

A Public Meeting of Council was held at the Town Office on February 25th, 2025, with the following in attendance.

Councillors Present:

Mayor Andrew Shea
Councillor David McKenna
Councillor Lary Roebbotham

Deputy Mayor Alexander Crawford
Councillor Damian Roebbotham
Councillor Adam Young

Staff:

Daphne Coles, Deputy Town Clerk
Pauline Payne, CAO

Absent:

Councillor Mark Budden

1. Call to Order:

- Mayor Shea welcomed everyone viewing the meeting on the ZOOM Platform, the public meeting was called to order at 7:04PM.
- Mayor Shea reviewed the meeting agenda for the public joining in on the ZOOM platform.

2. Agenda:

2025-011

Crawford/Young

Resolved that the agenda be adopted with the following additions to Correspondence:

6.5 Steering Committee

6.6 New Town Office

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councillor McKenna, Councillor Damian Roebbotham, Councillor Lary Roebbotham, and Councillor Young. Against - 0.

3. Minutes:

2025-012

D. Roebbotham/Crawford

Resolved that the minutes of the Regular Public Meeting held on January 28th, 2025, be adopted as presented.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councillor McKenna, Councillor Damian Roebbotham, Councillor Lary Roebbotham, and Councillor Young. Against - 0.

4. Business Arising

- No business arising from previous meetings.

5. Department Reports

5.1. Economic Development & Special Projects

- No meeting was held for February.

5.2. Recreation & Tourism presented by Deputy Mayor Crawford

A meeting of the Recreation and Tourism Committee was held Wednesday, Feb. 19th at 1:30pm. In attendance were, Chairperson, Deputy Mayor Alexander Crawford, Councillor Adam Young, CAO Pauline Payne, Director of Recreation and Tourism Colette Wells – Coish.

The following items were discussed:

A. Recreation

- I. The Annual Iceberg Cup – The ‘Thomas and Anna Memorial Cup’. The Men’s Hockey Tournament was held on Saturday February 8th with three teams participating.
- II. The current transportation service we have is having a significant impact on all recreational activities. This means less activities, and less revenue for Fogo Island.
- III. A weekly walking group for adults will be starting February 26th at Fogo Island Central Park. Participants can walk or snowshoe. A warm space will be provided for participants to gather afterwards at the arena.
- IV. Funding was received on February 17th from the provincial government for \$10,000.00 in efforts to increase sport and recreation for residents in Newfoundland and Labrador. This funding is for ice activities at the Iceberg Arena to offer FREE skating sessions.

B. Tourism

- I. The province has just announced updates for accommodators operating in the province.
 - a) All short-term accommodation hosts in the province who list their primary residence must now register with the Department of Tourism, Culture, Arts and Recreation
 - b) All short-term accommodation hosts in the province must be registered and submit monthly occupancy reports (newly registered accommodations or campgrounds should begin reporting occupancy from the month in which they become registered. Please note these are provincial regulations.

2025-013

Crawford/D. Roebotham

Resolved that all accommodators having nightly rentals on Fogo Island are required to be registered with the Department of Tourism, Culture, Arts and Recreation in order to be listed on the Town of Fogo Island website accommodations page or the Town App.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebotham, Councilor Lary Roebotham, and Councilor Young. Against - 0.

- II. The Town would like to congratulate Parker Brown, a grade 2 student who came 1st for the Central region in the Heritage NL. Poster competition. His drawing was of the F.U. Trading Company in Seldom, which is one of our designated Heritage Sites.

5.3. Planning & Public Works/Enforcement & Permitting

- No meeting was held for February.

5.4. Fire Services

- No meeting was held for February.

5.5. Finance and Administration presented by Councilor Lary Roebotham

A meeting of the Finance and Administration Committee was held at the Town Office on February 24th, 2025, at 6:00PM. In attendance were Chairperson Councilor Lary Roebotham, Councilor Adam Young, CAO Pauline Payne and Deputy Town Clerk Daphne Coles.

The following items were discussed:

A. Delegation

- Property owners, Denny and Jeanette Newman, met with the Finance and Administration Committee to discuss the cancellation of garbage collection for 65 Main Street, Fogo.
- In mid-October 2024 the Town advised Central Newfoundland Waste Management to stop collecting garbage due to the property being zoned as commercial and having more than 3 units.
- Their Building contains 5 units; 2 units are monthly rentals, and 3 units are nightly rentals.

