI. Funding Approval – Dept of Municipal & Provincial Affairs – Special Assistance Grant, Project #17-SAG-22-102 – JBA Water Supply

- a) Town has been approved funding from Department of Municipal and Provincial Affairs under a Special Assistance Grant for \$23,124.51 less the GST/HST on a 90/10 cost sharing ratio to assist with the cost of replenishing water to Joe Batt's Arm Long Pond Water Supply due to lack of rain this past summer. Provincial portion will be \$20, 812.00 and the Town's portion will be \$2,312.51 of the total cost.
- b) CAO will inquire on the request for invoices for the project as the invoices were submitted with the application.

VII. Approval to Issue Council Orders in Absence of CAO

- a) Fire Chief/Enforcement Officer
- b) Deputy Town Clerk

2022-06

Hearn/Young

Resolved that the Town of Fogo Island approve authorization for the Fire Chief/Enforcement Officer and the Deputy Town Clerk to issue Council Orders in the absence of the CAO.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

B. New Business

I. Public Works – Request to Purchase Pipeline Inspection System and Leak Detection Equipment

- a) Superintendent of Public Works has requested approval to purchase pipe inspection and leak detection equipment to help provide better preventative maintenance within the town's water and sewer infrastructure.
- b) These two (2) pieces of equipment will enable inspections of the interior of underground water and sewer pipes and enable quicker detection and locations of water leaks from the surface.
- c) Planning and Public Works Committee requested that the Superintendent provide three (3) quotes for the equipment.
 1. HETEK Solutions Inc – Pipeline Inspection Camera \$10,318.35, Leak Detection equipment \$5365.01
 2. Grainger – Pipeline Inspection Camera \$18,749.09, no price on Leak Detection equipment.
 3. Amazon – Pipeline Inspection Camera \$20,910.75, Leak Detection \$5,199.00

2022-07

Hearn/Crawford

Resolved that the Town of Fogo Island approve to for Public Works to purchase the Pipeline Inspection System and Leak Detection Equipment from HETEK Solutions Inc at the quoted price of \$15, 683.36 plus HST.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

II. Strategic Plan

- a) CAO has been researching information on proposals for developing a Strategic Plan for Fogo Island.
- b) A Strategic Plan will list future goals and objectives for Fogo Island and give direction for Council and Staff during their term of office.
- c) CAO will circulate proposals to Council when information is gathered.

4. Request for Leave of Absence – Councillor Eugene Nippard

- I. Councillor Nippard submitted a request for a 3 month leave of absence from council duties due to a recent family loss.

2022-08

Crawford/Broders

Resolved that the Town of Fogo Island approve Councilor Nippard's request for a three (3) month leave of absence effective January 12th, 2022.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

5. Dept of Transportation & Infrastructure – Project Approval – Water/Sewer, Main St Seldom, 17-GI-22-00081

- I. Town has received notification from Dept of Transportation and Infrastructure that funding has been approved for the Municipal Capital Works Project for Water/Sewer, Main Street Seldom in the amount of \$880,074.00 on a 90/10 cost shared ratio with the Federal and Provincial Government and the Town of Fogo Island less the GST/HST Rebate.

2022-09

Roebbotham/Young

Resolved that, we the Ultimate Recipient, Town of Fogo Island accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 21st, day of December 2021, Project number 17-GI-22-00081 Project name Water/Sewer – Main Street, Seldom with a total project value of \$880,074.00. This Council agrees to provide the Ultimate Recipient share value of \$79,808.00 in funding for this project and authorizes the Mayor/Deputy Mayor and Chief Administrative Office/ Deputy Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Fogo Island.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

6. Request for Extension on Council Orders

I. 11 Garrison Road, Fogo

- a) Due to the winter weather conditions, the property owner has requested an extension on the Council Order deadline of January 31st, 2022 for the repair/removal of a dilapidated building to June 30, 2022.
- b) Council discussed the extension period and feels that an extension until June 30, 2022 is too long. If the property owner plans to renovate the building, the exterior of the building can be completed before that date.

2022-10

Young/Roebbotham

Resolved that the Town of Fogo Island approve an extension of the Council Order for 11 Garrison Road, Fogo until April 30th, 2022 to complete the exterior renovations of the building. If the property owner has not started renovations by this date the Town will remove the building and all costs incurred will be the responsibility of the property owner.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. 92 Main Street, Fogo

- a) Property owner has transferred the property to another family member who plans to renovate the building to restore it to its original state. New owner has already contacted a Contractor for pricing on foundation work.
- b) Due to winter weather conditions the property owner has requested an extension on the Council Order deadline of January 31st, 2022.

2022-11

Hearn/Crawford

Resolved that the Town of Fogo Island approve an extension of the Council Order for 92 Main Street, Fogo until April 30th, 2022 to complete the exterior renovations of the building. If the property owner has not started renovations by this date the Town will remove the building and all costs incurred will be the responsibility of the property owner.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7. Other

I. Closure of Scotiabank

- a) Town was notified on Tuesday, January 11, 2022 that Scotiabank would be issuing a public statement the following day that the Fogo Island Branch of Scotiabank is closing down. Date of closure is August 10, 2022.
- b) Council and Staff have been working diligently on this concern since they received the news. Mayor has talked with the Main Office in Toronto and filed an official complaint, and a letter has been prepared. Mayor also plans to speak publicly on VOCM Open Line.

- c) Scotiabank has been operating on Fogo Island for 108 years. This closure will have a tremendous impact to our residents, businesses, and tourism industry. Many seniors don't have online banking and use the bank service monthly for paying their bills and getting cash. Residents of our neighboring Change Islands also do banking on Fogo Island.
- d) Scotiabank is not aware that we are an island that will require a ferry service and one hour drive to access banking services, with this closure it will take residents and businesses up to 8 hours to access banking.
- e) Council is encouraging everyone to contact the main office of Scotiabank in Toronto to voice their concerns. Staff will post the contact information on the Town social media.

II. Sale of Town Property

- a) Town has received approval from Department of Municipal and Provincial Affairs to sell the Fire Hall/Community Hall located at 57 Harbour View Drive, Island Harbour and the Community Hall located at 110 Main Street, Seldom to the selected bidders pursuant to Sections 201.2 of the Municipalities Act, 1999.

2022-12

Crawford/Roebotham

Resolved that the Town of Fogo Island sell the Fire Hall/Community Hall located at 57 Harbour View Drive, Island Harbour to the selected bidders pursuant to Sections 201.2 of the Municipalities Act, 1999. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

2022-13

Young/Hearn

Resolved that the Town of Fogo Island sell the Community Hall located at 110 Main Street, Seldom to the selected bidders pursuant to Sections 201.2 of the Municipalities Act, 1999. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

8. Adjournment:

2022-14

Hearn/Crawford

Resolved the Special Public Council Meeting of January 12, 2022 be adjourned at 7:57PM.

Pauline Payne
CAO



Andrew Shea
Mayor





6 Centre Island Road South, Site 5, Unit 2, Box 2 Fogo Island Central, NL A0G 2X0
 t: 266-1320 f: 266-1323 e: info@townoffogoisland.ca

Town of Fogo Island

Action Report

Special Public Council Meeting of January 12, 2022

No.	Motion or Item No.	Action Taker	Action Required	Action Taken
1	A. III 2022-04	Daphne	Write letter to Business Owner with Council approval to write off business taxes as business is closed. Notify Accounting Dept to adjust account accordingly.	Notified Accounting on January 20th. Prepared letter and mailed on January 31st.
2	4. 2022-08	Daphne	Write letter to Councilor with approval for leave of absence. Request return of town iPad.	Emailed Councilor on Monday, January 17th with council decision and requested return of iPad. Letter emailed on January 31, 2022.
3	5. 2022-09	Pauline/Daphne	Prepare contract for signing and prepare motion to send to Dept of MAPA	Waiting for further review by Council. Need to determine the area serviced, lift station and pump capacity.
4	6. I 2022-10	Daphne	Notify owner of 11 Garrison Rd, Fogo of council's decision of request for extension of council order for dilapidated bldg..	Emailed notification on Thursday, January 20, 2022. Prepared letter and sent by registered mail on January 31st.
5	6. II 2022-11	Daphne	Notify owner of 92 Main St, Fogo of council's decision of request for extension of council order for dilapidated bldg..	Left message to new owner of property on Thursday, January 20th and talked on telephone Wednesday, January 26th. Prepared letter and sent by registered mail on February 3.
	7. II 2022-12	Pauline	Notify successful bidder of council decision on 57 Harbour View Dr, Island Harbour and prepare bill of sale for transfer.	Contacted bidder and they have accepted the property. Contacted lawyer to prepare contract for bill of sale.



6 Centre Island Road South, Site 5, Unit 2, Box 2 Fogo Island Central, NL A0G 2X0
t: 266-1320 f: 266-1323 e: info@townoffogoisland.ca

	7. 11 2022-13	Pauline	Notify successful bidder of council decision on 110 Main St, Seldom and prepare bill of sale for transfer.	Contacted bidder and they have accepted the property. Contacted lawyer to prepare contract for bill of sale. Some concerns with sewer system.
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Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders
Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Reception/Administrative Assistant

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-15

Roebbotham/Crawford

Resolved that the agenda be adopted as presented with the addition of "Council Orders" to New Business.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Minutes:

2022-16

Broders/Hearn

Resolved that the minutes of the Regular Public Meeting held on November 30th, 2021, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

2022-17

Crawford/Hearn

Resolved that the minutes of the Special Public Meeting held on January 12th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes of November 30th, 2021, and January 12th, 2022.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor Crawford

A meeting of the Recreation, Tourism and Economic Development was held on January 13th, 2022, at 3:00pm at the Town Office. In attendance was Councillor Chairperson Alexander Crawford, Councillor Adam Young, CAO Pauline Payne, and Director of Recreation, Tourism and Economic Development Colette Wells – Coish.

The following items were discussed:

A. Business Arising

I. Stadium

- a) All activities at the stadium have stopped since December 18th surrounding COVID-19 concerns. Effective January 4th Hockey NL suspended all group and team sports, and it was decided the Iceberg Arena will remain closed until the next provincial update scheduled for January 17th.
- b) Staff have completed all administrative duties, and the refrigeration unit is being checked daily.

B. Recreation:

- I. The Fogo Island Stadium Committee was formed many years ago and helped significantly with events and fundraising efforts. This Committee has agreed to do some community outreach and try and fill some spaces to get the Stadium Committee active again. This committee is eligible to apply for Summer Job positions, and other funding opportunities. They are the official holders of the full time Bar license at the stadium.
- II. Currently one wedding booked for August 2022 at the stadium.
- III. A ZOOM meeting took place January 13th with Chris Tuck, Product Development Officer with Tourism for Central. Planning has started on new ideas and possibilities for 2022.

C. Funding:

- I. Application has been submitted under 'Young Canada Works' for Museum Interpreters.
- II. The Community Healthy Living Application has been submitted. Plans are to achieve funding for a new sound system for the stadium, curling equipment and instructional time, Food Camp, Community Gardening and Basic Support for Physical Activities.
- III. Application has been submitted to New Horizons for funding for Seniors and Youth. In anticipation of bringing both ages together to share ideas, and skills that would increase voluntarism, improve social and mental skills in our area.

D. Other:

- I. The Director emailed community groups, businesses, and organizations to encourage additional letters, phone calls and correspondence be forwarded to Scotiabank regarding the recent decision to close the Fogo Island Branch in August 2022.

E. Actions for Council:

I. Fogo Island Health Care Concern

- a) An email was received in December from a concerned resident regarding issues with the current health care system. Several points were referenced regarding doctor shortage, our current doctor being overworked, and inappropriate comments on social media. Is this a topic for the Town to get involved. The Committee defers this item to council for further discussion.
- b) Council has decided that the Town will send a letter of support and appreciation to the Department of Health for the work of our doctors and health care workers.

5.2 Public Safety presented by Councilor Broders

A meeting of the Public Safety committee was held at 3:00PM in the Town Office on January 19, 2022. In attendance were Councilor Broders, Councilor Crawford, CAO Pauline Payne and Fire Chief Simpson.

The following items were discussed:

A. Information for Council:

Fire Calls – 7

Fire Inspection – 3

Property inspections - 5

B. Community Education/Events

- I. Public Service Announcement (PSA) informing people, the proper procedure when approaching emergency vehicles.
 - II. Driving under the Influence public service announcement (PSA)
- C. Recruitment**
- I. Two new members have been added to our roster.
- D. Training Update**
- I. Members have had air brake education
 - II. New pumper operation education
 - III. Pump operations/drafting/ portable pump testing
- E. Equipment update**
- I. The Air Compressor has been drained and the cascade system has been refilled.
 - II. New pumper has been dressed and has already responded to 3 fire calls
 - III. The old fire truck in seldom has been removed from service.
 - IV. 2 new truck compressors have been ordered and put in service for Fogo and JBS
 - V. 10 new portable radios have been purchased and put in service in all stations.
 - VI. 2 new AED batteries have been purchased
- F. Station Update**
- I. Tilting storage building electrical has been completed and the interior finish has started.
- G. New Pumper Arrival**
- I. The new pumper has arrived, Fire and Emergency services has performed a training session, to have members comfortable with the internal operations of this truck, this information will be cascaded through all members of the Fogo Island fire service.
- H. Actions for council**
- I. Town of Fogo Island Emergency Plan
 - a) This plan has been updated by the Fire Chief. It requires "Approval in Principle" from the Town before returning to the Department of Emergency Planning for their approval.

2022-17

Broders/Crawford

Resolved that the Town of Fogo Island give "Approval in Principle" on the updated Fogo Island Emergency Plan as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against - 0

II. By-law Enforcement

- a) Properties not in compliance with the Municipalities Act NL
- b) Town would like to advise residents that all buildings are being assessed by the Town Enforcement Officer, the goal is to send letters to owners for all buildings that are in a dilapidated state to advise that these buildings have to be repaired or demolished to improve on the appearance of Fogo Island.

i. 62 Stag Harbour Road South

2022-18

Broders/Hearn

Resolved that the Town of Fogo Island issue a Council Order for 62 Stag Harbour Road South, Stag Harbour to repair or demolish dilapidated building as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

ii. 22 Harbour View Drive Island Harbour (2 structures)

2022-19

Broders/Young

Resolved that the Town of Fogo Island issue a Council Order for 22 Harbour View Drive, Island Harbour to repair or demolish dilapidated buildings (2 structures) as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebottom, Councilor Broders, Councilor Crawford. Against – 0

I. Inclosing

- I. The Chief would like to acknowledge our Firefighters, this past year have been a very difficult year for your first responders, our First responders like the first responders in the rest of the world has been working to provide exceptional emergency response during a global pandemic, and the precautions we take, are no different than the precautions in larger communities. Members have done their best to follow the training protocols set out by the province of Newfoundland and Labrador. Our members have performed well under these conditions, which has added to the stress level while on an emergency scene.
- II. The year 2021 has been a very challenging year for Fire and Emergency Services on Fogo Island, with structure fires, chimney fires, motor vehicle accidents and medical calls and boat distress calls. Our members have had great success in reducing loss at these fires and other emergency incidents. And they should be commended for their efforts.
- III. To the families of the firefighters, thank you for being so supportive and understanding to your first responder.
- IV. Thank you to the Central Firettes for their hard work and dedication to improving the equipment of the Fogo Island Fire Service.

5.3 Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held at the council chambers on January 17, 2022, at 7:00pm with the following present: Committee Chairperson, Councillor Beverly Broders, Councillor Adam Young, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The Following Items were discussed:

A. Estimating Works:

I. Joe Batt's Arm Water Tower

- a) Pennecon has started to receive some of the necessary parts to complete the communication system upgrades and is expected to have received all necessary components by mid-January 2022 and have the job completed by the end of January 2022.

B. Maintenance:

I. Preventative Maintenance

- a) A Boil Order was issued in Joe Batts Arm and Barr'd Islands on December 3, 2021, due to equipment failure at the pump house. Replacement parts have been ordered and will be installed as soon as they arrive.
- b) Intake screens have been cleaned in Tilting, Fogo, and Seldom.
- c) All Lift Stations have been monitored and inspected. The new pump for Seldom's lift station had to be returned to Xylem again as it still wasn't working properly.

II. Vehicle Maintenance/ Inspections

- a) The Town had posted a standing offer for the provision of Garage/Mechanic services. One bid was received from KMR Transport. A contract has been drafted and is currently being reviewed by our lawyers.

C. Other:

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn on/turn-offs

- a) Water turn on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Fogo's ADWS is fully operational but is having issues with keeping up with the demand. Residents have been asked to limit their usage to 2 containers per visit.
- b) Seldom's ADWS is operational but is having issues with the Ozone Generator. Terra Nova Water Services has been contacted and Public Works staff are trying to rectify the issue, but a site visit may have to be made by the technician.

IV. Water/Sewer Extension, Main Street, Seldom

- a) The Capital Works Funding application to extend the water/sewer services on Main Street Seldom has been approved in the amount of \$880,074. The Town's contribution towards this project will be \$79,808 plus any project overruns.

D. Actions for Council:

- a) The Town currently has a generator policy to supply water to the communities of Seldom and Tilting during a power outage. The town currently doesn't have a generator big enough to run the Seldom system, so a decision has to be made whether to continue to rent or purchase a generator or to amend the policy.
- b) Committee will further review the current policy and will forward any recommendations to Council for approval.

5.4 Finance and Administration presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on January 17th, 2022, at 4:00pm. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. Business Arising from Previous Meeting

I. Request for Business Tax Write-Off – 41 North Shore Road, Fogo

- a) Business Owner has submitted a confirmation letter stating that the business ceased operations on May 2nd, 2018

2022-20

Hearn/Crawford

Resolved to prorate the 2018 Business Tax to the closure date of May 2, 2018, and write off interest charged to account # HARTS004, 41 North Shore Road, Fogo, pending the new balance is paid in full within 30 days of notification.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

B. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during December 2021.

2022-21

Hearn/Broders

Resolved that the council adopt the check register from December 1st – 31st, 2021 in the amount of \$166,142.47

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for December 2021:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-22

Hearn/Crawford

Resolved that the council adopt the financial statements from December 1st – 31st, 2021 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

III. Approval of Payment of Invoice #2660

2022-23

Hearn/Young

Resolved that council approve the payment of Invoice # 2660 to Cecon for engineering services for Barr's Islands Watermain, Project # 17-GI-21-00112.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

IV. Sale of Fogo Rec Centre,

- a) Purchasers current plan is to use the building for storage for the current business, however future plans may be to renovate the building for employee housing.
- b) Committee has some concerns that if the property is to be used for storage it may become an eyesore in the community, however Council cannot allow this to deter the sale of the property. If this happens the town will use its enforcement regulations to clean it up.
- c) Committee has recommended that the CAO contact the Purchaser to confirm their plans for use of the building and property.

6. Correspondence

6.1 Municipal Assessment Agency – Board Representatives

- a) The Municipal Assessment Agency is pleased to announce Mayor Tony Keats from Dover as the elected municipal representative of Central, NL.

7. New Business

7.1 Letter from concerned citizen

- a) A letter was received from a concerned citizen of Stag Harbour with concerns that Stag Harbour has no drinking water and no boat launch/haul up. The community is neglected and would appreciate it if the Town would assess the situation.

2022-24

Roebbotham/Crawford

Resolved that the Town of Fogo Island approve a boat launch/haul up for communities of Stag Harbour and Island Harbour.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.2 Sale of Recreation Centre located in Fogo

2022-25

Hearn/Broders

Resolved that the Town of Fogo Island approve the sale of the Recreation Centre located in 22 Garrison Road, Fogo to the Fogo Island Co-operative Society for a price of \$37,500.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0.

7.3 Update on Scotiabank Closure

- a) There was a public meeting held with Scotiabank on January 25, 2022. Scotiabank expressed that they will not be changing their decision to close the bank on August 10, 2022. There has been other interest in a couple of other banks to maybe provide a service to Fogo Island. Council is advising residents to hold off on switching banks at this time if they plan on doing so, until a new bank is established. In order for a new bank to come to Fogo Island they will need the support of our residents and businesses.

7.4 Strategic Plan Announcement

- a) The Town is recommending to hire a consulting firm to conduct a strategic plan for our Town for the next 4 years.
- b) The CAO has done some research with a Consulting Firm and the plan will be delivered at a cost of approximately \$10,000.
- c) Part of developing this plan will include consultation from the public.

8. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, February 22nd, 2022 @ 6:30pm (if required).
- Public Council Meeting – Tuesday, February 22nd, 2022 @ 7:00pm.

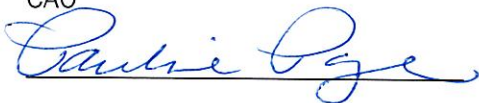
9. Adjournment:

2022-26

Crawford/Hearn

Resolved the public council meeting of February 1st, 2022 be adjourned at 7:36PM.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held via ZOOM on the above date with the following in attendance:

Councillors Present:

Mayor Andrew Shea	Deputy Mayor Justin Hearn
Councillor Adam Young	Councillor Beverly Broders
Councillor Lary Roebbotham	Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-27

Crawford/Young

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Minutes:

2022-28

Broders/Hearn

Resolved that the minutes of the Regular Public Meeting held on February 1st, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes of February 1st, 2022.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor Crawford

A meeting of the Recreation, Tourism and Economic Development Committee was held in person at the Town Office on February 9th, 2022, at 3:00pm. The following were present Chairperson, Councillor Alexander Crawford, Councillor Adam Young, Pauline Payne, Chief Administrative Officer and Colette Wells – Coish, Director of Recreation, Tourism & Economic Development

The following topics were discussed:

A. Recreation/Stadium

- Effective January 24th Minor Hockey resumed activities after Hockey NL permitted all group and team sports to practice with only drills and skills. Private rentals began on February 7th. Effective February 14th Minor Hockey Associations are permitted to play games and compete within their region one game per day until further notice.

- II. Open Call for Bids for Stadium Ventilation Upgrades has been posted and extended as additional details on job specifications were required.
- III. The donation box for non-perishable food is placed in the porch at the stadium. All items collected will be given to Fogo Island Pride for their Food Sharing Program. Groups and families will be reminded of this program.
- IV. Application has been submitted for Canada Summer Jobs for youth to work with summer camps for kids ages 5 and up. The programs would include physical activities, arts and crafts, nature walks, basic cooking, and gardening.
- V. Canada Day funding has been applied for with anticipation of having activities for families.
- VI. There are currently two (2) weddings confirmed for August 2022 at the stadium.

B. Tourism:

- I. Provincial funding has been approved for \$2,000.00 for a welcome sign in man O' War cove. This will be carefully planned and in place for spring, also \$10,000.00 has been approved from Age Friendly to start the park upgrades.
- II. Application has been made under the provincial 'Come Home Year' funding to do upgrades to the Marine Interpretation Center in the amount of \$40,000.00 for foundation work. This is identified as part of phase one of the repairs and maintenance identified for that premises. Application under "Community Revitalization Fund" is being prepared for submission for this site
- III. Application has been submitted under "Come Home Year" legacy project to build a replica fishing stage that would have a performance stage inside. This stage would be near the soccer field. Amount requested \$23,000.00
- IV. Funding has been applied for through the Wellness Coalition for \$1500.00 for a six-week, basic cooking program for seniors and youth. The focus would be on traditional Newfoundland foodways and educating our youth. The program would create social networks, increase activities and involvement for both seniors and youth.
- V. The Director plans to review the current information in Town museum and make updates as needed to binders. We will have a package that is consistent in all Town heritage sites.
- VI. The Fogo Island Stadium Committee was formed many years ago and helped significantly with events and fundraising efforts. An ad will be placed on the Town web site to recruit new members for this committee.
- VII. February 21-26 is National Heritage Week, and March 26th is National Epilepsy Awareness Day we will acknowledge both by posting proclamations on our website.
- VIII. The committee discussed the Town App and want more information on the contract. Also, there was discussion on the Town Map and brochures for 2022.
- IX.

C. Other

- I. Contact has been made with various community groups planning festivals and events, we want to be fully aware of what is happening and help support these committees with their plans as well. To date we know the Brimstone Head festival is planning for 2022 but other groups are still undecided.

D. Actions

- I. Stadium Advertising
 - a) There will be a new opportunity this Spring to advertise on the outside of the stadium. Businesses can showcase their company on a 4'x 8' sign on the front side of the stadium facing the school for a starting cost of \$600.00 plus H.S.T (This includes their sign with details and installation). Every year after, the cost will be \$500.00. This will allow advertising all year round that is clearly visible, and local businesses will be given priority.

2022-29

Crawford/Roebotham

Resolved that the Town of Fogo Island approve for advertising on the outside of the Iceberg Arena on the side of the building facing the School where Businesses can display their company on a 4'x 8' sign for a cost of \$600.00 plus H.S.T for the first year to include installation fees and \$500.00 every year after. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.2 Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on February 16, 2022 at 7:00 PM with the following present: Committee Chairperson, Councilor Beverley Broders, Councilor Lary Roebbotham, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The following items were discussed:

A. Estimating Works:

I. Joe Batt's Arm Water Tower

- a) Pennecon has received the necessary parts to complete the communication system upgrades and is expected to be here in early March to start the project.
- b) The electrical contract to complete the hookup of the recently installed heater has been awarded to Maxwell Electrical in the amount of \$7365.00. Work has already started and is to be completed on or before February 28, 2022.

B. Maintenance:

I. Preventative Maintenance

- a) The chlorination equipment at the Joe Batt's Arm pumphouse has been repaired and new chlorine injectors have been installed. The boil order will remain in effect until sampling is completed by Service NL.
- b) Intake screens have been cleaned in Tilting, Fogo, and Seldom.
- c) All Lift Stations have been monitored and inspected. An electrical issue with one of the lift stations in Joe Batt's Arm was detected during our inspections, NL Hydro was dispatched, and the repairs were completed. Both pumps that were out for servicing have been returned to us and have been re-installed in the lift stations.

II. Vehicle Maintenance/ Inspections

- a) KMR Transport has been servicing and maintaining our vehicles as needed, also yearly inspections on equipment are being completed for 2022 as they expire.

C. Other:

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn on/turn-offs

- a) Water turn on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Both units are operational. A technician from Terra Nova Water Services was on site from February 11th to the 15th, 2022 to perform maintenance on both units and to rectify the issue with the ozone generator in Seldom's unit.
- b) Concerns have been expressed by residents on the amount or lack of water at both units causing them to be out of service quite often and the Town requested that residents only fill up two (2) water containers at a time. The equipment in the buildings takes time to fill the water holding tank. It can only purify water at four (4) litres per minute, so with more water going out than it is pumping in the holding tank the red light comes on outside the building showing it is out of service. To ensure that everyone using the buildings has an opportunity to get water, a limit of two (2) bottles was issued.
- c) The holding tank holds 1000 litres so once the holding tank is emptied, the timeframe for refilling the tank to allow it to be in operation again, which is only 250 litres not a full tank is approximately an hour.

IV. Water/Sewer Extension, Main Street, Seldom

- a) Cecon has confirmed that the lift station in Seldom is capable of handling the extra demand that will come from this extension, also the pumphouse will have the capability to supply adequate water and pressure to the area.

V. Vacant Maintenance Worker Position

- a) The vacant Full Time Maintenance Worker position has been filled. Mr. Arch Hancock started in this role on January 24th, 2022. Council welcomed the new worker to the town. He is very experienced in the area of public works and equipment operations.
- b) Council discussed the option of investigating the cost of buying a new or second hand generator for Seldom pump house.

D. Actions for Council

I. Emergency Generator Policy

- a) The Town currently has a generator policy to supply water to the communities of Seldom and Tilting during a power outage. The town currently doesn't have a generator big enough to run the Seldom system, so a decision has to be made whether to continue to rent, or purchase a generator, or to amend the policy.

2022-30

Broders/Young

Resolved that management draft a new generator policy and present it to the committee for approval. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Radar Activated Speed Signs for School Zone

- a) The Superintendent/Foreman of Public Works has been in contact with officials from the Department of Transportation and Infrastructure regarding concerns of speeding in our school zone. The Department has committed to purchasing and installing 2 radar activated speed signs within our school zone. These will be installed early in the spring and hopefully will remind travelers in the area to slow down. There will be no costs incurred by the Town.

2022-31

Broders/Crawford

Resolved that management consult with the Department of Transportation and Infrastructure to have the maximum speed in the school zone reduced from 50 Km/Hr to 30 Km/Hr. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.3 Finance and Administration presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on February 17th, 2022 at 4:00PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, (Via ZOOM), Councilor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during January 2022. Expenses incurred included payment for Barr'd Islands Water/Sewer Project, Townsuite Software, Hydro and repairs and maintenance.

2022-32

Hearn/Broders

Resolved that Council adopt the cheque register from January 1st – 31st, 2022 in the amount of \$578,512.27 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for January 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-33

Hearn/Crawford

Resolved that Council adopt the Financial Statements from January 1st – 31st, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

III. Community Grant – Codversations

- a) Codversations have applied for a Town Community Grant to assist with the costs of yearly leasing of Adobe Design Package, a computer program that produces the newspaper at a yearly cost of \$854.60.

2022-34

Hearn/Broders

Resolved that Town of Fogo Island approve a \$500.00 Community Grant for the Codversations to assist with the costs of yearly leasing of Adobe Design Package, a computer program that is used to produce the newspaper.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IV. Donation Request – Fogo Island Graduating Class 2022

2022-35

Hearn/Crawford

Resolved that Town of Fogo Island approve a donation of \$200.00 for the Fogo Island Graduating Class 2022

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

V. Request for Cost Recovery of Installation of Town Water & Sewer - 74 Main Street, Seldom

- a) In October 2021, Property Owner acquired a permit from the Town to connect the lot to town water and sewer as there was no indication that the lot was serviced previously by the former Town. As-built for the water and sewer project for the area showed that the property wasn't serviced and research of the lot by the Public Works Dept in 2015, were unable find the curbstop or sewer connection.
- b) When the Contractor began digging to install the new connection it was discovered that there was a water and sewer service to the property underground. Town Staff was notified of this at the time and visited the site before the Contractor covered it up and continued with the new connection.
- c) Property owner is now requesting that the Town cover the cost of \$10, 528.25 (HST Included) incurred of installing the new water and sewer connection for the lot.
- d) Review of the minutes of the former Town of Seldom-Little Seldom by the Deputy Town Clerk revealed that the lots wasn't serviced when the water and sewer was done for that area, however it was installed a few years later when the next water and sewer project was approved.

2022-36

Hearn/Roebbotham

Resolved that the Town of Fogo Island approve to cover 50% of the cost incurred to install the new water and sewer connection at \$5264.12 based on the information revealed in the minutes of the former Town of Seldom-Little Seldom.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VI. Request for Exemption of Water/Sewer Tax – 140 Southside Road, Joe Batt's Arm

- a) Property owner had previously combined 138 Southside Road with 140 Southside Road in 2021 to make one lot, however there are two (2) water and sewer services to the combined property and the property owner is being charged for these two (2) services. Property tax for the lot was charged for 2020 and 2021 separately and the 2021 Property Tax was adjusted when the Town received documents required to combine the two (2) lots.
- b) Owner is requesting an exemption of water and sewer taxes charged for the 2nd water and sewer service on the combined lot.

2022-37

Hearn/Young

Resolved that the Town of Fogo Island deny the request for an exemption of water and sewer taxes charged for the 2nd service on the lot of 140 Southside Road, Joe Batt's Arm as the combined lot is within the minimum required lot size for 2 building lots, therefore the owner is required to pay for the 2nd water and sewer service.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VII. Scotiabank Commitment Letter, Term Loan Renewals

- a) Town has received a Commitment Letter from Scotiabank with notification that two (2) loans are past due for Term Renewals.
- b) Based on previous discussion with Scotiabank's departure from Fogo Island, Councils intentions are to only renew loans that are within the next six (6) months. If another banking institution is willing to come to Fogo Island, the plan is to transfer all loan commitments to that institution.

2022-38

Hearn/Crawford

Resolved that the Town of Fogo Island renew the loan with Scotiabank in the amount of \$620,010.00 for a term of five (5) years at the interest rate of Prime plus 0.25% with amortization period of nine (9) years remaining. Monthly payment of \$5745.00 principal plus interest.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

2022-39

Hearn/Broders

Resolved that the Town of Fogo Island renew the loan with Scotiabank in the amount of \$248,042.00 for a term of five (5) years at the interest rate of Prime plus 0.25% with amortization period of nine (9) years remaining. Monthly payment of \$2195.00 principal plus interest.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VIII. Review of Poll Tax

- a) At a public meeting of Council held on April 27th, 2021 by the former Council a resolution was passed, #2021-90 to eliminate the collection of Poll Tax from residents living and working on Fogo Island that do not own property from the 2022 budget.
- b) After much discussion and review of the town's financial situation for the coming years budget, Council agreed to rescind the motion and include Poll Tax in the 2022 Municipal Budget.
- c) Poll Tax does have exemptions for Seniors, low-income residents and those that only live here for a limited portion of the year.

2022-40

Hearn/Crawford

Resolved that the Town of Fogo Island rescind Resolution #2021-90 and re-instate the Poll Tax in the 2022 Municipal Budget.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

IX. Management Reviews

a) Superintendent/Foreman, Public Works

- I. Superintendent/Foreman of Public Works has completed his six (6) month probationary period and the Management Review was completed by the CAO and a member of Council. The review went very well, and all are pleased with his work skills and the progress of the Public Works Department.

b) Chief Administrative Officer

- I. Chief Administrative Officer has completed her six (6) month probationary period and a Management Review is required by Council.
- II. Council agreed that as there isn't any Human Resources Committee, a Special Review Committee will be set up for the CAO Review and abolished again when the review is complete.

2022-41

Hearn/Crawford

Resolved that a Special Review Committee consisting of Mayor Shea, Deputy Mayor Hearn and Councilor Roebotham be set up to perform the CAO Management Review and that the committee will be abolished when the review is complete. Date for the review will be determined later.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

X. 2020 Business Tax Relief

- a) Due to the COVID-19 pandemic and its affects to many businesses on the island the Town has been working to determine how to give businesses that were open in 2020 some form of business tax relief and has come to a decision of how to fairly and equitably provide relief to businesses that were impacted by the pandemic in 2020.
- b) The former Council had passed a resolution to limit the overall total amount of business tax relief to \$50,000.00. With further review by the new Council and the CAO it was determined that this limit would allow for a fourteen percent (14%) credit on 2020 Business Taxes for all businesses that was open during the 2020 taxation year which will be automatically applied to a credit on account to all businesses that were open during the 2020 taxation year.
- c) To be fair to all businesses, any businesses that operated in 2020 and have since closed, owners can contact the Town Office to discuss how they want to apply their credit.

2022-42

Hearn/Broders

Resolved that the Town of Fogo Island approve that all businesses that were open during 2020 receive a fourteen percent (14%) credit on account for 2020 Business Taxes as part of a Business Tax Relief due to the COVID-19 pandemic.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

XI. Tourism App

- a) Review of the new Town Tourism App has shown that the App was not used to its full potential in 2021 and there was some concern with the yearly cost to the Town to keep the App up and running for another year.

- b) Director of Recreation and Tourism contacted owner of the Tourism App, Canada's Best App's Inc and inquired about the ramifications for the Town if the Tourism App was cancelled.
- c) Director received an email today from Canada's Best App's Inc with notification that they will waive the yearly fee of \$3000.00 for the App for 2022 and they will continue to work with the Town to promote the App and use it as a tool to help manage our sites and services to stay connected with tourists and residents.

6. Correspondence

6.1 Dept of Municipal & Provincial Affairs – Regionalization Report & Recommendations

- a) Government is moving toward a regionalization of municipalities, basically it will be another level of Government to oversee larger regions.
- b) The aim of the Regionalization is to provide representation for all residents while ensuring they receive an optimal level of service. This will be implemented over the next four (4) years, they will be working with individual municipalities to determine which ones will be joined with others in a regional area and be able to extend services to areas that don't currently have as many services as the bigger municipalities.
- c) The Regionalization Report can be viewed at www.gov.nl.ca/mpa/local-governance-division/regionalization/.
- d) Fogo Island amalgamated in 2011 to bring the existing five (5) municipalities together to form the Town of Fogo Island, Fogo Island should be considered as already regionalized. This will be further discussed in the future.

6.2 MP, Peter Julian – Seeking Endorsement for Bill C-229

- a) Everyone deserves to live in safety and dignity. Everyone has the right to feel welcomed and respected in their community.
- b) Bill C-229 is an Act to Amend the Criminal Code, Banning Symbols of Hate, to prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. It is a tool designed to address the growing violence and hate that is taking place in many Canadian communities.
- c) MP, Peter Julian is seeking the Town's support and public endorsement in the 44th Parliament to urge the federal government and all MPs to support Bill C-229.

2022-43

Hearn/Young

Resolved that the Town of Fogo Island on behalf of the 2155 residents of Fogo Island endorse MP Peter Julian's Private Member's Bill C-229-Banning Symbols of Hate Act.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

7. New Business

7.1 2022 Municipal Budget and Tax Rates

- a) Deputy Mayor Hearn presented the 2022 Municipal Budget highlights.
 - i. Significant cost savings for 2022, approximately ten percent (10%) below the prior year, 2021 by finding deficiencies in operations while maintaining and improving services where possible.
 - ii. No increase in tax rates and fees for 2022.
 - iii. Allowance for Capital Upgrades of \$38,000.00 within the Public Works Department
 - iv. Funds are included for a boat launch for Island Harbour and Stag Harbour at a cost of \$80,000.00.
 - v. Allowance for \$35,000.00 for Economic Development.
 - vi. \$50,000.00 for 2020 Business Tax Relief due to COVID-19 Pandemic.
 - vii. Plans are underway to continue with a four (4) year Strategic Plan that will include public consultation.
- b) 2022 Municipal Budget will be posted publicly on the town website once approved by Department of Municipal and Provincial Affairs.

2022-44

Hearn/Crawford

Resolved that the Town of Fogo Island approve the 2022 Tax Rates and 2022 Municipal Budget as presented with the various tax rates, fees, due dates, and expenses including pay rates as presented in the budget.

2022 Tax Rates

Residential Property Tax: 7.75 mils, minimum \$340

Commercial Property Tax: 7.75 mils, Min. \$415

Non-Residential – Small Structure Property Tax: 7.75 mils, minimum \$100

Vacant Land Property Tax (additional property): 7.75 mils, minimum \$150

Business Tax Rate: Minimum \$410, per business

Class mil Rate:

12 mils	Accommodations 1– B & B's, Air B & B's, Boarding Homes, Vacation Home Rentals, Efficiency Units, Campgrounds
17 mils	Accommodations 2 – Hotels, Motels, Inns, Personal Care Homes, Other Fishers
22 mils	Personal and Consumer Services - Crafts/Arts/Textiles, Museums, Consumer Services, Hairdressers, Taxation Office, Personal Services, Daycares, Dental
27 mils	Taxis, Boat Tours, Bus Companies
32 mils	Food/Beverage Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services; Fish Processors
37 mils	Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar; Service Station/Auto Repair
52 mils	Construction Companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
62 mils	Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
132 mils	Oil Company - Tank Farm
232 mils	Banks

Business with no fixed address: 2.5% Gross Revenue

Utility Tax: 2.5% Gross Revenue

Peddlers: \$20 per day / \$125 per Season

Direct Sellers: \$25 - Consultants/Representative's such as Tupperware, Mary Kay, Avon, Scentsy, etc.

Small Home-Based Business

Minimum business tax of \$25, maximum of \$400, at 2.5% of Gross Revenue.

Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.

A small Home-based business is defined as an undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency.

Residential Water/ Sewer Tax: \$410.00 per Unit

i. Water only, 60% of rate

ii. Sewer only 40% of rate

iii. Churches, Church Halls & Lion's Club

iv. Subsidiary Apartments \$410.00 per year

v. Apartment Bldgs. Up to 20 units \$410.00 per unit

vi. Cottages & vacation homes - Residential rates

vii. B & B's and Vacation Rental Properties - \$410.00 per year for first three (3) rooms, \$130 per every additional room thereafter.

Commercial Water/Sewer Tax

- i. Basic: \$460.00 per unit per year
- ii. Water only 60% of rate
- iii. Sewer only 40% of rate
- iv. Senior Care residences \$460.00 per 4 restrooms
- vii. Efficiency units \$460.00 per year for first unit, every additional unit \$140 per unit
- viii. Hotels & Motels \$6,000.00 per year
- ix. Fish Processors: \$110,000.00 per year
- x. Fish offloading facilities: \$3,000.00 per year

Poll Tax: \$275.00 per Year

Business Licences (Non- Resident Businesses and outside contractors): 2.5% of Contract, Minimum \$400

Property Tax Discount:

10% Property Tax Discount - All prior year's taxes, including Water and Sewer Tax must be paid in full; Current property taxes must be paid by May 31st of current tax year; Applies to one property within the Town, in which the resident lives: permanent place of residence.

Permit Fees:

a. Residential Permit – New Construction or Moved to new lot	\$150
b. Residential Shed, Fence, Deck	\$25
c. Renovations/Extension over \$10,000	100
d. Renovations/Extension under \$10,000	\$25
e. Demolition Permit – Residential or Commercial	\$25
f. Subdivision Permit	\$25
g. Commercial Permit - New Construction or Moved to new lot	\$250 Minimum, plus \$5 per \$1,000 of construction value
h. Commercial Permit – Renovations/Extension/Fencing	\$100 Minimum, plus \$5 per \$1,000 of construction value
i. Ditching and Relocation and hard surfacing of driveways	\$25
j. Landscaping	\$25
k. Curb Stop Installation:	\$100
l. Occupancy Permit	\$50
m. Permit to Operate	\$50

Curb Stop Fees:

a) During Business Hours	\$50
b) After Business Hours and Holidays	\$100

Fire Inspection's	- Commercial	\$300
	- Residential	\$100

Tax Certificate	\$50
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Signing Of Legal Documents (Commissioner for Oaths)	\$25
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Cutting of Pavement (Town Roads)	Cost Recovery
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Other Fees and Charges:

All other fees remain unchanged or at cost recovery and are subject to change within the year.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.2 Approval to Issue Council Orders

a) Removal of Vehicle Wrecks – 104 North Shore Road, Fogo

2022-45

Young/Hearn

Resolved that the Town of Fogo Island issue a Council Order for 104 North Shore Road, Fogo to remove vehicle wrecks as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

b) Dilapidated Building – 36 Stag Harbour Road South, Stag Harbour

2022-46

Broders/Roebbotham

Resolved that the Town of Fogo Island issue a Council Order for 36 Stag Harbour Road South, Stag Harbour to repair or demolish dilapidated building as per Section 404 (1) (f) (I) of the Municipalities Act 1999.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

- i. The Town is committed to ensuring its residents and visitors enjoy a clean and safe environment. Over the last 2 months and into the future staff from the Town will be visiting each community and taking note of properties that have dilapidated buildings and car wrecks. Once identified the owners of these properties will be sent a letter of notification.
- ii. The list of properties will be reviewed and categorized according to level of safety and dilapidation to determine the next steps and letter format that will be sent out to property owners. Owners will have to determine what they want to do with the property and provide a plan to Council for review.

7.3 Economic Development Partnership Membership

- a) After much discussion, Council has been considering its involvement in the Economic Development Partnership. It was founded in 2015 by Shorefast Foundation, Fogo Island Co-operative Society Limited and the Town of Fogo Island.
- b) The goal of the Partnership was to support the economic development of the island community.
- c) As the Town and Council represent the residents and businesses of Fogo Island, we need to ensure that our priorities are aligned with all communities we are involved in or are represented by. In line with focusing on long term goals, the focus as a municipality is much more important in the immediate term, it was agreed to maintain existing services and try to provide better services to the island in the future.
- d) As maintained in the 2022 Municipal Budget there is allocation for local economic development.

2022-47

Hearn/Roebbotham

Resolved that the Town of Fogo Island dissolve its membership from the Economic Development Partnership with Shorefast Foundation and Fogo Island Co-operative Society.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, and Councilor Crawford. Against – 0. Abstained – 1 Councilor Broders abstained from voting as was previously agreed upon by Council.

7.4 Approval of Agricultural Development – The Farm at Eastern Nuddick – Stag Harbour

- a) As required under Town Development Regulations, a notice was advertised for fourteen (14) days when the proposed development is listed as a discretionary use and one (1) concern was received.

After review of the Crown Lands Approval and contact with the Department of Industry, Energy and Technology – Mineral Lands Division Council agreed that the concern was already addressed by these government departments.

2022-48

Broders/Crawford

Resolved that the Town of Fogo Island approve the Agricultural Development, The Farm at Eastern Nuddick, Stag Harbour as a Discretionary Use under Section 10 of the Town Development Regulations.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebbotham, Councilor Broders, Councilor Crawford. Against – 0

7.5 Update on Banking Services for Fogo Island

- a) Not a lot to report since the last Council meeting, much of the work is now happening within the institutions that are interested in coming to Fogo Island and setting up a new branch.
- b) One institution is currently working through their internal process and discussions are taking place at their board meeting to determine if the Board is interested in pursuing opening a branch on Fogo Island. If they are interested a business case will have to be developed to sell Fogo Island as a good location.

VII. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, March 29th, 2022 @ 6:00pm (if required).
- Public Council Meeting – Tuesday, March 29th, 2022 @ 7:00pm.

VIII. Adjournment:

2022-49

Crawford/Young

Resolved the public council meeting of February 22nd, 2022 be adjourned at 7:45PM.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office with Councilors in-person and public attendance by ZOOM on the above date with the following in attendance:

Councilors Present:

Mayor Andrew Shea
Councilor Adam Young (ZOOM)
Councilor Lary Roebbotham

Deputy Mayor Justin Hearn
Councilor Beverly Broders
Councilor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:05PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-50

Crawford/Hearn

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

3. Minutes:

3.1 Adoption of Minutes from February 22nd, 2022 Public Council Meeting

2022-51

Broders/Crawford

Resolved that the minutes of the Regular Public Meeting held on February 22nd, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

3.2 Error of Minutes from February 1st, 2022 Public Council Meeting – Motion #2022-24

2022-52

Crawford/Roebbotham

Resolved that the error noted in Motion #2022-24 recorded in the minutes of the Regular Public Meeting held on February 1st, 2022, be corrected.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes of February 29th, 2022.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councilor Crawford

A meeting of the Recreation, Tourism and Economic Development Committee was held in person at the council chambers on March 16, 2022, at 2:30PM. In attendance were Chairperson, Councillor Alexander

A. Business Arising

- I. Both the Stag Harbour and Island Harbour community groups are pleased regarding councils' decision to place a slipway in these communities. The location has been determined for both communities and necessary steps are in place to proceed.
- II. A letter to businesses has begun regarding the new advertising initiatives and it will be circulated soon.

B. Recreation - Stadium

- I. The stadium is open daily, and this season will end April 16th. There must be thorough preventative maintenance completed on the Mycom Compressors at the end of the season. This is required before starting up in the fall of 2022.
- II. It is recommended to install a complete HVAC system at the Stadium to improve Ventilation. This item will be added to our Municipal Capital Works. These upgrades are required by National Code.
- III. Funding has been approved through MMSB for Clean up support for Come Home Year. The maximum amount available was \$2,000.00 based on our population. We will engage families to actively clean up our communities. We plan to do this in conjunction with World Ocean Day and our Town Spring Clean Up. There is also potential to introduce a new initiative to help reduce the amount of gently used wood, glass, or metal furniture from going to the landfill. There would be guidelines but often many items are suitable for reuse.
- IV. Canada Day Funding has been approved for \$1,370.00. Planning is in progress for additional activities throughout the week. A schedule of events will be completed and advertised well in advance. There is an adult dance with a band booked for Saturday July 2nd.

C. Tourism:

- I. Funding has been applied for under the Active NL Recreation funding for Come Home Year to add another area to the central park plans.
- II. In a recent conversation with the Central Tourism Development Officer, it was stated there has been no changes made to date with the legislation for accommodations and Canada Select requirements. It is still recommending receiving approval from the following departments:
 - a) Service NL
 - b) Municipal inspection
 - c) Fire Safety Inspection
 - d) A rating done by Canada Select- currently no fee and done virtuallyTown will be notified when new legislation is updated.
- III. The Director attended the virtual Community Advisory Committee meeting. Topics of importance are recruiting health care staff, discussing incentives, services, and opportunities. Mental health remains an issue for all ages. Also, virtual appointments are happening across the country, and will continue for especially where only refill of medications is required.
- IV. March 26th is Epilepsy Awareness Day.
- V. With tourism season approaching we will be posting Expressions of Interest for the Kitchen area at the Visitor Information Center. This large area can be utilized in more efficient ways to serve residents and visitors.
- VI. Additional provincial summer jobs applications will be completed as well as a JCP application. All current community groups have been notified of the opportunity and deadline.
- VII. We are discussing in detail summer schedules for staff, museums, and events.
- VIII. The Town has applied for EV Chargers through Hydro and Take Charge. The committee will discuss the possible locations.