- B. For Council Approval
- I. Adoption of Cheque Register

2025-014

L. Roebbotham/McKenna

Resolved to adopt the cheque register from December 1st – 31st, 2024 in the amount of \$706,362.83. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

2025-015

L. Roebbotham/McKenna

Resolved to adopt the cheque register from January 1st – 31st, 2025 in the amount of \$185,991.47. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

II. Adoption of Finance Reports

- a) Committee reviewed the following reports for December 2024 and January 2025
 - i) Breakdown of Receipts
 - ii) Quick Statistics Summary
 - iii) Detailed Income Statement

2025-016

L. Roebbotham/Crawford

Resolved to adopt the Financial Reports for December 2024 and January 2025 as presented. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

IV. Approval to Pay Invoices

- a) R & K Construction

2025-017

L. Roebbotham/Crawford

Resolved payment of Invoice #5541 in the amount of \$51,750.00, HST included for the demolition of the Town Garage located at 11 Garrison Road, Fogo be approved. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

- b) Allnorth

2025-018

L. Roebbotham/D. Roebbotham

Resolved to approve payment of Invoice #FB50921 in the amount of \$7101.25, HST included for preliminary engineering for the Iceberg Arena Ventilation Upgrades. Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

V. Curbside Garbage Collection

- a) In mid-October 2024 the Town advised Central Newfoundland Waste Management to stop collecting garbage from properties that are used as nightly rentals and have more than 3 units as they are considered Commercial, and garbage is not collected from commercial businesses.
- b) Three letters were received from owners of the properties listed below.
 - i) 65 Main Street, Fogo
 - ii) 120 North Shore Road & 31 Sargent's Cove Road, Fogo
 - iii) 10A Kelly's Island Road, Tilting
- c) CAO did research on 5 municipalities that are similar to Fogo Island.

2025-019

L. Roebbotham/Young

Resolved that a Garbage Collection Policy be developed to enact changes in garbage collection to include nightly and monthly rental properties that are deemed for residential occupancy.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

VI. 2025 Municipal Budget Changes

- a) 2025 Municipal Budget was approved by Council at a public meeting held on December 17th, 2024. Department of Municipal and Provincial Affairs is requesting some changes before the budget can get final approval from government.

2025-020

L. Roebbotham/McKenna

Resolved to approve the elimination of Poll Tax from the Municipal Budget as legislated under the Towns and Local Services District Act.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

2025-021

L. Roebbotham/Crawford

Resolved to approve that the Vacant Land Tax for the 2025 Municipal Budget be changed from \$340.00 to \$190.00 for anyone who owns 1 piece of vacant land and for those that own more than 1 piece of property be changed from \$150.00 to \$190.00. There will be vacant land tax of \$190.00 as required by Municipal Affairs.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

2025-022

L. Roebbotham/McKenna

Resolved to approve the Revised 2025 Schedule of Tax Rates and the Revised 2025 Municipal Budget with revenues equaling expenses in the amount of \$2,935,000.00.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

VII. Request for Interest Relief

2025-023

L. Roebbotham/D. Roebbotham

Resolved to deny the request for interest relief on Account #BRAG001 as the misunderstanding regarding the payment of chair rental was no fault of the Town.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against – 1 Councilor McKenna.

VIII. Business Closure Letter – Request for Business Tax Exemption

- a) Business owner is requesting an exemption from Business Taxes as the business closed as of January 31st, 2023.
- b) Town received Business Closure Letter on February 11, 2025.

2025-024

L. Roebbotham/Young

Resolved to approve that Business Tax be exempt for 2024 only on Account #INDIA001 in the amount of \$2378.82.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

IX. Iceberg Arena Ventilation Upgrade

2025-025

L. Roebbotham/Crawford

Resolved to approve to award bid for the Iceberg Arena Ventilation Upgrade to Dawe's Mechanical in the amount of \$98,595.00 plus HST as recommended by Allnorth's M&E Consultant RAN. Further resolved that Allnorth perform the final inspection once the job is completed to ensure that the Ventilation Upgrade is installed as per specifications provided by Allnorth for the bidding process.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

X. Transfer of Community Collaborative Building Funds

- a) Town currently has a surplus in its Gas Tax Account that was previously received for other projects and were not completely used to cover the costs. Total funds not used is \$27,804.00.
- b) Town has already received \$62,572.00 in Gas Tax Funding for the Iceberg Arena Ventilation System Upgrade.

2025-026

L. Roebbotham/McKenna

Resolved to approve re-allocate the surplus funds in the Community Collaborative Building Fund from Project #283-2014-2950 – Town Mapping System in the amount of \$1493.80 and Project #283-2021-7376 – Energy Efficiency Upgrades – Seldom Fire Station in the amount of \$26,311.00 to the Iceberg Arena Ventilation Upgrade with the Town being responsible for the remaining shortfall of \$8219.00.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

XI. Town Municipal Plan & Development Regulations 2015-2025

2025-027

L. Roebbotham/Crawford

Resolved to approve that Staff issue a Request for Proposals for Consultant for the renewal of the Town Municipal Plan & Development Regulations 2015-2025.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

XII. Towns and Local Service District Act – Council Meetings & Publications

- a) In keeping with the Towns and Local Service District Act, section 39 (3) of the Act states, “A schedule of the regular monthly meetings to be held under subsection (1) shall be approved annually by resolution of the town council and shall set out the date, time and place of the regular meetings.