D. Other

- I. Community groups and organizations are valuable but must follow standard procedure before making changes to community sites and/or buildings in our Town. These committees must follow all municipal by laws regarding building and planning and obtain any necessary permits.

- II. Discussion on printing cost and possibilities for summer brochures and making updates and changes on the Town App as required.
- III. Summer programs anticipated at the stadium are:
 - a) Food and Fun Camp
 - b) Summer Day Camp (includes physical activities, arts & crafts and more)
 - c) Rifle Range – This idea has been discussed out of concern for the large number of hunters in our area and the need for Town's to provide a safe, area for residents to site in firearms.
- IV. Volunteers for summer months is a essential. We will be reaching out to community groups and organizations to volunteer in 2022. Come Home Year will require additional time preparing sites, offering services, and ensuring we deliver the best experience to visitors.
- V. The list of approved projects was reviewed to date which include:
 - a) Age friendly..... \$10,000.00
 - b) Municipal Come Home Year \$2,000.00
 - c) Instructional cost curling..... \$1,425.00
 - d) Canada Day..... \$1,370.00
 - e) Food Camp.....\$5,000.00
 - f) MMSB(Textiles).....\$5,892.00
 - g) MMSB (CLEAN UP)\$2,000.00
 - h) New Horizon's..... \$8,000.00

5.2 Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on March 17, 2022 at 7:00PM with the following present: Committee Chairperson, Councillor Beverley Broders, Councillor Adam Young, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The following items were discussed:

A. Maintenance:

- I. Preventative Maintenance
 - a) The boil order has been removed in Joe Batts Arm and there are currently no boil orders in effect in any community.
 - b) Intake screens have been cleaned in Tilting, Fogo, and Seldom.
 - c) All Lift Stations continue to be monitored and inspected with no major issues to report.
- II. Vehicle Maintenance/ Inspections
 - a) KMR Transport has been servicing and maintaining our vehicles as needed, also yearly inspections on equipment are being completed for 2022 as they expire.

B. Other:

- I. Permit Applications
 - a) Field visits ongoing to determine compliance, as requested.
- II. Water turn on/turn-offs
 - a) Water turn on/turn-offs being requested intermittently. Increasing now with the Spring and Summer season coming, especially the seasonal homes.
- III. Advanced Drinking Water System:
 - a) Both units are fully operational. Residents are reminded to respect these units and please ensure the doors are closed upon leaving the buildings, there have been incidents of intentional damage in recent weeks.
- IV. Radar Activated Speed Signs/ Speed Reduction for School Zone
 - a) The Superintendent/Foreman of Public Works has been in contact with officials from the Department of Transportation and Infrastructure regarding concerns of speeding in our school zone and lowering the speed limit to 30kms. The Department has advised that when the Speed Signs are installed the speed limit can be reduced during school hours.
- V. Sewer Inspection/ Leak Detection Equipment
 - a) The equipment has arrived, and staff will be getting familiar with the usage of the equipment in the coming days.

- b) This is a valuable piece of equipment and will be very efficient for usage with water and sewer infrastructure.
- c) Committee and Staff also discussed how the Town can use the equipment to help residents who are not on Town services detect problems within their water and sewer lines. Staff can provide the service for a fee has it is not provided on the island by another company.

2022-53

Broders/Crawford

Resolved that management draft a policy for providing the use of the Sewer Inspection/Leak Detection Equipment to our residents and businesses to assist in finding leaks in water and sewer lines in which work will be completed by Town Public Works Staff and a fee charged for usage.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

C. Actions for Council:

I. Nippard's Lane, Deep Bay

- a) A request has been received from residents of Nippards Lane, Deep Bay, to have the town assume ownership of this road. This road would need upgrades to conform with the Towns current policy for taking over roads. Estimates to have these upgrades completed have been supplied by the residents.
- b) Price quotes from 2 contractors were received and residents have agreed to provide area for turnaround at the end of the lane.
- c) Council agreed to defer decision until further investigation is completed on Town bi-roads.

II. Spring Cleanup

- a) In previous years the town has done a "Spring Cleanup" in all communities on Fogo Island giving residents the opportunity to place unwanted items by the roadside and disposed of by the Town. This was cancelled in 2020 due to Covid restrictions and only a partial collection was done in 2021, collecting metal items only. With Spring 2022 fast approaching and Covid restrictions relaxing a decision needs to be made regarding the future of our "Spring Cleanup".

2022-54

Broders/Hearn

Resolved that the Town of Fogo Island will proceed with a full Spring Cleanup with Public Works staff doing roadside pick up between May 30 and June 17, 2022, as well as giving residents the opportunity to drop off items at the waste transfer station during this period free of charge.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

- b) There was some discussion on having a second Clean-up in the Fall or the possibility of having a free drop-off period at the CNWM Transfer Station for residents to drop off their own item. No decision was made, it will be further discussed in the Fall.
- c) Staff will be issuing a newsletter and Spring Cleanup dates and regulations will be included.

III. Town Development Regulations/Municipal Plan

- a) Many Towns across Newfoundland are adapting their development plans to allow smaller single residences (Tiny Homes) to be built in their communities. Our Building regulations state that a new residence must be a minimum of 80 square meters (861 SQFT). Management feels that amending our development plan to allow construction of homes with a smaller footprint would be very beneficial to our town moving forward.
- b) It was also noted that there is an error in the Land Use Zoning Map #5, Development Regulations for Foster's Pond Municipal Public Park Detail. Outside the Foster's Pond Protected Area is zoned as Rural and it should be zoned as Community Development.
- c) Plan Consultant has been contacted and changes to the Development Regulations will be done at no charge for professional services.

2022-55

Broders/Crawford

Resolved that the Town of Fogo Island approve to revise the Development Regulations to allow for the construction of Tiny Homes, such homes would have smaller than the usual minimum floor area for a single dwelling of 80 square meters. Further resolved to approve the correction of the error in Land Use Zoning Map #5 that will change the Land Use Zoning adjacent to Foster's Pond Protect Area from Rural to Community Development.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

5.3 Public Safety – Fire Services/Municipal Enforcement Presented By Councilor Broders

No meeting of the Public Safety Committee was held during the month of March. Report below was prepared by Fire Chief Simpson.

A. Information for Council:

- I. Fire Calls – 4
- II. Fire Inspection – 1

B. Community Education/Events

- I. Public Service Announcement (PSA) informing people of International Women's Day.
- II. Codversations interview regarding female firefighters and discussion on the change of culture in the fire service.

C. Training Update

- I. Training will start back March (due to covid regulations)

D. Equipment update

- I. Servicing for the Compressor has been sent out for price quotes
- II. New Gas Detector received to be shared between Fire Service and Public Works
- III. New Emergency Response Guides (ERG) have arrived and have been distributed

E. Station Update

- I. Tilting Storage building, - interior work has been completed and ready for paint, waiting on hydro to install the power service. Update: interior has been painted and Hydro is connected.

F. Town of Fogo Island Emergency Plan

- I. This plan has councils' approval and has been returned to the provincial Department of Emergency Planning for their approval.

G. Actions for council

- I. By-law Enforcement – Requests for Extension
 - a) Council Order - 22 Harbour View Drive Island Harbour (2 structures)
 - i. Town received an email requesting an extension on the Council Order from April 30th, 2022 to September 30, 2022.

2022-56

Broders/Hearn

Resolved that the Town of Fogo Island approve an extension of the Council Order for 22 Harbour View Drive, Island Harbour for dilapidated building until June 15th, 2022. If the property owner has not started demolition or renovations by this date the Town will remove the building and all costs incurred will be the responsibility of the property owner.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

II. Council Order - 36 Stag Harbour Road South, Stag Harbour

- i. Town received an email requesting an extension on the Council Order until June 30, 2022.
- ii. Current plans are to return to the island, by June 30th, 2022, at which time they plan on repairing the building.

2022-57

Broders/Crawford

Resolved that the Town of Fogo Island approve an extension of the Council Order for 36 Stag Harbour Road South, Stag Harbour for dilapidated building until June 15th, 2022. If the property owner has not started demolition or renovations by this date the Town will remove the building and all costs incurred will be the responsibility of the property owner.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

III. Compliance Letter - 25 Stag Harbour Road South, Stag Harbour

- i. Property owner has received the first Compliance Letter from the Town requesting a plan of action for the dilapidated buildings.
- ii. Owner sent an email with plan to demolish the buildings and is requesting an extension on the compliance letter of 12 months to demolish buildings on their own as property owner is working full-time. Inquired to Contractors and the cost is approximately \$5000.00 to do work.

2022-58

Broders/Roebbotham

Resolved that the Town of Fogo Island approve an extension of the Compliance Letter for 25 Stag Harbour Road South, Stag Harbour until June 15th, 2022. If the property owner has not started demolitions by this date the Town will issue a Council Order for the removal of the buildings.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.4 Finance and Administration presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on March 18th, 2022 at 3:00PM. in attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, Daphne Coles, Deputy Town Clerk and Germaine Morgan, Receptionist.

The following items were discussed:

A. For Council Approval

I. Approval of 2021 Gas Tax Audit

- a) Committee reviewed the Annual Expenditure Report for the 2021 Gas Tax Audit as prepared by Richard Power, Chartered Professional Accountant.

2022-59

Hearn/Crawford

Resolved that the Town of Fogo Island approve the Annual Expenditure Report for the 2021 Gas Tax Audit as prepared by Richard Power, Chartered Professional Accountant

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Revision of Purchasing Limits – Purchasing Policy

- a) Committee reviewed the current purchasing limits approved for Management in the Purchasing Policy.
- b) Chief Administrative Officer has final approval on all purchases that take place within all departments.

- c) The Town Purchasing Policy is designed to help manage spending based on cashflow.

2022-60

Hearn/Roebotham

Resolved that the Town of Fogo Island approve the amended Purchasing Policy as presented with the inclusion of Public Procurement for Open/Limited Call for Bids and changes to purchasing limits for Management reduced to the following amounts:

Level 1	Chief Administrative Officer or designate Up to \$5000 (plus HST) Up to \$10,000 for emergency purchases
Level 2	Superintendent, Public Works or designate Up to \$2,500 (plus HST)
Level 3	Other Department Heads Up to \$1,750 (plus HST)

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

III. Performance Evaluation – CAO

- Six-month performance evaluation with the CAO took place on March 18, 2022 with a sub-committee of Council.
- Council is quite pleased with the work of the CAO during this period and the progress of the town since she started.

6. Correspondence

6.1 Municipal Assessment Agency

- Board of Directors held its first meeting of the year on February 18th, 2022.
- Main item for discussion was Regionalization and the potential it holds for communities and the province overall. The Agency will be working closely with the Department of Municipal and Provincial Affairs and the Minister on what elements will be required from them.

6.2 MNL – Request for Letter of Support for Regionalization

- MNL is requesting a letter from the Town to our MHA in support for regionalization.
- Council agreed that the CAO forward a letter to our MHA that council agree with the concept of regionalization for essential services for smaller municipalities, however Fogo Island has already done it due diligence with the amalgamation of the existing five (5) municipalities in 2011 and with this Fogo Island should be considered regionalized. Our geography as an island limits the number of services that can be shared with other towns.

6.3 Proclamation – Green Shirt Day, April 7th, 2022

- Green Shirt Day is in honour fo the Humboldt Broncos bus crash.
- Proclamation will be signed by the Mayor and posted on Town social media.

6.4 National Organ & Tissue Donor Awareness Week – April 24 – 30, 2022

- National Organ and Tissue Donation Awareness Week resises awareness about the critical need for more donors across the country and encourages Canadians to register their decision and to talk to their loved ones about organ donation.
- Proclamation will be signed by the Mayor and posted on Town social media.

6.5 Offer of Congratulations – Brent Broders, Tilting – OUA Major Award, All-Rookie Honours

- Brent Broders, a resident of Tilting, earned a spot on the Paladins divisional All-Rookie hockey team as part of the OUA Major Award for All-Rookie Honours.

- b) Council expressed congratulations to Brent Broders for this great achievement.

7. New Business

7.1 Update on Scotiabank

- a) Council has been negotiating with Scotiabank to have the bank building donated to the Town since they have decided to close services on Fogo Island and have finally come to an agreement. Currently waiting on agreement or bill of sale from Scotiabank which should take a couple of weeks. Agreement won't be officially signed until bank closes on August 10th, 2022.
- b) New plan for Fogo Island is to have a Credit Union open a branch on the island. Once a location is secure, documents will be formalized for review and acceptance.

8. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, April 26th, 2022 @ 6:00pm (if required).
- Public Council Meeting – Tuesday, April 26th, 2022 @ 7:00pm.

9. Adjournment:

2022-61

Hearn/Crawford

Resolved the public council meeting of March 29th, 2022 be adjourned at 8:45PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Special Public Meeting of Council was held at the Town Office on the above date with the following in attendance:

Councillors Present:

Mayor Andrew Shea (Via Telephone)
Councillor Adam Young (Via ZOOM)
Councillor Sandy Crawford (Via ZOOM)

Deputy Mayor Justin Hearn
Councillor Lary Roebbotham

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Councillor Beverly Broders

- Mayor Shea opened the meeting by welcoming all the public that were viewing the meeting on the ZOOM Platform. As Mayor Shea wasn't able to attend the meeting in-person and was calling in remotely, Rules of Procedure state that the Mayor cannot chair the meeting by remote attendance, Deputy Mayor Hearn held the position of Chairperson.

A. Call to Order:

- Deputy Mayor called the meeting to order at 4:02PM.

B. Agenda:

- Deputy Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-62

Roebbotham/Crawford

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebbotham, and Councillor Crawford. Against - 0.

C. Mediation

- I. Mayor, Deputy Mayor, and Councillors received many phone calls from residents on the meeting today, so Deputy Mayor provided a short brief on the rules for calling a special meeting and addressed some of the concerns expressed by the public.
- II. Council's focus is always on the long-term growth and benefit of Fogo Island and its people.
- III. This issue has been on-going for almost two years and over two different councils. There has been significant communication with the other party, Council have sought advice from legal counsel plus Municipal Affairs and through it all, could not come to a mutually agreed upon solution.

2022-63

Roebbotham/Shea

Resolved that Council is instructing the Chief Administrative Officer to send a request to the Minister of Municipal and Provincial Affairs to provide mediation services between the Town Council and Commercial entities located at 210 Main Road, Joe Batt's Arm and 98 Iceberg Arena Road, Fogo Island Central for taxation issues and to avoid water disconnection.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebbotham, and Councillor Crawford. Against - 0.

D. Adjournment:

2022-64

Roebbotham/Young

Resolved the Special Public Council Meeting of April 2, 2022 be adjourned at 4:08PM.
Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor
Roebotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office with Councilors in-person and public attendance by ZOOM on the above date with the following in attendance:

Councilors Present:

Mayor Andrew Shea	Councilor Adam Young
Councilor Beverly Broders	Councilor Lary Roebbotham
Councilor Sandy Crawford	

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Absent:

Deputy Mayor Justin Hearn

1. Call to Order:

- Meeting was called to order at 7:10PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-65

Broders/Crawford

Resolved that the agenda be adopted with the following addition:

5.4 Public Safety, Enforcement Review.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

3. Minutes:

3.1 Adoption of Minutes from Public Council Meeting held on March 29th, 2022

2022-66

Young/Roebbotham

Resolved that the minutes of the Regular Public Meeting held on March 29th, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

3.2 Adoption of Minutes from Special Public Council Meeting held on April 2nd, 2022

2022-67

Crawford/Young

Resolved that the minutes of the Special Public Meeting held on April 2nd, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councilor Crawford

A meeting of the Recreation, Tourism and Economic Development Committee was held at the Town Office on April 20, 2022, at 2:00PM. In attendance were Chairperson, Councillor Alexander Crawford, (Via ZOOM) Pauline Payne, Chief Administrative Officer, and Colette Wells – Coish, Director of Recreation, Tourism & Economic Development. Absent: Councillor Adam Young

The following items were discussed:

A. Recreation - Stadium

- I. The stadium ice operations are shut down for another season. Clean up is being done and preparation for spring and summer activities will start. We will initiate sports, programs, and other opportunities.
- II. MYCOM compressors in the refrigeration plant at the stadium are due for maintenance cost is expected to be in the \$8,000.00. Quotes are being gathered and this work will be done before starting up in 2022.
- III. Planning continues for Come Home Year. The dates June 25-July 10th is scheduled, and events will be planned. Additional activities are being planned beyond these dates in various communities. Posting will be placed on the town webpage and the town app.
- IV. Volunteer week is April 25- 30, 2022. A Meet and Greet for community volunteers took place on April 26th at the Stag Harbour VIC Hall. Council would like to thank all volunteers for their hard work and dedication to Fogo Island.

B. Tourism

- I. New updates will continue to the Town map. Will be printing five thousand copies of the Town Map with SALTWIRE and will be placed at the heritage sites.
- II. Expression of Interest to operate the VIC kitchen is being prepared and will go out soon.
- III. Student jobs have been applied for and the Town has been approved for 1 student under Young Canada Works, and ten students through federal funding to date and 3 positions approved for the Stadium. Postings will go out soon.
- IV. Funding has been approved under “Come Home Year 2022” for a new ‘Welcome to Fogo Island’ sign and plans are proceeding. This sign will be placed up in Man O’ War Cove.

C. Other:

- I. A Meeting was held on April 6th with community groups to discuss Come Home Year activities, and also to initiate and improve communications with the groups and provide information on the roles and responsibilities of the committees for Fogo Island as a whole. Experiencing issues of repetition with student jobs, funding applications and community planning, all committee plans should be discussed the Town’s before proceeding.
- II. Email from citizen regarding physician shortages and how ACP (Advanced Care Paramedic) are being hired in health care facilities in other Towns. This is working in Towns where ACP staff are available and if it fits their requirements.
- III. Spring Cleanup will be planned with community groups, funding was secured through MMSB. We will be reaching out to community groups, youth, and individuals to participate in this activity.
- IV. World Ocean Day is June 8th. The Town will proclaim and participate that week as in the past in conjunction with The Harbour Authority, Department of Fisheries and Oceans and local businesses and volunteers. Some ideas are being discussed on location and incentives for participation that will be posted in the near future.
- V. Attended virtual meeting today with Central Health on recruitment and retention.
- VI. Meeting session took place on Tuesday April 26th to discuss and initiate planning for a new green space with Mills and Wright Landscape Architecture.

5.2 Planning & Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on April 20, 2022 at 7:00PM with the following present: Committee Chairperson, Councillor Beverley Broders, Councillor Lary Roebbotham, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The following items were discussed:

A. Maintenance:

I. Preventative Maintenance

- a) Intake screens have been cleaned in Tilting, Fogo, and Seldom.
- b) All Lift Stations continue to be monitored and inspected with no major issues to report.

II. Vehicle Maintenance/ Inspections

- a) KMR Transport has been servicing and maintaining our vehicles as needed, also yearly inspections on equipment are being completed for 2022 as they expire.

B. Other:

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested.

II. Water turn on/turn-offs

- a) Water turn on/turn-offs being requested intermittently.

III. Advanced Drinking Water System:

- a) Both units are fully operational.

IV. Seldom Pump house

- a) One of the Variable Frequency Drives that control the pump operations has failed. We sent the drive to Control Pro to be repaired but unfortunately it can't be fixed. Due to the age of the system compatible drives can no longer be purchased. There are currently 2 options available to us, purchase a new drive that would operate one pump on its own separately from the other 2 (approx. \$5-6000) or upgrade the entire system (\$25-\$30000).

2022-68

Broders/Crawford

Resolved that Council approve purchasing one (1) Variable Frequency Drive for the Seldom Pump House and consider upgrading the drive system at a later date. Management can do further investigation regarding the upgrade and how future additions can be done.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against – 0.

C. Actions for Council:

I. Community Signage Request

- a) A letter was received from a resident of Tilting requesting the Town purchase and install a sign for the area formerly known as “The Rock” years ago. This is the area from Greens Point intersection over towards the end of Main Street.

2022-69

Broders/Young

Resolved that Council deny the request to install a sign identifying “The Rock” in the community of Tilting and to forward the request to Recreation and Tourism to contact TRACS to see if this is an idea that they would want to pursue for their community.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against – 0

II. Revised Generator Policy

- a) Management has revised the generator policy for power outages for review and approval by council.

2022-70

Broders/Young

Resolved that Council accept the revised Generator Policy as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against – 0

III. Town Development Regulations

- a) Plan Consultant has provided a draft of the development regulations amendment to allow for the building of smaller homes as well as the amendment to the development regulations for the Zone Mapping for Fosters Pond area in Barr'd Islands for councils review and approval.
- b) Draft Amendment No. 1, 2022: Enabling Small Single Dwellings will only permit Small Single Dwellings as a Discretionary Use of Council with the condition of future expansion. It was intended to allow for Management approval as a Permitted Use with no restrictions or conditions on the size of the dwelling.

2022-71

Broders/Crawford

Resolved that Council return the Draft Amendment No. 1, 2022: Enabling Small Single Dwellings to the Plan Consultant for further review requesting to allow for Management approval as a Permitted Use and remove the condition of future expansion.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

2022-72

Broders/Roebbotham

Resolved that Council accept the Draft Amendment No. 2, 2022: Correction to Map #5 to correct the error in the zoning for the Fosters Pond area in the Town Development Regulations from Rural to Community Development.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

5.3 Finance and Administration presented by Councilor Roebbotham

A meeting of the Finance and Administration Committee was held at the Town Office on April 20th, 2022 at 10:00AM. in attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during February and March 2022.

2022-73

Roebbotham/Broders

Resolved that Council adopt the cheque registers from February 1st – 28th, 2022 in the amount of \$86,820.83 and March 1 – 31st, 2022 in the amount of \$219,148.73.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for February and March 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-74

Roebbotham/Crawford

Resolved that Council adopt the Financial Statements from February 1st – March 31st, 2022 as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

III. Approval of Payment of Invoices

- a) Government of NL – Ice Control Materials = \$28,082.88
- b) Wood Environment & Infrastructure Solutions = \$16,758.78
- c) Municipal Assessment Agency = \$24,492.00

2022-75

Roebbotham/Crawford

Resolved that Council approve for payment of the following invoices with the recommendation to allow permission for future payment of the recurring quarterly Municipal Assessment Agency invoice for yearly Assessment Roll :

- a) Government of NL – Ice Control Materials = \$28,082.88
- b) Wood Environment & Infrastructure Solutions = \$16,758.78
- c) Municipal Assessment Agency = \$24,492.00

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

IV. Approval of Revised 2022 Municipal Budget

- a) Department of Municipal and Provincial Affairs have reviewed the 2022 Municipal Budget and have requested some minor changes in the allocation of funds.

2022-76

Roebbotham/Broders

Resolved that the Town of Fogo Island adopt the revised 2022 Municipal Budget as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

V. Request for Exemption of Poll Tax

- a) Account #SHEPJ002
 - i) Resident is requesting an exemption from Poll Tax as only live on Fogo Island for four to five months of the year when not working away.

2022-77

Roebbotham/Young

Resolved that Council deny the request for exemption of Poll Tax for Account #SHEPJ002.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

b) Account #HEWIK002

- i) Resident is requesting an exemption of 2020 Poll Tax as wasn't aware of any taxes owing to the Town stating that they didn't receive any tax invoices from the town.
- ii) Invoice was mailed out in 2020 and it wasn't returned from the Post Office as undeliverable.

2022-78

Roebotham/Crawford

Resolved that Council approve to offer interest relief in the amount of \$43.58 on Account #HEWIK002 under the condition that the account be paid in full within thirty days of date on notification letter. Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

VI. Request for Exemption of Interest - Account #LYNCM001

- a) Resident is requesting another exemption of interest fees owing on account with full payment of taxes. Request was approved by previous Council and taxes were not paid.

2022-78

Roebotham/Broders

Resolved that Council deny the request for exemption of interest fees owing on Account #LYNCM001. Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

VII. Request for Exemption of Interest - Account #HARTL004

- a) Resident is requesting an exemption of interest fees charged on 2021 property taxes.

2022-79

Roebotham/Crawford

Resolved that Council approve the request for exemption of interest fees accrued on 2021 Property Taxes on Account #HARTL004 in the amount of \$48.14 under the condition that the account be paid in full within thirty days of date on notification letter. Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

VIII. Request for Exemption of Business Taxes – Business Closure

- a) Account #FOGOI040

2022-80

Roebotham/Broders

Resolved that Council approve the exemption of 2022 Business Taxes for Account #FOGOI040 as business is permanently closed. Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

- b) Account #MIKE0001

2022-81

Roebotham/Young

Resolved that Council approve the exemption of 2021 and 2022 Business Taxes with interest accrued for Account #MIKE0001 as business is permanently closed, wasn't reopened after COVID-19 pandemic. Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

- c) Account #FOGOI013

2022-82

Roebotham/Crawford

Resolved that Council approve to prorate the 2022 Business Taxes to May 31, 2022 for Account #FOGOI040 as business is permanently closing on that date.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

IX. Donation Request – Graduation Class, 2022 – Town Chairs

- a) Requesting that the Town donate 170 chairs for use at the Lions Centre for the graduation supper.

2022-83

Roebotham/Crawford

Resolved that Council approve to donate 170 chairs to the 2022 Graduation Class with the condition that if any chairs are damaged, they will be charged the replacement cost of \$150.00 per chair.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

X. Cost Recovery of Vehicle Repairs

- a) Public Works Staff was involved in a minor vehicle incident. Statements were received from both parties and insurance companies were notified.
- b) Resident's insurance has provided a quote for damages in the amount of \$1203.58, HST included.

2022-84

Roebotham/Broders

Resolved that Council approve to cover the cost of repairs to the vehicle in the amount of \$1203.58. Invoice for the repairs can be directed to the Town for payment once repairs are complete.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

XI. Review of Human Resource Policy

- a) Management have reviewed the Human Resource Policy and the following items should be added and/or revised:
- i. Under Section 2) Classes of Employment
 - Add: vi) Contract Hiring
 - ii. Under Section 5) Hiring
 - Revise item g) to read "Employees in a Management position shall be on Probation for a period of six months and all other employees shall be on Probation for a period of three month."
 - iii. Under Section 10) Holidays, item b)
 - Add xv) National Day for Truth and Reconciliation

2022-85

Roebotham/Crawford

Resolved that Council approve the revised Human Resource Policy as presented with the following changes:

- i. Under Section 2) Classes of Employment
 - Add: vi) Contract Hiring
- ii. Under Section 5) Hiring
 - Revise item g) to read "Employees in a Management position shall be on Probation for a period of six months and all other employees shall be on Probation for a period of three month."
- iii. Under Section 10) Holidays, item b)
 - Add xv) National Day for Truth and Reconciliation

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0

XII. Sale of Seldom Hall

- a) Expressions of Interest for Seldom Hall were awarded to a bidder for residential use. Since the award the bidder has contacted the town with concerns of being able to obtain certain permits from Service NL for residential use.
- b) In order to correct these concerns additional costs will have to be incurred by the town, it was listed in the Expression for Interest that the building was to be sold in "As Is" condition.

2022-86

Roebottom/Young

Resolved that Council approve that no further costs be incurred on Seldom Hall and the Bidder be given 30 days from date of notification to accept the building in "As Is" condition as stipulated in the Expression of Interest.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0

XIII. Resignation of Councilor Eugene Nippard and Call for Bi-Election

- a) Councilor Eugene Nippard submitted his letter of resignation by email on April 12th, 2022
- b) Under the Municipal Elections Act the Town has to call a by-election within three months of the vacated seat unless written approval is received from the Minister of Municipal and Provincial Affairs to defer the by-election beyond that time period. Can be deferred up to twelve months.

2022-87

Roebottom/Broders

Resolved that Council accept Councilor Nippard's letter of resignation as of April 12th, 2022. Further resolved that the Town of Fogo Island submit a letter to the Minister of Municipal and Provincial Affairs requesting a deferral time period for the Municipal Bi-Election.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0

XIV. Approval to Award Open Call for Bids – 1987 Chev Fire Truck

- Councilor Lary Roebottom departed the Public Meeting at 7:45pm due to conflict of interest and Councilor Crawford presented the Finance and Administration Report in his absence.
- a) Deputy Mayor Hearn and CAO reviewed the bid received for the 1987 Chev Fire Truck
- b) Bidder met all conditions of the Open Call for Bids

2022-88

Crawford/Young

Resolved that Council award the Open Call for Bids for the 1987 Chev Fire Truck to LGR Electrical Inc for the amount of \$3785.00 plus HST.

Resolution Carried. In favour – 4. Mayor Shea, Councilor Young, Councilor Broders, and Councilor Crawford. Against - 0

- Councilor Roebottom returned to the meeting at 7:47pm.

5.4 Public Safety – Fire Services/Municipal Enforcement Presented By Councilor Broders

- a. No meeting was held of the Public Safety Committee for April.
- b. Staff provided Council a progress report on Council Orders and Compliance Letters issued to residents for dilapidated buildings and vehicle wrecks.
- c. There is progress happening, with permits approved for both repairs and demolition and work to begin in the upcoming month. Plans and timelines received for work to begin on properties where owners no longer live on the island and are coming home this summer.
- d. Compliance Letters where no response has been received the next step is to issue a Council Order for repair or removal.

Broders/Young

Resolved that the Town of Fogo Island issue a Council Order for the removal or repair of dilapidated buildings with a 60-day deadline at the following properties:

- 62 Brown's Point Road, Joe Batt's Arm
- 47 Main Street, Seldom
- 63 Brown's Point Road, Joe Batt's Arm
- 9 Keat's Road, Barr'd Islands
- 86 Southside Road, Joe Batt's Arm
- 7 Hewitt's Point Road, Barr'd Islands
- 99A Main Street, Tilting
- 102 North Shore Road, Fogo
- 51 North Shore Road, Fogo
- 101 Stag Harbour Road South, Stag Harbour

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

6. Correspondence

6.1 Dept of Municipal & Provincial Affairs - Project #17-Gi-22-00081 - W/S Main Street Seldom - Approval for Consultant Services

- I. The Consultant Engagement Process has been completed by the Department of Municipal & Provincial Affairs for Project #17-Gi-22-00081 - W/S Main Street Seldom.

2022-90

Crawford/Roebbotham

Resolved that the Town of Fogo Island approve to enter into Prime Consultant Agreement with DMG Consulting Limited for Project #17-Gi-22-00081 - W/S Main Street Seldom with consulting fees in the amount of \$61,449.25 as recommended by the Department of Municipal and Provincial Affairs.

Resolution Carried. In favour – 5. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0

6.2 NL Beekeeping – Invitation to 2022 Annual Workshop

- I. The NL Beekeeping Association will be holding its 2022 Annual Workshop in Grand Falls-Windsor on May 6 – 7th, 2022.
- II. Letter was addressed, no commitment for attending.

6.3 Proclamation – Municipal Awareness Week

- I. Proclamation was addressed and Council agreed to declare May 9 – 13, 2022 Municipal Awareness Week.
- II. Proclamation will be signed by the Mayor and posted on Town Social Media.

6.4 Proclamation – World Ovarian Cancer Day - May 8, 2022

- I. Proclamation was addressed and Council agreed to declare May 8, 2022 as World Ovarian Cancer Day.
- II. Proclamation will be signed by the Mayor and posted on Town Social Media.

7. New Business

7.1 Update on Scotiabank

- I. Proposal for use of the building has been prepared and sent to Scotiabank for review. No response has been received to date.

7.2 Central Health Doctor Shortage

- I. Council held a brief discussion on Dr. Tarik leaving and the pending Doctor shortage.
- II. No Doctor on Fogo Island will have a drastic circumstance in cases of emergencies for Fogo Island as we have to depend on the ferry to get to the nearest hospital in Gander, which could take hours.

- III. Mayor is attending a meeting with Central Health on Wednesday, April 27, 2022 to provide municipalities with the latest information on Recruitment and Retention efforts taking place at Central Health.
- IV. Central Health is planning a Town Hall Meeting Telephone Conference for the public in early May, date to be advertised later.

8. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, May 31st, 2022 @ 6:00pm (if required).
- Public Council Meeting – Tuesday, May 31st, 2022 @ 7:00pm.

9. Adjournment:

2022-91

Crawford/Broders

Resolved the public council meeting of April 26th, 2022 be adjourned at 8:00PM.

Resolution Carried. In favour – 6. Mayor Shea, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office with 2 Councilors attending remotely and public attendance by ZOOM on May 31st, 2022.

Councilors Present:

Mayor Andrew Shea	Deputy Mayor Justin Hearn
Councilor Adam Young (Via ZOOM)	Councilor Beverly Broders
Councilor Lary Roebbotham	Councilor Sandy Crawford (Via ZOOM)

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.
- Councilor Young and Councilor Crawford attended the meeting remotely by ZOOM.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-92

Broders/Roebbotham

Resolved that the agenda be adopted with the following addition:

7.3 Letter – Request for Brimstone Head Sign.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

3. Minutes:

2022-93

Broders/Hearn

Resolved that the minutes of the Regular Public Meeting held on April 26th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councilor Crawford

A meeting of Recreation, Tourism and Economic Development was held at the Town Office on Tuesday May 17th at 2:00PM. In attendance were Councilor Chairperson Alexander Crawford, Councilor Adam Young, CAO Pauline Payne and Director of Recreation, Tourism & Economic Development, Colette Wells – Coish.

The following was discussed:

A. Recreation

- I. A concept design plan for the green space well known as the soccer field has been prepared by MILL & WRIGHT. The committee recommends council discuss and determine if a design will be done for this area.

- II. In connection with Community cleanup, the Town is encouraging residents to redirect, reuse and recycle as much as possible. On May 25th and 26th a drop off took place at the stadium for residents to bring used appliances, wood furniture or other gently used items rather than placing them out to the roadside. Depending on the response a large garage sale will be planned for a later date.
- III. The Recycling Textiles Program will start again this summer.
- IV. Come Home Year events are being planned. Any groups planning events are welcome to contact the Director to have their events added to the Town Events Calendar.
- V. Come Home Year Clean Up activities are scheduled from May 30th – June 10th. This will be a walk around roadside clean up.
- VI. June is Volunteer month, and a calendar of events will be posted.
- VII. After school ball hockey has been discussed, as well as summer activities and the volunteers that will be needed for these events.
- VIII. World Ocean Day is June 8th. The Town has decided to plan a family event for Saturday June 11th at the stadium. Beach clean ups will be done, and various other partners are engaged in this event.

B. Tourism

- I. The Visitor Services Centre is open, and museums will be open once water hook ups are complete. This will start next week May 24th, since Monday is a holiday.
- II. Staff has visited various museum sites, and will be adjusting opening hours, preserving, and preparing information, and sites as required to provide the best experience possible. We will also focus on the safety of the buildings in the best interest of staff and customers.

C. Other:

- I. A discussion on staff duties, difficulty filling positions, competitive wages, and the amount of work required from playgrounds, museums, trails, and events was outlined. New Maintenance Worker has been hired and started work on May 30th, 2022
- II. Joe Batt's Arm Recreation Committee - Luke's Landing Issue - The Committee discussed briefly, and all agreed this will require further discussion by Council as a whole.
- III. Town Brochure Maps are being worked on and is in the final stages of editing. Council has requested to view the Brochure before it goes for printing.

5.2 Planning & Public Works presented by Councilor Broders

A meeting of the Planning and Public Works Committee was held at the council chambers on May 24, 2022, at 7:00PM with the following present: Committee Chairperson, Councillor Beverly Broders, Councillor Lary Roebottom, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The Following Items were discussed:

A. Maintenance:

- I. Preventative Maintenance
 - a) Fire hydrants have been flushed in Tilting and Seldom as well as intake screens cleaned as part of our spring preventative maintenance. Joe Batts Arm will be scheduled in the coming days. Fogo will be completed as production levels at the fish plant allow.
 - b) All Lift Stations continue to be monitored and inspected with no major issues to report.
- II. Vehicle Maintenance/ Inspections
 - a) KMR Transport has been servicing and maintaining our vehicles as needed. Annual inspections on all Public Works equipment have been completed for 2022.

B. Other:

- I. Permit Applications
 - a) Field visits ongoing to determine compliance, as requested.
- II. Water turn on/turn-offs
 - a) Water turn on/turn-offs being requested intermittently.
- III. Advanced Drinking Water System:
 - a) Both units are fully operational.

IV. Seldom Pump House

- a) A new Variable Frequency Drive has been ordered from Samson Equipment LTD, at a cost of \$2755.74 plus HST and an expected delivery time of 32 weeks.
- b) A new booster pump for the chlorination system has been ordered from Electric Motor and Pumps at a cost of \$2269.00 plus HST.

V. Water/Sewer Extension Main Street Seldom

- a) The contract to provide engineering services for this project has been awarded to DMG Consulting Limited. Engineers have been to the island and done some preliminary work at the properties.

VI. Mobile Radar Activated Speed Sign

- a) Our mobile radar activated speed sign is out in operation for this season and will be placed in areas where issues with speeding are reported. The local RCMP detachment has been contacted about enforcement in these areas as well.

VII. Feeding of Foxes

- a) Feeding foxes has become an issue in some communities. Public is asked not to feed or handle wild foxes. Feeding any wildlife, including foxes, creates a public safety hazard, and may lead to the destruction of the animal.

C. Actions for Council:

- a) An e-mail has been received from Shorefast requesting the Town partner with them and the Grenfell Campus of Memorial University to allow students to complete research projects on Fogo Islands drinking water.

2022-94

Broders/Roebotham

Resolved that the Town of Fogo Island partner with Shorefast Foundation and Grenfell Campus to work with students doing research on Fogo Island Drinking Water.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

5.3 Finance and Administration presented by Councilor Roebotham

A meeting of the Finance and Administration Committee was held at the Town Office on May 24th, 2022, at 10:00AM. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebotham, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk

The following items were discussed:

A. Business Arising from Previous Meetings

I. Request for Business Tax Exemption – Business Closure – Account #JIGL001

- a) Business Owner is requesting an exemption of business taxes and has submitted a letter for confirmation of business closure since June 2019.
- b) After further review, it was determined that the business was open until the Fall of 2020 and the business did receive the 2020 COVID Business Tax Relief.

2022-95

Hearn/Broders

Resolved that the Town of Fogo Island approve for the exemption of Business Tax for 2021 only for Account #JIGL001

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

II. Community Grants

- a) Stag Harbour Recreation Commission
- b) Bleak House Museum Association

- a) Management provided a review of the Community Grants that have been approved for prior years and how it pertains to Committees and the benefits to island communities.
- b) Committee feels that the current policy does not focus on Council's direction for moving forward. With a limited budget, this will be further reviewed within the town's strategic plan.

2022-96

Hearn/Young

Resolved that there be a review of the Community Grant Policy before any applications are approved for 2022.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

B. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during April 2022 and the Account Payable on file to date.

2022-97

Hearn/Crawford

Resolved that that Council adopt the cheque registers from April 1st – 31st, 2022 in the amount of \$166,002.93.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for April 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-98

Hearn/Broders

Resolved that that Council adopt the Financial Statements from April 1st – 31st, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

III. Update on Collection of Accounts Receivable

- a) Staff have been diligently working on the collection process for Accounts Receivable Tax Arrears since November 2021.
- b) Total tax arrears as of November 2021 totaled \$1,102,774.80. As of May 24th, 2022 over 50% of the tax arrears have been collected on past due accounts for 2021 and years prior totaling \$583,075.84.

IV. Review of Residential 10% Discount

- a) Management provided a review of the Residential 10% Discount that was approved in the 2022 Municipal Budget and how it affects many properties on the island.
- b) No changes can be made now as the deadline for any changes to the 2022 Municipal Budget was March 31st.

2022-99

Hearn/Roebotham

Resolved that that the Town of Fogo Island approve to revise the Residential 10% Discount in the 2023 Municipal Budget to reflect the following stipulations:

- All prior year's taxes, including Water and Sewer Tax must be paid in full.
- Current property taxes must be paid by May 31st of current tax year.
- Applies to one designated property within the Town and will apply to all residents (permanent and seasonal).
- Discount will not apply to residential properties that are used for rentals or nightly rentals.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

V. Request for Exemption of Small Home-Based Business Taxes

- a) Owner has submitted a letter confirming that the home-based business has not been active since December 2017.

2022-100

Hearn/Broders

Resolved that that Council approve the request for exemption of Small Home-Based Business Tax for 2019 charged to Account #CINDY001 in the amount of \$400.00 and to write-off the interest accrued in the amount of \$73.71.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VI. Request for Exemption of Interest - Account #JONEI001

- a) Property is still listed to the Estate, family member responsible for the property is requesting an exemption of interest accrued on the account since 2017 and if approved, family member has agreed to pay the principle for the overdue property and water/sewer taxes in full.

2022-101

Hearn/Roebbotham

Resolved that that Council deny the request for exemption of accrued interest fees and further recommends that if the principle is paid in full within 30 days of date of notification, a contract can be signed to pay off the accrued interest fees over a 12-month period interest free.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VII. Request for Exemption of Water/Sewer Tax - Account #BENND001

- a) Building located on the property recently burned leaving the property now listed as Vacant Lot and it is a serviced lot with water and sewer.
- b) Size of the lot is 334.45 meters squared with no room around it for expansion; this is below the minimum lot size of 450 meters squared in the Town Development Regulations, no new development can be permitted on the lot.

2022-102

Hearn/Young

Resolved that that Council approve the exemption of the yearly water and sewer taxes charged to Account #BENND001 as the lot is below the minimum lot size requirement in the Town Development Regulations and no new development is permitted on the lot.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VIII. Scotiabank – Borrowing Resolution

2022-103

Hearn/Crawford

Resolved that that the Town of Fogo Island approve the following Borrowing Resolution for Scotiabank:

1. That the Mayor, or Deputy Mayor with CAO or Deputy Town Clerk is/are hereby authorized to borrow on behalf of the Town of Fogo Island from THE BANK OF NOVA SCOTIA from time to time by way of promissory note a sum or sums not exceeding at any one time Two Hundred Thousand dollars (\$200,000.00) to meet, until the taxes are collected, current expenditures of the Corporation for the year.
2. That the Mayor, or Deputy Mayor with CAO or Deputy Town Clerk is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.
3. The Mayor, or Deputy Mayor with CAO or Deputy Town Clerk is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements under the seal of the Corporation providing for payment to the Bank of all amounts required to be paid by the Bank pursuant to each promissory note of the Corporation guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. That the Mayor, or Deputy Mayor with CAO or Deputy Town Clerk is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. That the Mayor, or Deputy Mayor with CAO or Deputy Town Clerk is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IX. Donation Request – Dollywood Foundation, Canada

- a) Wanda McGrath has started a chapter of the Dolly Parton Imagination Library for Fogo Island. This program gives children under the age of 4 years 11 months a free book each month.
- b) Donations will offset the cost of the books.
- c) Currently 49 children on Fogo Island are currently registered for the program.

2022-104

Hearn/Broders

Resolved that that the Town of Fogo Island donate \$100.00 to the Dolly Parton Imagination Library for Fogo Island.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

X. Donation Request – Central Northeast Health Foundation

- a) Letter requesting a donation for the “Help Give a Lift” Fundraiser to support the purchase of a new Pulmonary Function System for the Respiratory Therapy Department at the James Paton Memorial Regional Health Centre.

2022-105

Hearn/Roebotham

Resolved that that Council deny the request from the Central Northeast Health Foundation for a donation for the "Help Give a Lift" Fundraiser.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

- Councilor Roebotham departed the meeting at 7:40PM due to conflict of interest

XIII. Approval of Payment of Invoices

a) LGR Electrical Inc - \$10,930.96

2022-106

Hearn/Broders

Resolved that that Council approve the payment of the invoice to LGR Electrical Inc for \$10,930.96

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, and Councilor Crawford. Against - 0.

- Councilor Roebotham returned to the meeting at 7:42PM.

6. Correspondence

6.1 Gander International Airport - Invitation to Grand Opening of International Lounge

- A. The Gander International Airport has invited a Town Representative to attend the grand opening of the International Lounge on June 29th at 1:30PM.
- B. Council addressed the invitation and decided that if any Councilor has plans to be in Gander on this date, they can respond to attend if they choose.

6.2 Municipal Assessment Agency – 2023 Assessment Roll

- I. The Municipal Assessment Agency has completed the valuation for the 2023 tax year and the average provincial residential values have increased by 4.99%.
- II. Property owners will be mailed their assessment notices on June 1, 2022, and will have until July 31, 2022 to file a formal appeal.

6.3 Municipal Assessment Agency – 2022 Clar Simmons Scholarship

- A. Mr. Simmons was the Business Manager for the Municipal Assessment Agency from 1998 until his untimely death in 2004. In his memory the Municipal Assessment Agency set up this scholarship fund.
- B. Any child, grandchild, or ward of a municipal council member or employee in a community served by the Agency, upon graduation from the NL Senior High School Program can apply. Deadline for applications is August 26, 2022.
- C. Letter was addressed by Council.

7. New Business

7.1 Central Newfoundland Waste Management – Memorandum of Understanding – Fire Service Protection – Fogo Island CNWM Transfer Station

- A. Central Newfoundland Waste Management has requested that the Town enter into a Memorandum of Understanding to provide Fire Protection Services to the Fogo Island CNWM Transfer Station Depot.
- B. They have initiated to pay a yearly service fee of \$1000.00 to the Town.

2022-107

Hearn/Crawford

Resolved that the Town of Fogo Island enter into a Memorandum of Understanding with the Central Newfoundland Waste Management for the Fogo Island Fire Department to provide fire service protection to the Fogo Island CNWM Transfer Station in the event of a fire subject to the terms and conditions

outlined in the MOU and a yearly service fee of \$1000.00 will be provided to the Town of Fogo Island for providing this service.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.2 Council Removal Order – 72A Harbour Drive, Seldom

- A. Property owner performed backfilling on lot last year without a permit from the Town and has caused drainage issues over a Town own road and surrounding properties.
- B. Town Staff have visited the homeowner several times and the town have issued 2 Compliance Letters with a deadline of April 30th, 2022.
- C. Public Works Staff visited the site and the fill has not been removed, an Emergency Council Order was issued on May 16th, 2022 with a final deadline to remove the fill of June 1st, 2022.

2022-108

Broders/Young

Resolved that that Council approve the issuance of the Emergency Council Order for the removal of the backfill that was causing a drainage issue that was completed without a permit from the town, if work not completed by deadline of June 1st, 2022, Town Employees will remove the fill and correct the drainage issue at the expense of the homeowner.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.3 Letter – Request for Brimstone Head Sign.

- A. Resident of Fogo submitted a letter suggesting that the Town erect a solar operated “Brimstone Head” sign at the base of Brimstone Head.
- B. Sign would be the style of the “Dildo Hollywood” sign erected at Dildo a few years ago.
- C. Letter was addressed by Council. It was noted that given the distance of Brimstone Head from the highway this would have to be a big sign that would take away from the view and beauty of Brimstone Head itself.
- D. Town has already received complaints on the hydro poles and lines that are being erected going down over the hill obstructing the view of Brimstone Head.

2022-109

Hearn/Roebbotham

Resolved that that Council deny the request to erect a solar operated “Brimstone Head” sign at the base of Brimstone Head as it would have to be a big sign that would take away from the view and beauty of Brimstone Head itself.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.4 Update on Scotiabank

- A. Transfer of the building is now with the Lawyers preparing the agreement and have the appraised value. The building will be transferred to the Town free of charge from Scotiabank within the next few weeks.
- B. The recruitment of the Credit Union is continuing. Next step is that the Credit Union requires some funding to hire a consultant to help prepare a feasibility study and project plans.
- C. Meeting planned with Minister Parsons and Minister MHA Bragg to try to find a solution to acquire the funding that is needed.
- D. For businesses on the Island dependent on cash Deputy Mayor has a meeting arranged with Brinks to discuss cash drop-off and pick-up.
- E. There will be a gap in service between Scotiabank leaving and the new bank setting up.

7.5 Update on Doctor Shortage and Recruitment

- A. There was a meeting last week with a doctor Ravalia who has helped a teaching hospital in Twillingate years ago and is looking at Fogo Island in a very positive way.

- B. Council and Management have been working diligently on helping with the Doctor Recruitment for Fogo Island.

7.6 Ferry Update

- A. Latest update from Lewisporte is that the M.V Beaumont Hamel is supposed to have repairs completed and come off dock and should be at Fogo Island by early June pending no further equipment issues for repair. M.V. Sound of Islay is docked at Lewisporte and if there is a delay with the M.V. Beaumont Hamel, she will come to Fogo Island to help.