2025-028

L. Roebbotham/D. Roebbotham

Resolved that the Town of Fogo Island hold a public council meeting on the last Tuesday of every month in 2025, at the Town Office, located at 2 Centre Island Road South, Fogo Island Central, beginning at 7:00 pm. Monthly meeting date is subject to change pending special circumstances.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

XIII. Sales Bi-Law

2025-029

L. Roebbotham/Young

Resolved to approve the Arrears Sales Bi-Law as per the requirement under the new Towns and Local Service Districts Act.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

6. Correspondence

6.1 Fogo Island Ferry Users Committee

- On February 11, representatives from the Fogo Island Ferry Users Committee met with Minister Hutton and department officials to discuss ferry services. The update on this meeting was presented by Councilor McKenna, Council Representative on the Committee.
- Key issues that were discussed include:
 - ✓ Vessel Update
 - ✓ Service & Infrastructure
 - ✓ Improved Communication
 - ✓ Future Planning

6.2 MNL – Central Regional Meeting

- Central Regional Meeting to be held in Twillingate, April 4-5, 2025, at the Anchor Inn Hotel & Suites
- Council approved for 2 Councilors to attend, if anyone is interested, they can contact the Town Clerk for registration.

6.3 Letter – Shorefast Foundation

- Councilor McKenna departed the meeting at 7:45pm

2025-030

L. Roebbotham/Crawford

Resolved that Council will meet with Shorefast Foundation and the Fogo Island Co-operative Society for a discussion on the future of Fogo Island and request that representation from the Fogo Island Chapter of the Gander and Area Chamber of Commerce be asked to attend to represent all other businesses on Fogo Island.

Resolution Carried. In favour – 5. Mayor Shea, Deputy Mayor Crawford, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

- Councilor McKenna returned to the public meeting at 7:50pm

6.4 Tower Light

- Councilor Lary Roebbotham and Councilor Damian Roebbotham departed the meeting at 7:50pm.
- Last Fall the Town received notification from CBC that the transmission tower light in Tilting was going to be shut off.
- Town would need to sign a standard license agreement with CBC for a 5 year term with the option of 2 more 5 year renewal terms, no cost would be implemented for the license fee. Costs included electrical upgrades, monthly hydro payment, insurance on the building and any maintenance costs moving forward.

2025-031

McKenna/Crawford

Resolved that Staff obtain a second electrical quote for the building and move forward with the agreement with CBC to take over the building as per the licensing agreement renewal terms and install a new light.

Resolution Carried. In favour – 4. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, and Councilor Young. Against - 0.

- Councilor Lary Roebbotham and Councilor Damian Roebbotham returned to the public meeting at 7:57pm.

6.5 Steering Committee

2025-032

Crawford/L. Roebbotham

Resolved to establish a Steering Committee to explore the potential of a Community Centre for Fogo Island. Members of the committee will consist of Councilor Adam Young, Councilor Damian Roebbotham and Community Representative Justin Hearn.

Resolution Carried. In favour – 6. Mayor Shea, Deputy Mayor Crawford, Councilor McKenna, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 0.

6.6 New Town Office

2025-033

L. Roebbotham/Young

Resolved that the CAO and Special Committee for the new Town Office enter into formal negotiations with the Fogo Island Co-operative Society to purchase the Lab Building located at 14 Iceberg Arena Road. The final agreement will have to be ratified by Council and receive Ministerial approval from the Department of Municipal and Provincial Affairs.

- As part of the discussion, Mayor Shea passed the position of chairperson to Deputy Mayor Crawford to pass a comment and resumed the Chair again when finished speaking.

Resolution Carried. In favour – 4. Mayor Shea, Councilor Damian Roebbotham, Councilor Lary Roebbotham, and Councilor Young. Against - 2. Deputy Mayor Crawford, and Councilor McKenna,

7. New Business

- No new business for discussion.

8. Date of Next Regular Meeting:

- Public Council Meeting – March 25th, 2025 @ 7:00pm.

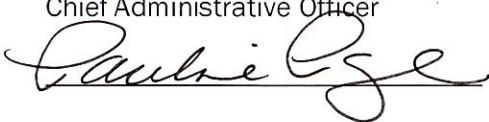
9. Adjournment:

2025-034

Crawford/McKenna

Resolved the public council meeting of February 25, 2025, be adjourned at 8:00PM.

Pauline Payne
Chief Administrative Officer



Andrew Shea
Mayor