7.7 Update on Strategic Plan

- A. Residents will be getting a letter in the mail requesting feedback on what you see as priorities for Fogo Island.
- B. After information is received and compiled there will be a public meeting for more discussion. Dates to be confirmed later.
- C. The new Strategic Plan should help bring Fogo Island more together, with focus on the island as a whole and not as individual communities.

C. Date of Next Regular Meeting:

- Public Council Meeting – Tuesday, June 28th, 2022 @ 7:00pm.

D. Adjournment:

2022-110

Roebotham/Hearn

Resolved the public council meeting of May 31st, 2022, be adjourned at 7:55PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Special Public Meeting of Council was held via Zoom at the Town Office on the above date with the following in attendance:

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Sandy Crawford

Deputy Mayor Justin Hearn
Councillor Lary Roebottom
Councillor Beverley Broders

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

Mayor Shea opened the meeting by welcoming all the public that were viewing the meeting on the ZOOM Platform.

1) Call to Order:

Mayor Shea called the meeting to order at 5:05PM.

2) Agenda:

Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-111

Crawford/Hearn

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebottom, Councillor Broders and Councillor Crawford. Against - 0.

3) Response Letter from Minister – Request to Defer Bi-Election

- I. The Municipal Elections Act requires that a Bi-Election take place within 90 days of a seat vacancy.
- II. The 90-day expiration date ends on July 12th, 2022.

4) Date for Bi-Election – Thursday, July 7th, 2022

- I. No Advance polling will be available
- II. There will be 1 voting station – location to be announced

2022-112

Broders/Crawford

Resolved that Council set the Bi-Election date for July 7th, 2022

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebottom, Councillor Broders and Councillor Crawford. Against - 0.

5) Date for Nomination Day – One Nomination Day – Thursday, June 16th, 2022

- I. Location for nominations – Town Office
- II. Office will be open for nominations from 8:00AM – 8:00PM

2022-113

Crawford/Roebottom

Resolution that Council holds the nominations at the Town Office on Thursday, June 16th, 2022, from 8:00AM to 8:00PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebottom, Councillor Broders and Councillor Crawford. Against - 0.

6) Alternate Returning Officer/Poll Clerk – CAO, Pauline Payne

If Pauline has to assume the duties of Alternate Returning Officer, Receptionist Germaine Morgan will do the position of Poll Clerk

2022-114

Crawford/Roebotham

Resolution that Council appoint Germaine Morgan as Poll Clerk if Pauline has to assume the duties of Alternate Returning Officer

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebotham, Councilor Broders and Councilor Crawford. Against - 0.

Adjournment:

2022-115

Crawford/Young

Resolved the Special Public Council Meeting of June 22, 2022, be adjourned at 5:10PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Roebotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office by ZOOM on July 12th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders
Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Reception/Administrative Assistant

1. Call to Order:

- Meeting was called to order at 7:00PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-116

Crawford/Broders

Resolved that the agenda be adopted with the following addition:

7.2 Update on New Bank

3. Minutes:

3.1 Adoption of Minutes from Public Council Meeting held on May 31st, 2022

2022-117

Young/Crawford

Resolved that the minutes of the Regular Public Meeting held on May 31st, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3.2 Adoption of Minutes from Special Public Council Meeting held on June 6th, 2022

2022-118

Broders/Hearn

Resolved that the minutes of the Special Public Meeting held on June 6th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

- a. In the absence of our Deputy Town Clerk, it is requested that Receptionist/Administrative Assistant Germaine Morgan, be appointed as acting Deputy Town Clerk

2022-119

Broders/Roebotham

Resolved that Council appoint Germaine Morgan as an acting Deputy Town Clerk in the absence of our Deputy Town Clerk

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

- b. The Council would like to inform the public that the situation with the shortage of doctors is of grave concern adding extra stress to our first responders at times when there is no ER service available. The Town would like to keep residents informed of these situations but unfortunately, we have not been notified of these closures and we have been finding out about these ER closures at the same time as the rest of the residents.

The protocol for sending emergencies off island will be the ambulance calling Fogo Island Health Centre and the hospital will call the captain of the ferry for emergency trips.

5. Department Reports:

5.1 Recreation, Tourism and Economic Development presented by Alexander Crawford

A meeting was held at the council chambers on Thursday, June 23, at 4:00PM. In attendance were Chairperson, Councillor Alexander Crawford, Councillor Adam Young, Chief Administrative Officer Pauline Payne, Director of Recreation, Tourism & Economic Development Colette Wells – Coish

A. Call to order:

Meeting was called to order at 4:00 pm.

B. Recreation

- I. Summer Camps are planned, notes and registration forms went to the school for all kids from k - 6.
- II. A reminder that the textiles program and gently used clothing proceeds will go to the school breakfast program.
- III. Playgrounds are opening, and basketball pads need attention, safety items will be a priority.
- IV. Canada Day plans are going ahead with a focus on family activities, with fireworks at 10pm weather permitting.
- III. A Seniors Garden party is scheduled for July 13th, in conjunction with Central Health and the Town of Fogo Island. This allows long term care patients, their families, and other seniors in the community to gather and enjoy friendship and music for an afternoon. It will take place outside on the hospital deck. (If weather conditions are not favorable the event will be inside the stadium).

C. Tourism

- I. Presently the Visitor Information Centre is open Monday – Friday, once students start their summer jobs this will be reviewed and extended, if possible. As well, an updated weekly schedule for museums will be put in place when students are all hired. Additional summer staff is needed, and a post will go out this week for a maintenance/carpenter position.
- II. Come Home year activities are being planned, to start we have Bingo and an adult dance next week at the stadium.

D. Other:

- I. The Stadium Committee recently met and had new members join. They have various ideas, and they plan to become active in organizing events and activities. These ideas will have to be discussed and approved by the Director and council before acting upon them.
- II. The former basketball pad on Country Road was discussed and will be inspected to see if it's usable.
- III. The weekly Maker's Market is starting up and will be outside when suitable conditions are present, and inside the stadium when weather conditions are poor. The stadium will always be open for access to the washroom facilities.
- IV. There is ongoing discussion regarding whether or not we can place a TV and video on the ferry for tourism purposes. The CAO has had recent conversations with The Department of Transportation and is currently awaiting a reply. As well the tender for canteen services is posted and set to close July 7th.
- V. Discussion on developing one Central Recreation Committee for Fogo Island to add ideas and opportunities for families. Also, to see the stadium used for multipurpose events. The Recreation, Tourism and Economic Development Committee request council further discuss this topic.

2022-120

Crawford/Young

Resolved that the council request the CAO research and develop a plan to create one island wide Recreation Committee.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

- VI. Discussion on developing one Central Heritage Trust Committee to take over management and operations of the museums and heritage sites. The Recreation, Tourism and Economic Development Committee request council further discuss this topic.

2022-121

Crawford/Broders

Resolved that the council request the CAO research and develop a plan to create one island wide Heritage Trust Committee to manage and operate Town museums and heritage sites.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

- VII. Councillor asked if it will be possible to add a cell phone booster to the stadium so that first responders that use the facility can have better service. The councillors will be looking at the efficiency of the stadium at a later date to make sure it is being used at its' full potential and as efficient as possible. It was suggested that the cell phone booster be discussed further at that time. One suggestion to utilize the stadium at its full potential is the possibility of offering curling to get as many people using the stadium as possible.

5.2 Public Safety and Fire Services presented by Beverly Broders

A meeting of the fire service committee was held on July 5, at 6:30PM at the town office, with councilor Broders, Receptionist/Administrative Assistant Germaine Morgan and Fire Chief Simpson in attendance.

Information for Council:

Fire Calls – 7

Fire Inspection – 3

Community Education/Events

- a) Fogo Island Fire Service received an award from Built for life Home Sprinkler, for Superior Community Service. This award gave the Fogo Island Fire Service \$500.00 to be used to acquire a new training monitor.

- b) Fogo Island Fire service along with the Canadian Red Cross will be providing COVID-19 tests and KN-95 masks to help stop the spread of COVID -19. These will be free of charge for our residents and visitors. They are available at the town office during regular work hours.
- c) Members of Fire Service put off the Canada Day fire works display.
- d) Visited Canada Post for basic extinguisher training

Training Update

- a) Driver training is ongoing
- b) New pumper drafting has started with the goal to have a municipal water shuttle in August.
- c) Pumper training
- d) EMO are going through staffing issues, but have committed to have our BEM and ICS education by September

Equipment update

- a) New rescue PFD have been purchased and placed in stations.
- b) New firefighting boots have arrived and will be distributed to the members.
- c) 20 new fire helmets have been ordered
- Fire Services received an award from Built for Life Fire Department for superior community service in the amount of \$500 to acquire a training monitor.

Approve the purchase of a Rescue Ram used for extrication \$12,999.00 (plus tax and shipping), with firefighters contributing \$5000.00. This tool is a much-needed addition to the rescue system we use. This tool would free up the rescue spreader during an extrication and be used for an appropriate maneuver.

2022-122

Broders/Roebotham

Resolved that the Council approve the purchase of a Rescue Ram used for extrication for a total cost of approximately \$15,000 with Firefighters paying \$5000 toward the purchase.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

2022-123

Broders/Crawford

Resolved that the council review the fees for inspections, including home oxygen.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

Thank you to Deputy Chief Parsons for all his time and hard work in the absence of our Fire Chief for taking care of the Fire Service training and equipment.

5.3 Planning & Public Works presented by Adam Young

A meeting of the Planning and Public Works Committee was held at the council chambers on July 6, 2022, at 7:00PM with the following present: Committee Chairperson, Councillor Beverly Broders, Councillor Adam Young, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

A. Maintenance:

Preventative Maintenance

- a) All Lift Stations continue to be monitored and inspected. The new pump that was purchased in November has failed for a second time and will be repaired under

warranty. A representative from Xylem was here on June 15, 2022, to inspect the lift station and try to find the reason for the continued pump failure.

- b) Due to the late start date of the Recreation/Tourism Maintenance Worker, Public Works staff have been assisting in the opening of the museums and sites. There have been several issues at some of these sites with the water/sewer infrastructure and have required extensive repairs.

Vehicle Maintenance/ Inspections

- a) KMR Transport has been servicing and maintaining our vehicles as needed.

B. Other:

I. Permit Applications

Field visits ongoing to determine compliance, as requested. There have been 58 permits issued in the last 30 days and residents are reminded that permits are required for most projects and must be approved before any work is to be started.

II. Water turn on/turn-offs

Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

III. Advanced Drinking Water System:

Both units are fully operational. Terra Nova Water Services were requesting that the Town enter into an agreement to provide telephone support from a technician to assist in troubleshooting and completing repairs for a period of 12 Months at a cost of \$400, we have agreed to this contract.

IV. Water/Sewer Extension Main Street Seldom

DMG Consulting Limited was on site on May 30, 2022, they completed the surveying of the area included in the water/sewer extension.

V. Mobile Radar Activated Speed Sign

Our mobile radar activated speed sign is in operation for this season and will be placed in areas where issues with speeding are reported. The local RCMP detachment has been contacted about enforcement in these areas as well. The department of Transportation has installed a radar activated speed sign at the school zone, the speed will be decreasing to 30 km/h in this area.

VI. OH&S

Loder's Safety, Medical, & Fire Training completed a confined space assessment on town owned infrastructure and made several recommendations to bring the Town into compliance with OH&S Legislation.

2022-124

Young/Hearn

Resolved that council agree to the purchase of a self-retracting lifeline and a tripod kit at a cost of \$4,715.00 + HST

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebottom, and Councilor Crawford. Against - 0.

VII. Spring Clean-Up

Spring clean-up in all communities has been completed. Thank you to the residents for participating in this year's clean-up and to the staff for going above and beyond to ensure the clean-up was completed efficiently and on schedule.

VIII. Barr'd Islands Watermain

Kelco Construction returned to the Hewitt's point area on June 6, 2022, to complete property remediation and road repairs to prepare for paving of the area, which will be completed as soon as a contractor is committed to paving on the Island.

IX. Recommendation to Change the Development Plan

2022-125

Young/Hearn

Resolved that the CAO contact Jens Jenson to change the development plan to allow accessory buildings to be in front of a residential lot at the discretion of the council.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

5.4 Finance and Administration presented by Deputy Mayor Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on July 7th, 2022, at 5:00PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Pauline Payne, CAO, and Germaine Morgan, Reception/Administrative Assistant

Call to Order: Meeting was called to order at 5:00PM

The following items were discussed:

For Council Approval:

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during May 2022 and the Account Payable on file to date.

2022-126

Hearn/Crawford

Resolved that the Council adopt the cheque registers from May 1st – 31st, 2022 in the amount of \$241,375.58.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for May 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-127

Hearn/Broders

Resolved that the Council accept the Financial Statements from May 1st – 31st, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

III. Approval of Payment of Invoices

- a) Central Cashier's Office - \$14802.02 (HST Included)

2022-128

Hearn/Crawford

Resolved that the Council approve the payment of the Invoices for Central Cahier's Office

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

b) Richard Power - \$8625.00 (HST Included)

2022-129

Hearn/Roebotham

Committee recommends that Council approve the payment of the Invoices for Richard Power
Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

IV. Request for Exemption of Poll Tax – Account # BROWM007

Resident has submitted a letter stating that he was not living on Fogo Island in 2021 and is requesting an exemption.

2022-130

Hearn/Young

Resolved that Council approve the exemption if the proper documentation is returned to the town
Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

V. Request for Exemption of Poll Tax – Account # MCKED003

Resident has submitted a letter stating that he did not live on Fogo Island during 2020-2022 and has been charged poll tax for all three years

2022-131

Hearn/Crawford

Resolved that the Council approve the exemption if the proper documentation is returned to the town
Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

VI. Request for Exemption of Poll Tax – Account # GILLK001

Resident has submitted a letter stating that he has been paying taxes on his mothers' property and has changed the property over to his name as of June 1st, 2022, resident would like to be exempt from the poll tax that he is charged with for the period from January 1st – June 1st since he has taken ownership of the property tax and water tax.

2022-132

Hearn/Young

Resolved that Council deny the request for exemption, the resident is still responsible for any taxes that are owed prior to the transfer of ownership
Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

VII. Request the council reconsider an Exemption of the interest on property tax and water tax - Account #JoneI001

Property is still listed to the Estate, family member responsible for the property is requesting an exemption of interest accrued on the account since 2017 and if approved, family member has agreed to pay the principle for the overdue property and water/sewer taxes in full.

2022-133

Hearn/Roebotham

Resolved that the Council deny the request for exemption of accrued interest fees and further recommends that if the principle is paid in full within 30 days of date of notification, a contract can be

signed to pay off the accrued interest fees over a 15-month period instead of 12-month period as previously recommended, interest free.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

VIII. Review 2021 Audit

An independent auditor's report for 2021 has been sent to the town for review

2022-134

Hearn/Broders

Resolved that the Council review the 2021 auditors report as a group.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

IX. Request for the purchase of new vehicle

Approval is requested to purchase a new vehicle for the Town of Fogo Island for our Public Works department

2022-135

Hearn/Young

Resolved that the Council approval of purchase for a new vehicle for Public Works

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

X. Town Trademark

Discussion on the Town of Fogo Island contract with the Fogo Island Economic Advancement Partnership with regards to our Town Logo

2022-136

Hearn/Crawford

Resolved that the Council approve to give notice of 90 days to end the contract entered into with Fogo Island Economic Advancement Partnership, in reference to the official Town Logo for Fogo Island

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

XI. Request to adjust the Towns mileage rates

Discussion on the vehicle mileage rates for using private vehicles at work

2022-137

Hearn/Broders

Resolved that the Council adjust the mileage rates to the automobile reimbursement rates for using a private vehicle at work to be in alignment with the Province of Newfoundland and Labrador rates.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

XII. Scotiabank Contract for Transfer of Building

2022-138

Hearn/Young

Resolved that the council approve the contract for the transfer of the Scotiabank building to the Town of Fogo Island.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

6. Correspondence:

6.1 Update on the Municipal Assessment Agency Memo

- Memo was read aloud at the public council meeting

6.2 Municipal Affair approved to delay election

- The request to delay the by-election was granted and must be held no later than September 27th, 2022

7. New Business:

7.1 Appoint members for a New Town Office Committee

2022-139

Hearn/Crawford

Resolved that the Council approve a New Town Office Committee consisting of Mayor Andrew Shea, Councillor Lary Roebbotham, CAO Pauline Payne and Superintendent of Public Works/Working Foreman Shedon Hoffe.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

7.2 Update on New Bank

The Atlantic Edge Credit Union will be travelling to Fogo Island on August 15th for a feasibility study, they will be setting up meetings with various business owners and residents to explore the needs of our Island. This bank is capable of large business loans, and they are directly competitive with Scotiabank and CIBC. There will be more information as details become available.

8. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, July 26th, 2022 @ 6:00PM (if required)
- Public Council Meeting – Tuesday, July 26th, 2022 @ 7:00PM.

9. Adjournment:

2022-140

Crawford/Young

Resolved that the regular Public Council Meeting be adjourned at 8:05 PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office by ZOOM on July 26th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea

Deputy Mayor Justin Hearn

Councillor Beverly Broders

Councillor Sandy Crawford

Attended by Zoom: Councillor Lary Roebbotham

Staff:

Pauline Payne, Chief Administrative Officer

Germaine Morgan, Acting Deputy Town Clerk

Absent:

Councillor: Adam Young

1. Call to Order:

- Meeting was called to order at 7:07PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-141

Broders/Crawford

Resolved that the agenda be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Minutes:

- Adoption of Minutes from Public Council Meeting held on July 12th, 2022

2022-142

Crawford/Hearn

Resolved that the minutes of the Regular Public Meeting held on July 12th, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

- No business arising from the minutes.

5. Department Reports:

5.1 Public Safety and Fire Services presented by Councillor Beverly Broders

On Friday, July 23rd, 2022, our fire chief Tommy Simpson completed his last day of work with the Town of Fogo Island. We would like to thank him for all of his hard work and dedication over the past three years. With Tommy's expertise as a Fire Chief, he was able to transition all our fire departments to one Island wide Fire Service Department. We would like to wish him well in all of his future endeavors. Over the next six months our three Captains will run their individual Stations and meet together to make decisions as one.

6. Correspondence

6.1 Approval of Audit – completed by Richard Power

The yearly audit was reviewed for 2021, with an emphasis on the growing receivables. This has since been rectified collecting 50% or more of the tax arrears.

2022-143

Hearn/Crawford

Resolved that the Council approve the 2021 Audit

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

6.2 Pride Proclamation

A Proclamation is being made for the week of August 7th – 13th to be known as Pride Week.

6.3 Concerned Citizen Letter

The Town has received a letter from a concerned citizen regarding the removal of a dilapidated building. The resident feels that the Town has not been compassionate and not giving seniors appropriate timelines for such a removal considering they have to depend on others to do the work.

The Town has been very compassionate and wants residents to know that a letter of enforcement is not considered a threat, the first letter is sent asking residents for their intentions towards the property, if it will be repaired or demolished. The Town is asking residents to communicate with them and give an approximation of when the work can be completed. If we do not hear from the residents an order to remove or repair by a date that the Town deems as suitable will be issued.

6.4 Placement of Fire Pickup Truck

Fogo Fire Services Station does not have an acceptable truck to carry pumps, hoses and ladders to Island Harbour or Deep Bay should a fire occur. The three stations are recommending that the truck previously used by the Fire Chief be transferred to Fogo station for their use.

2022-144

Broders/Crawford

Resolved that the Fire pickup truck used by Tommy be sent to Fogo to be used for Emergency Response by the Fogo station.

Resolution Carried. In favour – 4. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, and Councillor Crawford. Against – 1, Councillor Roebbotham

7. New Business

7.1 Approval of New Position – Economic Development & Special Projects Coordinator

The Town has decided to hire an Economic Development & Special Projects Coordinator to stimulate economic development on Fogo Island. This position would require an individual who is focused on economic development projects, grant writing, turning Town buildings into new business ideas so they will not be a burden on the Town, and working closely with businesses on the Island.

2022-145

Hearn/Crawford

Resolved that the Council approve a new position “Economic Development & Special Projects Coordinator” for the Town of Fogo Island.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

7.2 Installation of Red Weather Station near Waterman's Brook Trail

The National Gallery of Canada in conjunction with The Fogo Island Arts is requesting a permit to construct a Red Weather Station located off of Waterman's Brook Trail. It will be modelled as an outline of a fishing stage and will be the first one in Canada. This station will gather local data and will be decommissioned and returned to its natural site in December 2026.

2022-146

Crawford/Broders

Resolved that the Council approve the construction of The Red Weather Station which will be located off Waterman's Brook Trail and will be decommissioned no later than December 2026 and returned to its natural site.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebotham, and Councillor Crawford. Against - 0.

8. Date of Next Regular Meeting:

- Privileged Meeting – Tuesday, August 30th, 2022 @ 6:00PM (if required)
- Public Council Meeting – Tuesday, August 30th, 2022 @ 7:00PM.

9. Adjournment:

2022-147

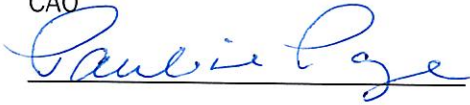
Hearn/Broders

Resolved that the regular Public Council Meeting be adjourned at 7:40 PM.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Roebotham, and Councillor Crawford. Against - 0.

Pauline Payne

CAO



Andrew Shea

Mayor



A Special Public Meeting of Council was held at the Town Office on the above date with the following in attendance:

Councillors Present:

Deputy Mayor Justin Hearn
Councillor Adam Young

Councillor Beverly Broders
Councillor Lary Roebbotham (Via Zoom)

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Acting Deputy Town Clerk

Absent:

Mayor Andrew Shea, Councilor Alexander Crawford

Call to Order:

- Deputy Mayor Hearn called the meeting to order at 2:00PM.
- Deputy Mayor Hearn opened the meeting by welcoming all the public that were viewing the meeting on the ZOOM Platform.

A. Agenda:

- Deputy Mayor Hearn reviewed the agenda for the public attending by ZOOM Platform.

2022-148

Broders/Young

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 4. Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham Against - 0.

B. Date for Bi-Election

2022-149

Young/Roebbotham

Resolved that Council appoint September 27th, 2022, as the date for Bi-Election, No advance polls and 1 voting station. Location will be announced at a later date.

Resolution Carried. In favour – 4. Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham Against - 0.

C. Date for Nominations

2022-150

Broders /Young

Resolved that Council appoint September 6th, 2022, as nomination day for the Bi-Elections that will be held on September 27th, 2022. The location will be held at the Town Office from 8:00AM to 8:00PM.

Resolution Carried. In favour – 4. Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham Against - 0.

D. Adjournment

2022-151

Broders/Young

Resolved the Special Public Council Meeting of August 19th, 2022, be adjourned at 2:12PM.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office on September 7th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders
Councillor Sandy Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Acting Deputy Town Clerk

1. Call to Order:

- Meeting was called to order at 7:02PM.
- Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

- Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-152

Crawford/Young

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

3. Minutes:

2022-153

Broders/Hearn

Resolved that the minutes of the Regular Public Meeting held on July 26th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

2022-154

Crawford/Roebbotham

Resolved that the minutes of the Special Public Meeting held on August 19th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

4. Business Arising:

4.1 Update on New Bank

- The Atlantic Edge Credit Union visited Fogo Island on August 16th – 18th, 2022 and during this time they met with Council, as well as numerous businesses owners. They will be sending out surveys regarding banking needs to residents and business owners to complete so they can get an understanding of all the banking services needed for Fogo Island and Change Islands. A meeting will be held on September 23rd, 2022, with a decision as to whether or not they will open a bank here on Fogo Island.

The Town of Fogo Island has now obtained ownership of the Scotiabank building located at 31 Main Street, Fogo.

4.2 Update on Doctor

- We have had a doctor contact us regarding becoming a permanent doctor at The Fogo Island Health Center. The proper processes are being taken and we hope to have this person join us in the near future as part of our medical team. There will be locum coverage until October 10th, 2022, with very few interruptions, as of the latest news from Central Health. Ideally, we hope to secure two doctors and one nurse practitioner as a part of our staff, this will allow our medical team to work normal hours and have rest time, so that they will not become overworked.

5. Department Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor Young

A meeting was held at the council chambers on Wednesday, August 17th, at 3:00PM. In attendance were Councillor Adam Young, Chief Administrative Officer Pauline Payne, Director of Recreation, Tourism & Economic Development Colette Wells – Coish

Absent Councillor Chairperson Alexander Crawford.

A. Call to order:

Meeting was called to order at 3:15pm.

B. Recreation

- I. The compressors at the Iceberg Arena are required to be rebuilt at this time. This is regular preventative maintenance that must be completed every 3-4 seasons. As well, the system needs a complete check before the startup of the 2022-2023 season. The price quote has been received from Young's Refrigeration (see attached).
- II. Discussed possibility of a casual call-in class 4 Engineer as needed.

2022-155

Young/Hearn

Resolved that Council advertise and hire a temporary, call-in position with minimum qualification 4TH class Power engineer or above for the Iceberg Arena.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

- III. Curling has been discussed as a new sport for our arena. Planning will proceed with an anticipation of starting in the upcoming season.
- IV. Summer Camp is concluding this week. There were fifteen full time kids that participated.
- V. The Stadium Committee are discussing afterschool ball hockey, and other physical activities in the coming weeks.

C. Tourism

- I. Student positions are finishing in the next week at all locations. The regional managers will review all locations and a revised schedule will be put in place for the remainder of the season. We will keep as many sites open as possible. Committees will be approached to see if there are any volunteers who would like to help out so we can keep the sites open longer.
- II. The Lane House Museum remains closed due to the issue with mold. We have reached out to Service NL and expect an inspection to be scheduled soon. It has been determined the roof needs extensive repairs. An estimate will be done soon for roof repairs, and we will have

to investigate funding sources to complete this work. The site remains closed until issue is resolved.

III. The number of heritage sites and buildings to maintain during the summer is quite a challenge. There will be a summer report prepared in the coming weeks with input from regional managers and summer staff.

IV. Additional advertising in the Travelers' Guide was discussed. The attached quotes are for front and back covers. We currently advertise in the Newfoundland & Labrador explore Downhome annually. The Town Council opted to not pay for any additional advertising due to the high cost.

D. Other:

I. A letter has been received from a community group, requesting exemption of their current tax bill. (See attachment)

Committee recommends this issue be deferred to the finance committee for further discussion.

II. Working with Adventure Central to further advertise the Fogo Island Trails with all the central area. Additional photos and details will be placed on the Newfoundland and Labrador portal of our trails to start with.

III. The new advertising 4' x 8' billboard signage on the stadium is progressing. There are signs in transit that will be erected soon.

IV. The Status of Women's Council, Gander office, are planning to come and offer sessions on resume writing, motivation, leadership skills. We will provide a space when the dates are confirmed.

V. Mills and Wright Landscape Architecture visited Fogo Island recently on another project and they did take the time to visit the soccer field. They are wondering if council has made any decision to go forward with development. They can review with you, change out and are open to ideas. Discussion on necessary work needed to be completed before startup of the season and fall. The Town will be looking for two more quotes from other architectural firms for comparison of the costs of designing the space. Once this is complete, the Town Council will choose a firm and move ahead on this project.

5.2 Planning & Public Works presented by Councillor Broders

A meeting of the Planning and Public Works Committee was held at the council chambers on August 22, 2022, at 7PM with the following present: Committee Chairperson, Councillor Beverly Broders, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The Following Items were discussed:

A. Maintenance:

Preventative Maintenance

a) All Lift Stations continue to be monitored and inspected with no issues to report. Xylem are still waiting for parts to complete the warranty repairs to the pump that was sent in from Fogo.

b) All water intake screens have been cleaned. The replacement water pump in Seldom pumphouse has been installed and is in operation

Vehicle Maintenance/Inspections

KMR Transport has been servicing and maintaining our vehicles as needed.

B. Other:

I. Permit Applications

Field visits ongoing to determine compliance, as requested.

II. Development Regulation Amendment

2022-156

Broders/Hearn

Resolved that Council amending Section B, 38 (2) of the Town of Fogo Islands Development Regulations to allow construction of accessory buildings in the front yard portion of a building lot as a discretionary use.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

a) A permit application has been received from a resident at 47 Southside Road JBA to construct a shed in the front side yard of their property. This development can be considered by Council as a discretionary use.
Town Council needs to review this application further to gather more information before a decision can be made.

b) A permit application has been received from a resident at 13 Main Street, Seldom to construct a shed in the front yard portion of their property. This development can be considered by Council as a discretionary use.

2022-157

Broders/Roebbotham

Resolved that Council approve the permit application that has been received from a resident at 13 Main Street to construct a shed in the front yard portion of their property.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

II. Water turn on/turn-offs

Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

III. Advanced Drinking Water System:

Both units are fully operational.

IV. Water/Sewer Extension Main Street Seldom

The project is awaiting environmental approval. This approval must be obtained before the project can proceed to the tender stage.

Environment has approved the project and it is now ready for the tender stage but it has been advised that the tender be sent out early in the spring as this work will not get completed this year.

V. Mobile Radar Activated Speed Sign

Our mobile radar activated speed sign is in operation and is being randomly placed in all communities.

VI. Paving Route 333

Culvert replacement and ditching has started, and the contractor intends to start paving in the next couple of weeks. Town management staff have been in contact with the contractor about the possibility of having some paving done on Town owned roads. Contractor is working on pricing and if there will be any excess material available to do any extra paving.

VII. New Pickup Truck

The new crew cab truck arrived on August 17, 2022 and will replace the 2013 extended cab truck.

5.3 Public Safety and Fire Services presented by Councillor Crawford

A meeting of the Public Safety Committee was held on August 23, 2022, at the Town Office. In attendance Councilor Broders, Councilor Crawford, CAO Pauline Payne, and Assistant Chiefs; Paul Torrance, Bobby Parsons and Rick Holmes. Absent; Ryan Holmes.

Information for Council:

In general, the transition from having a Full Time Fire Chief to Assistant Fire Chiefs is working out very well. No major issues to report.

A. Community Education/Events

- a) Fogo Island Fire service along with the Canadian Red Cross are providing COVID-19 tests to help stop the spread of COVID -19. These are free of charge for our residents. They are available at the town office during regular work hours.
- b) Fundraising to begin soon to replace the Rural Rescue Cube Van located in Fogo, as it is in very bad shape.
- c) Residents are asked to add Civic numbers to their houses or property so that Fire and Emergency Services can identify where they need to go. Without this vital information clearly displayed on houses or property confusion can lead to delays in providing emergency services. Also, when placing calls to 911 clearly identifying the Community name is very helpful when street names are duplicated in different communities. Fireman's Ball is tentatively scheduled for Oct. 1st, 2022, to be held at the Stadium. The Assistant Fire Chiefs have established an organizing committee to plan this event.
- d) Fire Safety Week is Oct. 9th to 15th, events will be planned and communicated in the weeks to come.

B. Training Update

Emergency watercraft training will be scheduled sometime in September.

C. Equipment update

Dodge Pick-up currently being repaired.

D. Public Safety Committee would like to know the roles and responsibilities at the scene of an emergency.

2022-158

Crawford/Broders

Resolved that the CAO organize a meeting with RCMP and Fire Services to discuss roles and responsibilities at the scene of an emergency.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

5.4 Finance and Administration presented by Justin Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on August 23rd, 2022, at 2:00PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councillor Lary Roebbotham, Mayor Andrew Shea, Pauline Payne, CAO, and Germaine Morgan, Acting Deputy Town Clerk

Call to Order: Meeting was called to order at 2:00pm.

The following items were discussed:

A. Business Arising from Previous Meetings

- No business arising

B. For Council Approval

I. Adoption of Cheque Register for June

- a) Committee reviewed the cheques that were issued during June 2022 and the Accounts Payables on file to date.

2022-159

Hearn/Crawford

Resolved that Council adopt the cheque register from June 1st – June 30th, 2022, in the amount of \$122,561.58.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for June 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-160

Hearn/Broders

Resolved that Council accept the Financial Statements from June 1st – 30th, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

C. For Council Approval

III. Adoption of Cheque Register for July

- b) Committee reviewed the cheques that were issued during July 2022 and the Accounts Payables on file to date.

2022-161

Hearn/Young

Resolved that Council adopt the cheque register from July 1st – 31st, 2022 in the amount of \$228,365.12.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

IV. Adoption of Finance Reports

- b) Committee reviewed the following reports for July 2022:
 - v) Breakdown of Receipts
 - vi) Quick Statistics Summary
 - vii) Detailed Income Statement
 - viii) Bank Reconciliation

2022-162

Hearn/Crawford

Resolved that Council accept the Financial Statements from July 1st – 31st, 2022 as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

III. Update on Collection of Accounts Receivable

- a) Staff have been diligently working on the collection process for Accounts Receivable Tax Arrears since November 2021.
- b) Total tax arrears as of November 2021 totaled \$1,102,774.80. As of August 19th, 2022, over 50% of the tax arrears have been collected on past due accounts for 2021 and years prior totaling \$622,940.49.

IV. Request for Exemption of Water & Sewer Tax – FOGO1045

- a) A Non-Profit organization are requesting that they be exempt from being charged a Water & Sewer tax as previously discussed in their lease agreement. The lease agreement states that they would only be required to pay \$500 per year for rent plus heat/light, internet, and telephone.

2022-163

Hearn/Roebotham

Resolved that Council approve the request for exemption of Water & Sewer Tax for 2022 that has been charged to account # FOGO1045.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor Crawford. Against - 0.

V. Request for Exemption of Small Home-Based Business Taxes – FOGO1048

- a) Owner has submitted a letter confirming that the home-based business was active for a short period of time from July 10th – September 8th, 2020 and was not operating at all for 2021.

2022-164

Hearn/Roebotham

Resolved that Council approve the request for exemption of Small Home-Based Business Tax that was charged to account # FOGO1048 for 2021 since the business was not in operation. Council will not approve the exemption of the Small Home-Based Business Tax that was charged to Account # FOGO1048 in 2020 since they were in operation but approves the business owner get the covid relief of 14% for that time and interest relief. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor Crawford. Against - 0.

VI. Discussion on Preventative Maintenance on the Compressors at the Iceberg Arena

- a) Committee discussed the preventative maintenance work that has to be completed on the compressors at the Iceberg Arena. A quote was supplied by Young's Industrial at a cost of \$15,066.20 plus HST.

VII. Discussion on Hiring a Casual Call-In 4th Class Engineer for the Iceberg Arena

- b) Committee discussed the hiring of a 4th Class Engineer for the Iceberg Arena, as a casual call-in, to do preventative maintenance work that has to be completed from time to time. Committee agreed that this would probably cut the cost significantly rather than bringing in a business from off the island.

VIII. Discussion on providing a bursary or gift to any resident who will be furthering their Nursing careers to become a certified Nurse Practitioner.

2022-165

Hearn/Young

Resolved that Council approve a bursary or gift to any resident who is willing to further their nursing career to become a Certified Nurse Practitioner and work at the Fogo Island Health Centre. Details on how this would work to be drafted by the CAO for Council's review.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor Crawford. Against - 0.

6. Correspondence

6.1 Approval of Domestic Sawmill – Tilting

2022-166

Young/Crawford

Resolved that Council approve the application of a Domestic Sawmill located at 174A Main Street, Tilting.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

6.2 Approval of Domestic Sawmill – Little Seldom

2022-167

Hearn/Roebbotham

Resolved that Council approve the application of a Domestic Sawmill located at 52 Neck Road, Little Seldom.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

- Deputy Mayor Hearn left the meeting at 7:50 PM

6.3 Approval of Crown Lands Application – Agriculture/Farming – Island Harbour

2022-168

Young/Broders

Resolved that Council approve the Crown Lands application of an Agriculture/Farming in Island Harbour.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor Crawford. Against - 0.

- Deputy Mayor Hearn re-entered the meeting at 7:51 PM
- Councillor Broders left the meeting at 7:51 PM

7. New Business

A. 7.1 Approval of Tax Contract

Business Owner Account # SHORE001 & SHORE002 is requesting exemption of Business Taxes for 2020 and part of 2021.

2022-169

Hearn/Young

Resolved that Council recommends pursuant to section 111 of the Municipalities Act, 1999, the Town of Fogo Island enter into a tax payment arrangement proposed on August 3rd, 2022.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebbotham, and Councillor Crawford. Against - 0.

7.2 Conflict of Interest Regarding Deputy Mayor Hearn

An email was sent to council from an organization on Fogo Island of an allegation of a conflict of interest involving Deputy Mayor Hearn in his efforts to gather information from businesses to provide to a potential bank. Council has sought legal advice and have discussed the allegation and legal advice at length. Council has determined that there is no merit to the conflict-of-interest allegation.

2022-169-A

Roebbotham/Young

Resolved that Council dismiss the conflict-of-interest allegation made against Deputy Mayor Hearn regarding his efforts to gather information for a potential banking institution for the Island.

Resolution Carried. In favour – 4. Mayor Shea, Councillor Young, Councillor Roebbotham, and Councillor Crawford. Against - 0.

- Councillor Broders re-entered the meeting at 7:53 PM
- Deputy Mayor Hearn re-entered the meeting at 7:53 PM

7.3 Approval to Apply for Gas Tax Funding for paving estimated at \$200,000

2022-170

Crawford/Roebotham

Resolved that Council approve for CAO to apply for Gas Tax Funding for paving estimated at \$200,000

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor Crawford. Against - 0.

➤ Deputy Mayor Hearn left the meeting at 7:52 PM

7.4 Bi-Election Nominees & Date of Bi-Election

Nominations were held on September 6th, 2022, and the list of nominees are:

Aaron Brown

Mark Budden

David McKenna

Christopher Payne

The Date of bi-election will be September 27th, 2022 at the Town Office.

8. Date of Next Regular Meeting:

Privileged Meeting – To Be Determined

Public Council Meeting – To Be Determined

9. Adjournment:

2022-171

Crawford/Hearn

Resolved the public council meeting of September 7th, 2022, be adjourned at 8:45PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebotham, and Councilor Crawford. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office on October 6th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Lary Roebbotham

Deputy Mayor Justin Hearn
Councillor Beverly Broders
Councillor David McKenna

Absent:

Councillor Alexander Crawford

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Acting Deputy Town Clerk

1. Call to Order:

Meeting was called to order at 7:07PM.

Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-172

Broders/Hearn

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham Against - 0.

3. New Council Member to be sworn in

David McKenna, new Council member that was elected on September 27th, 2022, was sworn in

4. Minutes:

2022-173

Roebbotham/Young

Resolved that the minutes of the Regular Public Meeting held on September 7th, 2022, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

5. Business Arising:

5.1 Update on Doctor

We have two doctors that are hoping to receive approval to work at The Fogo Island Health Centre. We have a doctor that is willing to move to Fogo Island for permanent work and we have a doctor who is willing to travel as a locum. These doctors will be available to work once they are approved by The College of Physicians.

4.2 Update on New Bank

The Atlantic Edge Credit Union held their initial planning session, they are now in the process of releasing the survey in the next week or so. All residents and business owners are asked to complete the survey which includes personal financial information, but please note all information will be confidential.

6. Department Reports

6.1 Recreation, Tourism & Economic Development presented by Councillor Young

A meeting was held at the council chambers on Monday, October 3, at 4:00PM. In attendance were Councillor Chairperson Alexander Crawford, Alternate Deputy Mayor Justin Hearn, Chief Administrative Officer Pauline Payne, Director of Recreation, Tourism & Economic Development Colette Wells – Coish, Absent Councillor Adam Young.

A. Recreation

- I. Young's Refrigeration has been contacted to come and do the repairs needed to the Refrigeration System before starting up. This work is preventative maintenance required according to running hours on the refrigeration unit and compressors. The Committee recommends that Council approve for Young's Refrigeration to complete the necessary preventative maintenance prior to start up at the Iceberg Arena, as previously discussed by the Finance Committee.

2022-174

Broders/Roebotham

Resolved that Council approve for Young's Refrigeration to complete the necessary preventative maintenance work on the Iceberg Arena for \$15,066.25 plus HST

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- II. Ice preparations are scheduled to start after the Thanksgiving weekend provided there are no issues.
- III. A discussion on seasonal departmental requirements and restructuring suggestions were tabled.
- IV. Discussion on the possibility of increasing the rental rates of the Iceberg Arena
The Committee recommends current ice rental rates to increase by 6.25 % for the 2022-23 season rates will be \$85.00, taxes included, for one hour of ice time.

2022-175

Young/Hearn

Resolved that Council approve for the ice rental rates to increase by 6.25 % for the 2022-2023 season, rates will be \$85.00 taxes in for one hour of ice time.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- V. A discussion on the basketball pad located on Country Road outlined the primary reason this area not being upgraded due to safety concerns. There is an embankment and brook in this area that is a concern.
- VI. New initiatives and activities have been discussed and there appears to be a great interest in curling. We are pricing equipment and put a post out last week to see what interest there is on the island.
The committee recommends Council approve purchasing the used equipment to proceed with this new sport estimated at \$25,000.00. This is a one-time cost for rocks and other items. Funding has been received to have staff trained on ice preparations.

2022-176

Young/Roebotham

Resolved that Council approve the purchase of used equipment to proceed with Curling estimated at \$25,000.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebotham, and Councillor McKenna. Against - 0.

- VII. An afterschool program for Food Camp has started. This will continue for 6 weeks. Funding was received through the Community Healthy Living program as well as the Wellness Coalition.
- VIII. Further discussion is needed on the air quality in the stadium. A mechanical ventilation system is required to complement the existing gas detection unit. Also, discussion on replacing the fans in change rooms and washrooms is needed and adding additional fans or dehumidifiers. The CAO will schedule a meeting to further discuss requirements for our stadium. This work will not interrupt scheduled activities.

B. Tourism

- I. A revised schedule for museums went out again last week. The ferry interruptions have made a significant difference to the number of visitors we are seeing. All museums are scheduled to close for tours effective October 7th, 2022.
- II. There is a list of repairs and maintenance needed on the various sites. Roof work is needed to the Lane House and the Marconi. We are waiting on price quotes to determine cost and the timeline.
- III. Staff are meeting with an engineering company later this week regarding the Marine Interpretation Center to discuss future projects and the necessary repairs for that premises. The current funding received for minor repairs from Heritage NL will be discussed and incorporated into future planning.
- IV. Plans are being discussed to highlight businesses in who are registered with all government safety requirements and Canada Select. There will be discussions and suggestions as staff develop a new promotional incentive before the tourism season of 2023.

C. Other:

A letter has been received from a concerned resident outlining the lack of space for services for long term care residents at the Health Care Center.

This issue requires Councils Support to see a new multipurpose room added to our Health Care Center. A proposal was submitted to government in 2021. Additional information is being gathered for Council in support of this issue.

The Director attended the Community Advisory Meeting held on September 20th, 2022. It was the first one in person since the pandemic. This committee wanted to especially recognize and thank the Town for their efforts on recruiting doctors for Fogo Island.

6.2 Planning & Public Works presented by Councillor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on September 28, 2022, at 6 PM with the following present: Committee Chairperson, Councillor

Beverley Broders, Councillor Lary Roebbotham, Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

A. Maintenance:

Preventative Maintenance

- a) There have been several water leaks in the last couple weeks that have delayed our regular intake screen cleaning and lift station inspections for this month.
- b) Due to the dry weather conditions and several extensive water leaks some of our water supply ponds are getting low. They will continue to be monitored regularly and further actions will be taken if deemed necessary. Residents are reminded to please conserve water and limit all unnecessary usage.

Vehicle Maintenance/Inspections

KMR Transport has been servicing and maintaining our vehicles as needed. We will be getting our equipment prepared for the upcoming snow clearing season in the next few weeks.

B. Other:

I. Permit Applications

Field visits ongoing to determine compliance, as requested.

- a) A permit application has been received from a resident at 5 Payne's Harbour Road, Island Harbour, to operate a domestic sawmill. A public notice was posted from September 7, 2022, to September 21, 2022, and no objections were received. This development can be considered by Council as a discretionary use.

Committee recommends approving this application.

2022-177

Broders/Young

Resolved that Council approve the application for a permit to operate a domestic sawmill at 5 Payne's Harbour Road, Island Harbour.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

II. Water turn on/turn-offs

Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

III. Advanced Drinking Water System:

Both units are fully operational.

IV. Water/Sewer Extension Main Street Seldom

The project has received environmental approval to proceed to the tendering stage. Due to the time of the year and the unlikelihood of the project being completed this year, we have decided to wait until late Winter/early Spring to go to tender.

V. Mobile Radar Activated Speed Sign

Our mobile radar activated speed sign will remain in operation for another couple weeks before going into storage for the winter season.

VI. Paving

Paving of Route 333 and a section of Mercer Memorial Drive has been completed by the Department of Transportation and Infrastructure. The Town had J 1 Construction pave Hewitt's Point Road and Green's Lane, Twin City Paving did Etheridge's Point and some patching of areas in Fogo. There were other areas scheduled to be paved,

but due to the timing of the asphalt plant leaving, these unfortunately didn't get paved at this time.

VII. Free Residential Waste Drop Off

During the Spring 2022 clean up residents were given the option to bring their waste to the Central Waste Management site free of charge. Management is recommending we offer this free of charge drop off again for 2 weeks this fall for residential waste only.

Dates have been arranged with Central Newfoundland Waste Management they are as follows October 12-14, 19-21 from 8AM to 4:30PM and October 15 and 22 from 8AM to 12PM

6.3 Public Safety and Fire Services presented by Councillor Broders

A meeting of the Fire Service committee was held on Sept. 26th, at 6 PM at the town office, with Councilor Broders, CAO Pauline Payne and Assistant Chiefs; Paul Torraville, Bobby Parsons and Ryan Holmes, Absent; Rick Holmes.

Information for Council:

Fire Calls – 2, (1 vehicle accident, 1 fire call)

Training Update

- a) Driver training is ongoing
- b) Pumper training is ongoing

Equipment update

- a) 20 new fire helmets have been received. They will be distributed over the coming weeks.

6.4 Finance and Administration presented by Justin Hearn

A meeting of the Finance and Administration Committee was held at the Town Office on September 29th, 2022, at 4:30PM. In attendance were Chairperson, Deputy Mayor Justin Hearn, Councilor Lary Roebbotham, Pauline Payne, CAO, and Germaine Morgan, Acting Deputy Town Clerk

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during August 2022 and the Account Payable on file to date.

Committee recommends that Council adopt the cheque registers from August 1st – 31st, 2022 in the amount of \$232,328.79.

2022-178

Hearn/Broders

Resolved that Council adopt the check register in the amount of \$232,328.79 from August 1st – 31st, 2022.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

II. Adoption of Finance Reports

a) Committee reviewed the following reports for August 2022:

- i) Breakdown of Receipts
- ii) Quick Statistics Summary
- iii) Detailed Income Statement
- iv) Bank Reconciliation

Committee recommends that Council accept the Financial Statements from August 1st – 31st, 2022 as presented.

2022-179

Hearn/Young

Resolved that Council accept the Financial Receipts from August 1st – 31st, 2022 as presented. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham, and Councillor McKenna. Against - 0.

➤ Councillor Roebbotham left the meeting at 7:36PM

V. Request for Exemption of Interest on Business Tax – Account # PEGOS002

Resident has asked for an exemption of the interest on the business account, the owner was waiting for a decision to be made by council on the covid relief amount and this interest was accumulated during this time.

Committee recommends that Council approve the exemption.

2022-180

Hearn/Young

Resolved that Council approve the request for exemption on the interest accumulated on account PEGOS001.

Resolution Carried. In favour – 5 Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, and Councillor McKenna. Against - 0.

➤ Councillor Roebbotham returned to the meeting at 7:38PM

IV. Approval of Preventative Maintenance on the Compressors at the Iceberg Arena

Preventative Maintenance will have to be completed on the compressors at the Iceberg Arena.

Youngs Industrial has provided a quote of \$15,066.20 plus HST.

Committee recommends hiring Young's Industrial to complete the preventative maintenance required for the Iceberg Arena

V. The Committee for the Partridge Berry Festival is requesting relief on the rental rates that they will be charged for their festival in 2022

Committee recommends that the council give the Partridge Berry Festival a 50% relief on the rental rates for 2022.

2022-181

Hearn/Broders

Resolved that Council approve the request for a relief on the rental rates of 50% for 2022.

Resolution Carried. In favour – 6 Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Broders, Councillor Roebbotham and Councillor McKenna. Against - 0.

7. Correspondence

Municipal Assessment Agency – Memo

The Municipal Assessment Agency's board of directors met in Forteau, Labrador to develop a strategic plan to guide the agency into 2026.

8. New Business

8.1 Conflict of Interest, CAO Pauline Payne

There has been an alleged conflict of interest by a resident against CAO, Pauline Payne, regarding a land dispute.

2022-182

Young/Roebotham

Resolved that Council has determined that CAO Pauline Payne is not in conflict of interest regarding this land dispute.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Hearn, Councillor Young, Councillor Roebotham, and Councillor Broders Against – 1. Councillor McKenna.

8.2 Proclamation – Miles for Smiles

The mayor proclaims the month of October as Child Abuse Prevention Month in the Town of Fogo Island.

8.3 Town of Fogo Island Development Regulation Amendments

Amendment NO. 1, 2022 (small Homes)

2022-183

Broders/Hearn

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 1, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

Amendment NO. 2, 2022 (correct map 5)

2022-184

Broders/Young

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 2, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

Amendment NO. 3, 2022 (accessory buildings)

2022-185

Broders/Roebotham

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Fogo Island adopts Amendment Number 3, 2022, to the Development Regulations for 2015 to 2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councillor Broders, Councillor Young, Councillor Roebotham, and Councillor McKenna. Against - 0.

8.4 Resignation of Deputy Mayor Justin Hearn

After serving a year on council deputy mayor Justin Hearn has decided to put in his resignation. He thanks everyone for their support over the past year.

The Town staff and council would like to thank deputy mayor Hearn for all his hard work and dedication to the Town of Fogo Island. His expertise and knowledge in his position was very beneficial to us, and he will be greatly missed.

2022-186

Roebbotham/Young

Resolved that the Council accept the resignation of deputy mayor, Justin Hearn.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Broders, Councillor Young, Councillor Roebbotham, and Councillor McKenna. Against - 0.

9. Date of Next Regular Meeting:

Privileged Meeting – Tuesday October 25th, 2022, at 6:00 PM (if required)

Public Council Meeting – Tuesday October 25th, 2022, at 7:00 PM

9. Adjournment:

2022-187

Mayor Shea/Broders

Resolved the public council meeting of October 6th, 2022, be adjourned at 7:55PM.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Hearn, Councilor Young, Councilor Broders, Councilor Roebbotham, and Councilor McKenna. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office on October 25th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor Adam Young
Councillor Alexander Crawford

Councillor David McKenna
Councillor Beverly Broders

Absent:

Councillor Lary Roebbotham

Staff:

Pauline Payne, Chief Administrative Officer
Germaine Morgan, Acting Deputy Town Clerk

1. Call to Order:

Meeting was called to order at 7:09PM.

Mayor opened the meeting by welcoming everyone that were viewing the meeting on the ZOOM Platform.

2. Agenda:

Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-188

Crawford/McKenna

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Mayor Shea, Councillor McKenna, Councillor Young, Councillor Broders, Councillor Crawford Against - 0.

3. Minutes:

2022-189

Broders/McKenna

Resolved that the minutes of the Regular Public Meeting held on October 6th, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Young, Councillor Broders, Councillor Crawford, and Councillor McKenna. Against - 0.

4. Business Arising:

4.1 Update on Doctor

- a) There was a doctor that wanted to come to Fogo Island to do locum work but because of all the regulations and the length of time that it was taking to get approved, he has decided not to continue with the process. The doctor who wants to work full-time at the Fogo Island Health Centre is still moving through the approval process and will be here as a full-time doctor once she receives her approval. It is very promising that we will have a full-time doctor.

4.2 Update on New Bank

- a) The Atlantic Edge Credit Union Communications team and CEO, along with Justin Hearn have finalized the survey for residents and businesses. It will be launched in the next 24-48 hours and will be open for the next 2-3 weeks. The survey will consist of personal bank balances, debts owed, and your willingness to switch to the Atlantic Edge Credit Union. This survey will be accessible on all devices, the Town and the Public Library will be set up to help residents if needed. The Atlantic Edge Credit Union expect to make a decision in early December as to whether or not they will open a branch on Fogo Island. If they decide to open a branch on Fogo

Island it will likely be in April once renovations, hiring, and training are complete. Justin Hearn will continue to make monthly updates to Council on the new bank.

4.3 Approval of Nomination & Bi-election Dates

- a) The following dates have been set for Nomination and Bi-election:

Nomination – November 22nd, 2022

Bi-election – December 13th, 2022

2022-190

Crawford/Young

Resolved that the council approve the dates as presented for Nomination and Bi-election.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Young, Councillor Broders, Councillor Crawford, and Councillor McKenna. Against - 0.

4.4 Vote for New Deputy Mayor

- a) Councillor Alexander Crawford was nominated, moved by Councillor Young, seconded by Councillor Broders. Councillor Crawford accepted the nomination.
- b) Mayor Shea made three (3) more calls for nominations of Deputy Mayor, none were received and nominations for Deputy Mayor ceased
- c) With only one (1) nomination for Deputy Mayor, Councillor Crawford accepted the position of Deputy Mayor. Council and Staff offered congratulations on the new position.

4.5 Approval to hire an Economic Development & Special Projects Coordinator

- a) A new Economic Development & Special Projects Coordinator will be responsible for developing new initiatives and special projects to further economic, tourism and community development goals, as well as promote the Town of Fogo Island as a place for business and industry to grow.

2022-191

Young/Crawford

Resolved that Council hire Cheryl Gardner as the New Economic Development & Special Projects Coordinator for the Town of Fogo Island.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Young, Councillor Broders, Deputy Mayor Crawford, and Councillor McKenna. Against – 0.

4.6 Contract Change Order for Barr'd Islands Water Project

- a) Kelco requested a contract change order for extra asphalt that was needed during the project.

2022-192

McKenna/Young

Resolved that the council approve the contract change for the Barr'd Islands Water Project.

Resolution Carried. In favour – 5. Mayor Shea, Councillor Young, Councillor Broders, Deputy Mayor Crawford, and Councillor McKenna. Against – 0.

4.7 Acceptance of the Standing Committee Structures

2021-193

Broders/Roebotham

Resolved that the Town of Fogo Island adopt the new Standing Committee Structure as presented below, effective October 25th, 2022, with the following committee members:

Finance and Administration Committee

- | | | |
|----|------------------|---------------------------------|
| 1. | Chairperson | Chairperson Lary Roebotham |
| 2. | Member | Councillor Adam Young |
| 3. | Alternate Member | Deputy Mayor Alexander Crawford |

Planning and Public Works Committee

1. Chairperson Councillor Beverly Broders
2. Member Councillor Adam Young
3. Alternate Member Councillor Lary Roebbotham

Recreation and Tourism Committee

1. Chairperson Deputy Mayor Sandy Crawford
2. Member Councillor David McKenna
3. Alternate Member Councilor Adam Young

Public Safety and Transportation Committee

1. Chairperson Councilor David McKenna
2. Member Councillor Beverly Broders
3. Alternate Member Deputy Mayor Sandy Crawford

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councillor Young, Councillor Broders, and Councillor McKenna. Against – 0.

4.8 Joe Batt's Arm Recreation (Application # 159968) – Luke's Landing

a) Joe Batt's Arm Recreation applied to Crown lands for a license to occupy a piece of land across from Growler's Ice Cream shop. On this property they would like to have a floating dock, build a gazebo, and create an outdoor picnic area. The Town has previously denied approval for this application because there is an outfall on the property that is currently not in use but may be needed at any given time. A representative from crown lands visited the site and proposed that the Town add stipulations that if this outfall is needed the Joe Batt's Recreation Committee would have to vacate the land. Below are some conditions that must be added to the license to occupy agreement. The Town will only approve this license providing the following conditions are agreed upon by the Joe Batt's Arm Recreation Committee:

- If, at any time during the term of this license, the land is deemed to be necessary for municipal infrastructure purposes, the license may be cancelled upon 90 days' notice to the licensee and before the expiration of that 90 days the licensee shall remove any structures placed by it on the lands. The Licensee agrees that if the land is needed for a municipal infrastructure purpose on an emergency basis, as determined solely by the Town, then the Licensee agrees to immediately vacate the land and remove any structures placed on the land.
- The license to occupy shall not be transferred to another individual or incorporated body.
- The license to occupy shall not be converted to a Grant

2022-194

Broders/McKenna

Resolved that the council give approval in principle for the license to occupy land for recreational development – Luke's Landing with the following conditions:

- If, at any time during the term of this license, the land is deemed to be necessary for municipal infrastructure purposes, the license may be cancelled upon 90 days' notice to the licensee and before the expiration of that 90 days the licensee shall remove any structures placed by it on the lands. The Licensee agrees that if the land is needed for a municipal infrastructure purpose on an emergency basis, as determined solely by the Town, then the Licensee agrees to immediately vacate the land and remove any structures placed on the land.
- The license to occupy shall not be transferred to another individual or incorporated body.
- The license to occupy shall not be converted to a Grant

Resolution Carried. In favour – 3. Deputy Mayor Crawford, Councillor Young and Councillor McKenna. Against - 2. Mayor Shea, Councillor Broders

5. New Business

5.1 Apply for Municipal Capital Works Projects

- a) The following priority list has been recommended for this Year's Municipal Capital Works Applications:
- **Watershed Study – Joe Batt's Arm** – This study will assess our water supply and give us the best solution going forward to solve the low water issues we have been having in Joe Batt's Arm the past couple of years.
 - **Watershed Study – Fogo** – The study will assess our water supply and give us the best solution going forward to solve the low water issues we have been having in Fogo for the past couple of years.
 - **Iceberg Arena Upgrades – Dehumidifier/Ventilation System** – additional mechanical ventilation to complement the existing gas detection system, replacement of ventilation fans throughout the arena and any additional fans required and an engineering design.
 - **Culvert Road Upgrade – Fogo** – a section of road will need to be upgraded due to flooding and ice build up in the area causing major issues.

2022-195

Broders/Crawford

Resolved that the Town of Fogo Island apply for Municipal Capital Works Funding for 2023-2024 under the priority list above with costs of projects to be determined later in the application process.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councillor Broders Councillor Young and Councillor McKenna. Against - 0

5.2 Hydro Agreement for Fogo Lookout

- a) NL Hydro upgraded their power lines and poles over the summer. The poles that were placed on the highway leading into the Community of Fogo has impeded the view of Brimstone Head, one of Fogo Islands major tourist attractions. After consulting with management from NL Hydro, they agreed to cover the cost of a parking lot (75ft x 75ft), signage indicating a "Look Off", widening the turn-off from the highway, and a lookout just off the cemetery road, next to the Anglican church cemetery. This project would remedy the situation with the power poles by giving visitors an alternate location to take photos and solve the issue of visitors pulling off or abruptly stopping on a main highway.

2022-196

McKenna/Broders

Resolved that the Town of Fogo Island approve the Fogo Look-off Project in partnership with NL Hydro.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councillor Broders Councillor Young and Councillor McKenna. Against - 0

5.3 Release of Fogo Island Pride Contract for the Former RCMP Building in Fogo

- a) The contract states that Pride is required to give 90 days' notice to be released from their contract.

2022-197

Crawford/Young

Resolved that the Town of Fogo Island approve the release of Fogo Island Pride from their contract immediately and no notice is needed.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councillor Broders Councillor Young and Councillor McKenna. Against - 0

6. Date of Next Meeting

Privileged Meeting – Tuesday November 29th, 2022, time TBD (If required)

Public Council Meeting – Tuesday November 29th, 2022 @ 7:00 PM

7. Adjournment:

2022-198

Crawford/Young

Resolved the public council meeting of October 25th, 2022, be adjourned at 7:50PM.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Young, Councilor Broders, and Councilor McKenna. Against - 0.

Pauline Payne
CAO

A handwritten signature in blue ink, appearing to read "Pauline Payne", written over a horizontal line.

Andrew Shea
Mayor

A handwritten signature in blue ink, appearing to read "Andrew Shea", written over a horizontal line.

A Regular Meeting of Council was held at the Town Office on November 29th, 2022, with the following in attendance.

Councillors Present:

Deputy Mayor Alexander Crawford
Councillor Beverly Broders (Via ZOOM)
Councillor Lary Roebbotham

Councillor Adam Young
Councillor David McKenna

Absent:

Mayor Andrew Shea

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk
Germaine Morgan, Admin Assistant

1. Call to Order:

In the Mayor's absence, Deputy Mayor Crawford chaired the meeting, and welcomed everyone that was viewing the meeting on the ZOOM Platform. The public meeting was called to order at 7:02PM.

2. Agenda:

Deputy Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-199

McKenna/Roebbotham

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

3. Minutes:

2022-200

McKenna/Young

Resolved that the minutes of the Regular Public Meeting held on October 25th, 2022, be adopted as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

4. Business Arising:

4.1 Bi-Election

- At the public meeting held on October 25th, Bi-election Nomination Day was set for November 22nd, 2022 and date for Bi-election was set for December 13th, 2022.
- On Nomination Day two (2) candidates came forward, Aaron Brown and Mark Budden.

a) Appointment of Returning Officer

2022-201

Young/Roebbotham

Resolved that Daphne Coles, Deputy Town Clerk be appointed Returning Officer for the Bi-election held on December 13th, 2022.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Appointment of Alternate Returning Office

2022-202

Roebotham/McKenna

Resolved that Germaine Morgan, Admin Assistant be appointed Alternate Returning Officer for the Bi-election held on December 13th, 2022.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

c) Appointment of Poll Clerk

2022-203

Young/McKenna

Resolved that Pauline Payne, Chief Administrative Officer be appointed Poll Clerk for the Bi-election held on December 13th, 2022

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

4.2 Update on New Bank

- Since the last update in October, the Atlantic Edge Credit Union has been gathering responses from the public survey which officially closed on November 14th. Thank you to all that have shared the link on social media and to your fellow community members to garner interest. There were just over 210 households that have responded to the survey with a great representation from our 45+ age groups and our business community.
- Regarding next steps, the Atlantic Edge Credit Union is currently tabulating the results and will be presenting it to their Board of Directors in their December meeting. If the Board agrees that the results are promising, they will have one final meeting before an announcement is made either way. They just announced they are merging with Hamilton Sound and other Credit Unions so they have a few new board members that need to review this decision to open a new branch here.
- It is very important for residents and businesses to keep their banking as-is so we can support the Credit Union if they decide to come here. All indications are that there is more than enough business on Fogo Island to support the Credit Union so let's hope that it is just a matter of time until they're here.

5. Departmental Meeting Reports

5.1 Recreation, Tourism & Economic Development presented by Councillor McKenna

A meeting was held at the council chambers on Wednesday, November 9th, at 10:30am. In attendance were Chairperson, Deputy Mayor Alexander Crawford, Councillor David McKenna, Chief Administrative Officer, Pauline Payne, Director of Recreation & Tourism, Colette Wells – Coish

The following items were discussed.

A. Recreation

- a) Young's Refrigeration completed refit of both MYCOM compressors at the stadium.
- b) Control Pro completed calibration of the gas detection
- c) Rates for skate sharpening were discussed, the cost is now \$5.00 and with the increase in costs skate sharpening should be increased by \$2.00.

2022-204

McKenna/Roebotham

Resolved that the cost for skate sharpening at the Iceberg Arena be increased by \$2.00 and the cost will be \$7.00 per pair of skates.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebotham, Councillor Young. Against - 0.

- d) The Food and Fun Camp was a 6-week program that started September 27th. Funding was received from the Community Healthy Living Program. It was a free program with eighteen kids enrolled and we received excellent reviews.
- e) The Haunted Park took place on October 27th, 2022. There were approximately 108 kids in attendance and treats were donated by Harbour Authority, Department of Fisheries and Oceans, and the RCMP.
- f) Ice skating officially started at the stadium on Thursday, November 3rd.
- g) Contact has been made with stadium user groups to see if any are interested in operating the canteen this season.
- h) Curling update: There is a Curling Committee formed; the schedule and details will be set soon. The Director is reaching out to other Towns for used equipment to help reduce the high cost of equipment to start, Bishop Falls Curling Club has loaned us some curling rocks for two years at no cost. As Curling is a new sport, we hope to provide the opportunity to try it for free. Council would like to encourage all residents to come out and try curling.

2022-205

McKenna/Broders

Resolved that the Town will offer the first month of ice time free for the Curling Club, and this must be passed on to all users who wish to try Curling.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- i) The Stag Harbour Recreation Commission is considering additions to Stag Harbour Pond and other areas. They will follow up with Council later with their scope of work so that they can follow the necessary process.
- j) Residents on County Road have requested the Town repair the old basketball pad on their street. They have been advised to contact the Recreation Committee in the community and present their intentions for repairs and maintenance for its review.
- k) TRACS have indicated they are considering a new project for Sandy Cove Beach area and will present their proposal to Council for review later. It was noted that any committee who has the intention to make improvements in the community must provide written request outlining their intentions with a drawing of the area if possible. It will be reviewed, and recommendations and input provided accordingly.
- l) The Textiles program and gently used clothing sales have ended for this season. The total sales of clothing were \$195.00. This amount will be forwarded to the School Breakfast Program, and we defer to the Finance Committee a request for Council to match this amount the school breakfast program.
- m) The date for the Town tree lighting evening has been set for December 6th, will be followed by an hour of FREE public skating at the stadium with hot chocolate.

B. Tourism

- a) All museums are shut down and winterized.
- b) Staff met with Engineers at The Marine Interpretation Centre earlier this fall. It was determined the foundation requires repairs. Waiting to follow up from them with recommendations.
- c) The Director identified a need for signage to be erected in Farewell in the Spring to promote Fogo Island. There is currently no indication of Fogo Island for the traveling public.

2022-206

McKenna/Roebbotham

Resolved that the Director of Recreation & Tourism contact the Town of Change Islands and discuss placing new signage in Farewell that advertises both Fogo Island and Change Islands in the Spring of 2023. This partnership is important between both islands.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- d) An inventory of the current historical Story Boards around the Island is planned for this winter and Spring. We will look for funding to replace and/or repair. In addition, there are areas where new boards can go. There will be outreach with community groups who have been involved in the past.

C. Other:

- a) Remembrance Day Ceremony took place at the Joe Batt's Arm Cenotaph on Friday November 11th at 10:45am. All clergy, veterans and community groups were encouraged to participate, and a post went out to invite any new individuals or groups who wanted to place wreaths.
- b) The Community Enhancement Project has been approved for \$25,000.00 and started on November 21. Work will involve making new benches for communities for the summer of 2023 and basic repairs to the beach washrooms on Sandy Cove Beach.
- c) Update on Slipways for Island Harbour and Stag Harbour. Both areas are different and with the land already under ownership in Island Harbour the process seems a little faster. However, both areas are still at the government level as per regular process.
- d) The Ronald McDonald Red Shoe fundraiser and sale of paper hearts collected \$110.00. This money will be forwarded to the Ronald McDonald House in St. John's. The Committee defers to the Finance Committee a request for Council to match the amount of \$110.00 collected for the Ronald McDonald House.

5.2 Fire Services/Public Safety presented by Councillor McKenna

A meeting of the Fire Services & Public Safety Committee was held at the Town Office on November 23rd at 7:00PM. In attendance were Chairperson, Councillor McKenna, Councillor Broders, Deputy Fire Chief Paul Torraville, Deputy Fire Chief, Bobby Parsons, Deputy Fire Chief Rick Holmes, Secretary Lary Roebbotham and CAO Pauline Payne.

The following items were discussed:

A. Fire Calls

- a) 1 Car Rollover
- b) 2 Chimney Fires

B. Training Update

- a) Driver training is ongoing
- b) Pumper training is ongoing
- c) Regular training ongoing
- d) Training required for the FIRE Q and pagers
- e) Cold Water Rescue Training

2022-207

McKenna/Young

Resolved that the CAO & Staff organize a Cold-Water Training Instructor to come to the island to do Cold Water Rescue Training with Fire Services.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- f) Basic First Aid training required for members whose certification has expired or about to expire.

2022-208

McKenna/Young

Resolved that the CAO & Staff organize a Basic First Aid Training for Fire Services members whose certification has expired or about to expire. If any spaces are available after Fire Services members are included, a public notice can go out for any individuals that would like to attend to ensure that the spaces are fully utilized.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

C. Equipment Update – Budget Requirements

- a) For Fire Services Budget for 2023, the Fire Services would like to explore the possibility of a Rural Response Vehicle to replace the Ram Pick-up.
- b) This truck will enable a few members to go to the fire scene in a timely manner with pumps, hoses, and a limited amount of water to set up a primary source for fire fighting before the Fire Pumper can be on scene.

2022-209

McKenna/Broders

Resolved that the CAO research the cost and details for a Rural Response Vehicle to replace the Ram Pick-up currently being used by Fogo Station 3 as the first response for Island Harbour and Deep Bay for inclusion in the 2023 Municipal Budget.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebottom, Councillor Young. Against - 0.

D. Items for Discussion:

a) Insurance Policy for Firefighters

- I. Request was made by Seldom Fire Station #1 for a copy of the Town's Insurance Policy for Volunteer Fire Fighters, CAO distributed copies to all 3 Station Chiefs to take back to their respective stations.

E. Other

a) Discussion was had concerning:

- I. Counselling for Fire Fighters after a traumatic incident and the need for Stations to have Posters and cards to hand out with contact information as well as formal debriefing.
- II. Seldom Fire Station #1 has elected a new Executive. Update on who and their roles will be presented at the next meeting.
- III. The dedication of the new Fire Pumper was discussed, and the Committee is not yet prepared to present recommendations to Council.

5.3 Planning & Public Works presented by Councillor Broders

A meeting of the Planning and Public Works Committee was held at the Town Office on November 8, 2022, at 7:00PM with the following present: Committee Chairperson, Councillor Beverly Broders, Superintendent/Foreperson of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The Following Items were discussed:

A. Maintenance:

a) Preventative Maintenance

- I. All routine maintenance in the pump houses have been completed for the month of October and intake screens have been cleaned in Fogo, Seldom and Tilting.
- II. A boil water advisory was issued in Seldom on October 27, 2022, due to mechanical issues with the chlorination system. Repairs were completed on November 1, 2022, and the boil advisory will be lifted once satisfactory test results are received by Service NL.
- III. With the rain and damp weather, the water levels in Joe Batts Arm, Tilting and Seldom's water reservoirs have returned to an acceptable level. Fogo's water supply remains at a very low level and will continue to be monitored regularly.
- IV. All lift stations have been inspected.
 - i) During the routine inspections, issues were found at the lift station located at the Experience Fogo site. Both pumps were found to be damaged, and the cement bottom is cracked and broken, therefore will need extensive repairs. Staff have been working with engineers and suppliers to come up with a solution, but it is likely that the entire chamber will need to be replaced.

b) Vehicle Maintenance/Inspections

- I. KMR Transport has been inspecting and preparing the snow clearing equipment for the upcoming season. The 2002 Cat loader will need repairs and replacement parts in order to be ready for this season. Estimated cost of these repairs are \$20000.
- II. Replacement parts will include new bushings, new hydraulics, front and back windshields.
- III. Money was allocated in the 2022 Municipal Budget for these repairs.

2022-210

Broders/Young

Resolved that Council approve the repairs for the 2002 Cat Loader at the estimated cost of \$20,000.00 as quoted by KMR Transport.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

B. Other:

a) Permit Applications

- I. An application has been received from a resident at 112 Northshore Road, Fogo to operate a domestic sawmill on the property. A public notice was posted for 2 weeks ending on November 15, 2022, and no objections were received. The Towns Development Plan allows for approval for this application as a Discretionary use.

2022-211

Broders/McKenna

Resolved that Council approve the domestic sawmill permit for 112 Northshore Road, Fogo as a Discretionary Use under Regulation 10 of the Town Development Regulations.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Water turn on/turn-off

- I. Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

c) Advanced Drinking Water System:

- I. Both units are fully operational. Both units were closed for 2 days in October to complete the required yearly maintenance.

d) Mobile Radar Activated Speed Sign

- I. Our mobile radar activated speed sign has been put in storage for the season. Residents are reminded to obey posted speed limits as speeding still remains to be an issue in most communities.

e) Free Residential Waste Drop Off

- I. For 2 weeks in October the Town offered an opportunity for residents to drop off their waste at the Central Waste Management Site free of charge. Stats have been requested from CNWM by the Town to evaluate the usage and cost of this service and to determine if this is something we can offer again in the coming years.

5.4 Finance & Administration presented by Councilor Roebbotham

A meeting of the Finance and Administration Committee was held at the Town Office on November 24, 2022, at 10:00AM. In attendance were Chairperson, Councilor Lary Roebbotham, Councilor Adam Young, Pauline Payne, CAO, Daphne Coles, Deputy Town Clerk and Germaine Morgan, Admin Assistant.

The following items were discussed:

A. For Council Approval

a) Adoption of Cheque Register

- I. Committee reviewed the cheques that were issued during September and October 2022.

2022-212

Roebbotham/McKenna

Resolved that Council adopt the cheque registers from September 1st – October 31st, in the amount of \$459,851.84.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

b) Adoption of Finance Reports

- I. Committee reviewed the following reports for September and October 2022:
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement
 - iv) Bank Reconciliation

2022-213

Roebbotham/Broders

Resolved that Council adopt the Financial Statements from September 1st – October 31st, as presented.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

c) Approval of Payment of HST/GST Loan at Scotiabank for Barr'd Islands Watermain Municipal Capital Works Project #17-GI-21-00112

2022-214

Roebbotham/Young

Resolved that Council approve payment of loan at Scotiabank for HST/GST Portion for Barr'd Islands Watermain Municipal Capital Works Project #17-GI-21-00112 in the amount of \$83,449.00 plus accrued interest.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

d) Request for Exemption of Business Tax – Account #STAGH002

- I. A local Committee has requested an exemption of business taxes that is being charged to them as they own the liquor license in a Town building.
- II. Only one function was held in 2021 where the liquor license was used.
- III. There are several groups within our Town that will fall under this category, more information will need to be gathered before Council can make a fair decision. There needs to be a better understanding of the different committees on the island, their mandate, and the services they provide.

2022-215

Roebbotham/McKenna

Resolved that the CAO research how other Municipalities charge local Committee's business taxes and prepare a proposal for Council review. Request for exemption of business taxes for Account #STAGH002 will be reviewed again when the proposal is complete.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

e) Request for Exemption of Poll Tax – WOODB001

- I. Resident is requesting an exemption of 2021 Poll Taxes as they only lived and worked on the island from September 8th to December 9th, 2021.

2022-216

Roebbotham/Young

Resolved that Council approve the exemption of 2021 Poll Taxes charged to Account #WOODB001 plus accrued interest fees.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- f) Recommendation from Recreation, Tourism & Economic Development Committee for Council to match the funds collected from the Used Clothing Program in the amount of \$195.00 for donation to the School Breakfast Program.

2022-217

Roebbotham/McKenna

Resolved that Council match the funds collected from the Used Clothing Program in the amount of \$195.00 for donation to the School Breakfast Program.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

- g) Recommendation from Recreation, Tourism & Economic Development Committee for Council to match the funds collected from the paper hearts in the amount of \$110.00 for donation to Ronald McDonald House.

2022-218

Roebbotham/Broders

Resolved that Council match the funds collected from the paper hearts in the amount of \$110.00 for donation to Ronald McDonald House.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebbotham, Councillor Young. Against - 0.

6. New Business

6.1 Arrange Meeting Date with Department of Fisheries & Oceans

- DFO will be on the Island from January 24th – 27th, 2023 and would like to arrange a meeting with Council for community consultation.
- Council requested that the CAO contact DFO to arrange a date and time to meet with them and notify Council.

6.2 Set Up a Temporary Committee Structure for Economic Development

- With the new Economic Development Officer now set up in her new role, she is requesting that Council set up a temporary Economic Development Committee that can help provide focused guidance to ensure that the economic development for the town is moving in the right direction.
- Council requested that the CAO prepare a Terms of Reference for an Economic Development Committee and it will be reviewed at the next public council meeting.

6.3 Fire Services Appreciation Gift

- Councilor Roebbotham and Councilor McKenna departed the public council meeting at 7:52PM
- A brief discussion was held on the idea of giving a gift certificate for Christmas to each member within the Fogo Island Fire Services Department to say thank you for all their dedication and services that they provide to the residents of Fogo Island as volunteers. These Firefighters risk their lives at every incident that arises.

2022-219

Young/Broders

Resolved that the Town give a \$50.00 Gift Certificate to each member of the Fogo Island Volunteer Fire Services for Christmas to show appreciation for all their dedication and services that they provide to the residents of Fogo Island as volunteers.

Resolution Carried. In favour – 3. Deputy Mayor Crawford, Councillor Broders, Councillor Young.
Against - 0.

➤ Councilor Roebbotham and Councilor McKenna returned to the public council meeting at 7:55PM

6.4 Fogo Island Housing Initiative

- This initiative is very much needed on Fogo Island and the Town feels that it is very important to further investigate the need. The Economic Development Officer has been focusing much of her time on this new project.
- To get things started and organized a Not-For-Profit group will need to be set up to get the process started and apply for funding through Government to help build low-income housing.

2022-220

Young/McKenna

Resolved that Council approve for the CAO to gather information for the establishment of a Not-For-Profit Organization for the new Housing Initiative.

Resolution Carried. In favour – 5. Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councilor Roebbotham, and Councillor Young. Against - 0.

7. Date of next meeting

Privileged Meeting – Tuesday, December 20th, 2022, time TBD (If required)

Public Council Meeting – Tuesday, December 20th, 2022 @7:00 PM

8. Adjournment:

2022-221

McKenna/Roebbotham

Resolved the public council meeting of November 29th, 2022, be adjourned at 7:57PM.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Young, Councilor Broders, and Councilor McKenna. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor



A Regular Meeting of Council was held at the Town Office on December 20th, 2022, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor Beverly Broders
Councillor David McKenna
Councillor Adam Young

Deputy Mayor Alexander Crawford
Councillor Mark Budden
Councillor Lary Roebottom

Staff:

Pauline Payne, Chief Administrative Officer
Daphne Coles, Deputy Town Clerk

1. Call to Order:

Mayor Shea welcomed everyone that was viewing the meeting on the ZOOM Platform and the public meeting was called to order at 7:08PM.

2. Agenda:

Mayor reviewed the agenda for the public attending by ZOOM Platform.

2022-222

Broders/Crawford

Resolved that the agenda be adopted as presented

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor McKenna, Councillor Roebottom, Councillor Young. Against - 0.

3. Swearing-In of New Council Member

- Mark Budden was the successful candidate of the bi-election held on December 13, 2022.
- Returning Officer, Daphne Coles carried out the New Councillor Oath of Office and Councillor Mark Budden took his seat at the Council table.

4. Minutes:

2022-223

Crawford/McKenna

Resolved that the minutes of the Regular Public Meeting held on November 29, 2022, be adopted as presented.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebottom, and Councillor Young. Against - 0.

5. Business Arising:

- No Business Arising from the adopted minutes.

6. Adoption of 2023 Municipal Budget

a) Councillor Roebottom, Chairperson of Finance and Administration Committee presented the 2023 Municipal Budget highlights.

- i. Total Budget for 2023 with Income and Expenses is \$2,917,615.00. This is an increase over the 2022 Budget by \$48,175.00 or 1.7%.
- ii. A reduction in the Residential Property Tax Mil Rate from 7.75mils to 7.25mils.
- iii. Interest charged on overdue accounts will increase from 1% to 2%.
- iv. Funds allocated for the purchase of new Public Works Equipment: Excavator, Loader and Trailer with trade-in of the 2015 and 2021 Case Backhoes
- v. Budgeted for Municipal Capital Works Project for Seldom Water and Sewer, Main Street

- vi. Budgeted again for two (2) Slipways/Boat Launches; Stag Harbour and Island Harbour at \$80,000.00 each. This was budgeted for last year but due to delays from other Government Departments the work wasn't completed in 2022.
- b) 2023 Municipal Budget will be posted publicly on the town website once approved by Department of Municipal and Provincial Affairs.

2022-224

Roebotham/Young

Resolved that the Town of Fogo Island approve the 2023 Tax Rates and 2023 Municipal Budget as presented with the various tax rates, fees, due dates, and expenses including pay rates as presented in the budget with the following changes.

- Interest on overdue accounts increase from 1% to 2%
- Reduction of the Residential Tax Rate from 7.75 to 7.25

2023 Tax Rates

Residential Property Tax: 7.25 mils, minimum \$340

Commercial Property Tax: 7.75 mils, Min. \$415

Non-Residential – Small Structure Property Tax: 7.75 mils, minimum \$100

Vacant Land Property Tax (additional property): 7.75 mils, minimum \$150

Business Tax Rate: Minimum \$410, per business

Class mil Rate:

12 mils	Accommodations 1– B & B's, Air B & B's, Boarding Homes, Vacation Home Rentals, Efficiency Units, Campgrounds
17 mils	Accommodations 2 – Hotels, Motels, Inns, Personal Care Homes, Other Fishers
22 mils	Personal and Consumer Services - Crafts/Arts/Textiles, Museums, Consumer Services, Hairdressers, Taxation Office, Personal Services, Daycares, Dental
27 mils	Taxis, Boat Tours, Bus Companies
32 mils	Food/Beverage Services – Restaurant, Take out, Grill, Bars, Lounges, Cafeteria, Bakeries, Coffee Shop, Ice Cream Shop, Mobile Food Services; Fish Processors
37 mils	Retail - Hardware, General Stores, Furniture/Clothing, Pharmacies, Convenience Store, Grocery Store, Convenience Store & Gas Bar; Service Station/Auto Repair
52 mils	Construction Companies, Small manufacturing, Freight Companies, Contractors & Road Transport, Funeral Homes
62 mils	Utilities - Propane Services, Oil Delivery Companies, Electrical Contractors, Plumbing & Heating
132 mils	Oil Company - Tank Farm
232 mils	Banks

Business with no fixed address: 2.5% Gross Revenue

Utility Tax: 2.5% Gross Revenue

Peddlers: \$20 per day / \$125 per Season

Direct Sellers \$25 - Consultants/Representative's such as Tupperware, Mary Kay, Avon, Scentsy, etc.

Small Home-Based Business

- Minimum business tax of \$25, maximum of \$400, at 2.5% of Gross Revenue.
- Individuals are asked to please advise the Town of your Gross Sales and your appropriate taxes will be applied.
- A small Home-based business is defined as an undertaking supplying a product or service for a fee, on a continual or ongoing basis, that has not or cannot be assessed under the Municipal Assessment Agency.

Residential Water/ Sewer Tax: \$410.00 per Unit

- i) Water only, 60% of rate
- ii) Sewer only 40% of rate
- iii) Churches, Church Halls & Lion's Club
- iv) Subsidiary Apartments \$410.00 per year
- v) Apartment Bldgs. Up to 20 units \$410.00 per unit
- vi) Cottages & vacation homes - Residential rates
- vii) B & B's and Vacation Rental Properties - \$410.00 per year for first three (3) rooms, \$130 per every additional room thereafter.

Commercial Water/Sewer Tax

- i) Basic: \$460.00 per unit per year
- ii) Water only 60% of rate
- iii) Sewer only 40% of rate
- iv) Senior Care residences \$460.00 per 4 restrooms
- v) Efficiency units \$460.00 per year for first unit, every additional unit \$140 per unit
- vi) Hotels & Motels \$6,000.00 per year
- vii) Fish Processors: \$110,000.00 per year
- viii) Fish offloading facilities: \$3,000.00 per year

Poll Tax: \$275.00 per Year

Business Licences (Non- Resident Businesses and outside contractors): 2.5% of Contract, Minimum \$400

Residential 10% Property Tax Discount:

- All prior year's taxes, including Water and Sewer Tax must be paid in full.
- Current property taxes must be paid by May 31st of current tax year.
- Applies to one property within the Town lives and will apply to all residents (permanent and seasonal)).
- Will not apply to residential properties that are used for rentals or nightly rentals.

Permit Fees:

- a) Residential Permit – New Construction or Moved to new lot \$150
- b) Residential Shed, Fence, Deck \$25
- c) Renovations/Extension \$25
- d) Demolition Permit – Residential or Commercial \$25
- e) Commercial Permit - New Construction or Moved to new lot \$250 Minimum, plus \$5 per \$1,000 of construction value.
- f) Commercial Permit – Renovations/Extension/Fencing \$100 Minimum, plus \$5 per \$1,000 of construction value.
- g) Ditching and Relocation and hard surfacing of driveways \$25
- h) Landscaping \$25
- i) Curb Stop Installation: \$100
- j) Occupancy Permit \$50
- k) Permit to Operate \$50

Curb Stop Fees:

- | | |
|---------------------------------------|-------|
| i) During Business Hours | \$50 |
| ii) After Business Hours and Holidays | \$100 |

- | | |
|--------------------------------|-------|
| Fire Inspection's - Commercial | \$300 |
| - Residential | \$100 |

Tax Certificate	\$50
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Cutting of Pavement (Town Roads)	Cost Recovery
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Other Fees and Charges:

All other fees remain unchanged or at cost recovery and are subject to change within the year.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

7. Departmental Meeting Reports

7.1 Planning & Public Works presented by Councillor Broders

A meeting of the Planning and Public Works Committee was held in the Council Chambers on December 12, 2022, at 6:00PM with the following present: Committee Chairperson, Councillor Beverley Broders, Councillor Adam Young (Via Zoom), Superintendent/Foreman of Public Works Sheldon Hoffe, and CAO Pauline Payne.

The following items were discussed:

A. Maintenance:

I. Preventative Maintenance

- a) All routine maintenance in the pump houses have been completed for the month of November and intake screens have been cleaned in Fogo, Seldom and Tilting.
- b) A boil water advisory was issued in Seldom on October 27, 2022, due to mechanical issues with the chlorination system. Waiting on test results from Service NL before we can remove this order.
- c) Several of the fluorescent light fixtures in our pump houses are no longer working and staff feel that it would be better to upgrade with new LED fixtures instead of repairing the current ones.
- d) All lift stations have been inspected with no new issues to report.
 - i) We are still waiting on the engineers to complete a site visit and recommendations on the damaged lift station located next to the Experience Fogo site.
Update: Engineers have been onsite and the concrete in the lift station is in good shape so it won't need replacement, the recommendation for repairs is to use a screen inside the lift station which will cost much less than originally anticipated.

II. Vehicle Maintenance/Inspections

- a) KMR Transport has most of the snow clearing equipment ready to go, they are just waiting on a few parts for the CAT Loader.

B. Other:

I. Permit Applications

- a) Field visits ongoing to determine compliance, as requested. Training is also being provided to the new Enforcement/Permitting Officer.

II. Water turn on/turn-off

- a) Water turn on/turn-offs being requested intermittently. Residents are reminded that 48 hours' notice is required prior to scheduling water turn on/off.

III. Advanced Drinking Water System:

- a) Both units are fully operational. The ozone generator in the Fogo unit wasn't working during a routine system check. Staff contacted Terra Nova Water Services and found a blown fuse that was most likely caused by power surges in a recent windstorm.

IV. Turnaround Southside Fogo

- a) A resident contacted the Town office with a concern that the turnaround located on the southside of Fogo is starting to wash away. Public Works staff conducted a site visit of the area and there is a portion of the turnaround that is starting to be eroded by the water's edge.
- b) This turnaround is not owned by the Town, the Town turnaround is further down on the inside of the road across from Best's fishing wharf.

2022-225

Broders/Crawford

Resolved that no work will be done to the turnaround located on the waterfront near the end of Main Street on the Southside of Fogo at this time and Public Works Staff will monitor the area closely. Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

V. Damage to Fogo Garage

- a) During the windstorm on November 24, 2022, the Town Garage in Fogo sustained damage to the roof and siding. A claim was submitted to the insurance company, and they are in the process of having the roof repaired but it is likely that the siding repairs will have to wait until the weather improves in the spring.

VI. Snow Clearing Request

- a) Residents of 160 Main Road Joe Batt's Arm have requested that Town equipment plow the lane adjacent to their property leading to the government wharf.
- b) Road leading to the wharf is owned by Harbour Authority and they were contacted last winter with this same concern however they don't plow the road due to no funding allocated.
- c) Council discussed the residents concerns and requested that the CAO contact Harbour Authority again for further information and it will be brought back to the next Committee meeting for further discussion.

VII. Restructure of Public Works Equipment

- a) Superintendent of Public Works and CAO have reviewed the current equipment fleet for Public Works and have gathered information from Equipment Dealerships for exchange and turnover of the fleet.
- b) Public Works Committee have reviewed the recommendations put forward by the Superintendent of Public Works and propose the following changes to equipment to better service the needs of our Town roads and infrastructure.
 - i) The purchase of a Caterpillar Excavator \$234,846.91 plus HST, with trade-in of 2021 Case Backhoe and 2015 Case Back-Hoe for \$215,000.00, balance along with buyout of existing loan for 2021 Case Backhoe to be financed.
 - ii) The lease of a Komatsu Loader for \$338,920.00 plus HST over 5 years with option to purchase at the end of the term.
- c) Public Works Committee defers to the Finance and Administration Committee to table the motion to purchase these pieces of equipment.

7.2 Finance & Administration presented by Councilor Roebbotham

A meeting of the Finance and Administration Committee was held at the Town Office on December 14, 2022, at 6:00PM. In attendance were Chairperson, Councilor Lary Roebbotham, Pauline Payne, CAO, and Daphne Coles, Deputy Town Clerk. Absent from the meeting was Councilor Adam Young.

The following items were discussed:

A. For Council Approval

I. Adoption of Cheque Register

- a) Committee reviewed the cheques that were issued during November 2022.

2022-226

Roebotham/Crawford

Resolved that Council adopt the cheque registers from November 1st – 30th, 2022 in the amount of \$345,304.14.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

II. Adoption of Finance Reports

a) Committee reviewed the following reports for November 2022:

- i) Breakdown of Receipts
- ii) Quick Statistics Summary
- iii) Detailed Income Statement
- iv) Bank Reconciliation

2022-227

Roebotham/Broders

Resolved that Council adopt the cheque registers from November 1st – 30th, 2022 in the amount of \$345,304.14.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

III. Approval of Payment of Invoices

2022-228

Roebotham/Young

Resolved that Council approve payment of the invoices listed below:

- Twin City Paving - \$81,075.00
- Kelco Construction Inc - \$83,054.68

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

IV. Request for Exemption of Property Tax – Account #BRODA004

a) Resident has submitted a letter informing the Town that he doesn't have any ownership claim to the property associated with this account.

2022-229

Roebotham/Young

Resolved that Council approve to write-off the property taxes and accrued interest on Account #BRODA004. It is further recommended that the property located at 24 Oliver's Cove Road, be transferred to the Town of Fogo Island with the Municipal Assessment Agency until further investigation can be done on ownership and location of parcels of land in Oliver's Cove, Tilting.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

V. Request for Exemption of Poll Tax

a) Account #VILLS001

- i) Individual is requesting an exemption of Poll Taxes charged for 2020 and 2021 as she moved off the island in March 2019.

2022-230

Roebotham/Crawford

Resolved that Council approve the exemption of 2020 and 2021 Poll Taxes plus accrued interest charged to Account #VILLS001.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

b) Account #DEMAB001 and MARKD001

- i) Individuals are requesting an exemption of Poll Taxes charged for 2020 and 2021 as they only lived on the island for a short period during the winter of 2020.

2022-231

Roebotham/Broders

Resolved that Council approve the exemption of 2020 and 2021 Poll Taxes plus accrued interest charged to Account #DEMAB001 and MARKD001.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

VI. Approval of Economic Development Committee Structure and Committee Terms of Reference

- a) Committee will consist of two (2) councillors and a Department Head Staff member as a Resource Person with the Mayor and CAO as ex-officio members. Economic Development Officer will fill the role of Resource Person.
- b) Terms of Reference and Committee Mandate to include the following.
- Strategic Planning, for the purposes of fostering and advancing economic and business opportunities and the promotion of the Town of Fogo Island
 - Providing input to help identify future projects or strategic priorities for future years' work.
 - Capital Projects, including housing developments and heritage building revitalization projects.
 - Special Projects, including community capacity building projects, workshops, and sustainability projects.
 - Communications and Public Engagement
 - Consult with existing businesses and facilitate scale up and the development of new enterprises.
 - Support opportunities for new economic growth.
 - Work towards creating a positive business climate and fostering new business and employment opportunities.
 - Partner with local community groups and provide guidance and support to the development and sustainability of the local community;
 - Establish a suitable communication protocol.
 - Hear from various stakeholders and potential community investors at Committee meetings.
 - Strive to maintain community quality of life and cultural integrity, while addressing a wide-ranging set of community development issues; and
 - As a group or individually, function as 'Ambassadors' for the community

2022-232

Roebotham/Crawford

Resolved that Council approve the Economic Development Committee Structure and Terms of Reference as outlined above.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebotham, and Councillor Young. Against - 0.

VII. Restructure of Public Works Equipment

- a) Superintendent of Public Works and CAO have reviewed the current equipment fleet for Public Works and have gathered information from Equipment Dealerships for exchange and turnover of the fleet.
- b) Committee has reviewed the recommendations put forward by the Superintendent of Public Works and the Public Works committee and are in agreement with the proposed changes to equipment as follows.

- i) Purchase of Caterpillar Excavator \$234,846.91 plus HST, with trade-in of 2021 Case Backhoe and 2015 Case Back-Hoe for \$215,000.00, balance along with buyout of existing loan for 2021 Case Backhoe to be financed.
- ii) Lease of Komatsu Loader for \$338,920.00 plus HST over 5 years with option to purchase at the end of the term.

2022-233

Roebbotham/Broders

Resolved that Council, purchase Caterpillar Excavator quoted as \$234,846.91 plus HST, with trade-in of 2021 Case Backhoe and 2015 Case Back-Hoe for \$215,000.00, balance along with buyout of existing loan for 2021 Case Backhoe to be financed.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

2022-234

Roebbotham/Broders

Resolved that Council enter into a Lease Agreement with Komatsu Financial to lease a 2023 Komatsu Loader at a price of \$279,148.8000 plus HST over a 5-year term with monthly payment of \$4652.48 plus HST at a interest rate of 5.05 percent with the option to purchase at the end of the 5-year term.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

VIII. New Standing Committee Structure

2022-235

Roebbotham/McKenna

Resolved that the Town of Fogo Island adopt the new Standing Committee Structure as presented below, effective December 20th, 2022, with the following committee members:

Finance and Administration Committee

1. Chairperson – Councilor Lary Roebbotham
2. Member – Councilor Adam Young
3. Alternate Member – Deputy Mayor Sandy Crawford

Planning and Public Works Committee

1. Chairperson – Councilor Beverly Broders
2. Member – Councilor Mark Budden
3. Alternate Member – Councilor Lary Roebbotham

Recreation and Tourism Committee

1. Chairperson – Deputy Mayor Sandy Crawford
2. Member – Councilor Adam Young
3. Alternate Member – Councilor David McKenna

Public Safety and Transportation Committee

1. Chairperson – Councilor David McKenna
2. Member – Councilor Mark Budden
3. Alternate Member – Deputy Mayor Sandy Crawford

Economic Development and Special Projects

1. Chairperson- Councilor Beverley Broders
2. Member-Councilor Lary Roebbotham
3. Alternate Member-Adam Young

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

8. Correspondence

8.1 PMA – Letter to Mayor and Councilors

- Letter from the Professional Administrators Association encouraging Council of the importance of ensuring adequate financial resources are in place to attract and retain professional staff and with preparing the 2023 Municipal Budget to consider the importance of funding for professional development and training for employees.

8.2 Telecommunications Alliance – Local 10-Digit Dialing Coming to Newfoundland & Labrador

- Starting April 1st, 2023, local 10-digit dialing will be introduced in Newfoundland & Labrador.
- Residents and businesses will need to add their area code to programmed numbers in all of their communication devices and equipment.

8.3 Town of Gander – Health Accord NL

- Town of Gander is asking the Town to write a letter to our MHA, Minister of Health and the Premier supporting their concerns with the new Health Accord NL.
- Council discussed their concerns and the possible changes to our Health Care System, and it was agreed that the town will not write a letter at this time and will gather further information as the Health Accord NL comes into effect and monitor how it affects the residents of Fogo Island.

9. New Business

- No new business for discussion

10. Date of next meeting

Public Council Meeting – Tuesday, January 31, 2023 @7:00 PM

11. Adjournment:

2022-236

McKenna/Crawford

Resolved that the Public Council Meeting of November 29th, 2022, be adjourned at 8:05PM.

Resolution Carried. In favour – 7. Mayor Shea, Deputy Mayor Crawford, Councillor Broders, Councillor Budden, Councillor McKenna, Councillor Roebbotham, and Councillor Young. Against - 0.

Pauline Payne
CAO



Andrew Shea
Mayor

